

**B.20** Resolution No. \_\_\_\_\_ (For Possible Action): Resolution donating Council Discretionary Funds to Urban Roots in support of their mission to support garden-based education, youth programs, and community sustainability initiatives in the amount of \$2,000. (General Fund) [Martinez]

## STAFF REPORT

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**Date:** June 4, 2025

**To:** Mayor and City Council

**Through:** Jackie Bryant, City Manager

**Subject:** Resolution No. \_\_\_\_\_ (For Possible Action): Resolution donating Council Discretionary Funds to Urban Roots in support of their mission to support garden-based education, youth programs, and community sustainability initiatives in the amount of \$2,000. (General Fund) [Martinez]

**From:** Jenifer Alvarez, Council Relations Liaison

**Department:** City Manager's Office - Council Relations

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**Summary:**

Councilmember Martinez would like to allocate \$2,000 from Council Discretionary Funds assigned for fiscal year (FY) 24/25 to Urban Roots. Discretionary funds are allocated to each Council member each FY to be used to help support the initiatives of local 501(c)(3) nonprofit organizations.

| <b>Consent Review</b>  | <b>Yes</b>    | <b>No</b> |
|--|---------------|-----------|
| 1. Is this item an annual or standard item that comes before Council for regular approval? | <b>X</b>      |           |
| 2. Is this item an agreement required based on an item previously approved by Council?     |               | <b>X</b>  |
| 3. Is this item included in the current budget approved and adopted by Council?            | <b>X</b>      |           |
| <b>Other Considerations</b>  |               |           |
| What percent of the total City budget does this item represent?                            | <b>&lt;1%</b> |           |

**Alignment with Strategic Plan:**

N/A

**Previous Council Action:**

There is no recent Council action relevant to this item.

**Financial Implications:**

Funds are budgeted for Council Discretionary Funds in the General Fund.

**Legal Implications:**

Legal review completed for compliance with City procedures and Nevada law. Nevada Revised Statute (NRS) 268.028(1) states that the governing body of a city may make donations to nonprofit organizations created for religious, charitable, or educational purposes to be used for a selected purpose. The donated funds must be used to provide a substantial benefit to the inhabitants of the city. Council approval is required before the recommended funds transfer can take place.

**Recommendation:**

Staff recommends Council adopt the Resolution.

**Proposed Motion:**

I move to approve staff recommendation.

**Attachments:**

Urban Roots Resolution

**RESOLUTION DONATING COUNCIL DISCRETIONARY FUNDS TO  
URBAN ROOTS IN SUPPORT OF THEIR MISSION TO SUPPORT  
GARDEN-BASED EDUCATION, YOUTH PROGRAMS, AND COMMUNITY  
SUSTAINABILITY INITIATIVES IN THE AMOUNT OF \$2,000.  
(GENERAL FUND) [MARTINEZ]**

**WHEREAS**, the City of Reno may donate funds in accordance with NRS 268.028(01), entitled “Expenditure of public money; grant of public money and donation of certain property to certain nonprofit organizations or governmental entities” when such expenditure provides a substantial benefit to the inhabitants of the City; and,

**WHEREAS**, Urban Roots is a 501(c)(3) nonprofit organization whose mission is to grow healthy minds, bodies, and communities through garden-based education; and,

**WHEREAS**, Urban Roots engages students, families, and educators in hands-on programs that integrate science, nutrition, environmental stewardship, and sustainability through school gardens, workshops, camps, and field trips; and,

**WHEREAS**, Urban Roots also trains teachers and community leaders to incorporate sustainability and agricultural literacy into their classrooms and neighborhoods, amplifying its long-term impact; and,

**WHEREAS**, Urban Roots promotes food security and environmental responsibility by encouraging community gardening, composting, water conservation, and sustainable growing practices; and,

**NOW, THEREFORE BE IT RESOLVED** that the City of Reno approves the Council donation from Councilmember Martinez in the sum of Two Thousand Dollars (\$2000) to Urban Roots; and,

**BE IT FURTHER RESOLVED**, that should the above donation or any portion thereof not be used for the purpose as set forth in this Resolution, any unused funds shall be returned to the City of Reno.

Upon motion by Councilmember \_\_\_\_\_, and seconded by Councilmember \_\_\_\_\_, the foregoing Resolution was passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 2025, by the following vote of the Council:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_ ABSENT: \_\_\_\_\_

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
HILLARY SCHIEVE MAYOR

ATTEST:

\_\_\_\_\_  
MIKKI HUNTSMAN  
CITY CLERK