

G.3 Staff Report (For Possible Action): Discussion and potential appointment of Kathleen Teipner as the City of Reno Citizen Representative to the Technical Review Committee of the Washoe County HOME Consortium.

## STAFF REPORT

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**Date:** November 13, 2024

**To:** Mayor and City Council

**Through:** Jackie Bryant, Interim City Manager

**Subject:** Staff Report (For Possible Action): Discussion and potential appointment of Kathleen Teipner as the City of Reno Citizen Representative to the Technical Review Committee of the Washoe County HOME Consortium.

**From:** Mikki Huntsman, City Clerk

**Department:** City Clerk

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**Summary:**

The individual jurisdictions of the Washoe County HOME Consortium are responsible for filling their jurisdiction's technical and non-technical staff vacancies on the Technical Review Committee (TRC). Staff recommends the appointment of Kathleen Teipner to this committee.

**Alignment with Strategic Plan:**

Governance and Organizational Effectiveness

**Previous Council Action:**

There is no recent Council action relevant to this item.

**Financial Implications:**

None at this time.

**Legal Implications:**

Legal review completed for compliance with City procedures and Nevada law.

**Recommendation:**

Staff recommends Council appoint Kathleen Teipner as the City of Reno citizen representative to the Technical Review Committee of the Washoe County HOME Consortium.

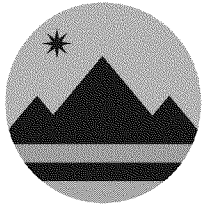
**Proposed Motion:**

I move to appoint \_\_\_\_\_ to the Technical Review Committee of the Washoe County HOME Consortium.

**Attachments:**

WASHOE COUNTY HOME CONSORTIUM TECHNICAL REVIEW COMMITTEE  
ROSTER

TEIPNER, KATHLEEN APPLICATION FOR WASHOE COUNTY HOME CONSORTIUM  
TECHNICAL REVIEW COMMITTEE (WARD 1)



CITY OF  
RENO

## City of Reno Board & Commission Roster

Effective Date: October 1, 2024

City Staff Liaison: Elaine Wiseman  
775-334-2578  
wisemane@reno.gov

### HOME Technical Review Committee

<b><u>Position:</u></b>	<b><u>Name:</u></b>	<b><u>Email:</u></b>
Washoe County - Citizen Representative	Ross Kinson	ross@teamsters533.org
Washoe County - Technical Staff	Catrina Peters	CPeters@washoecounty.gov
City of Sparks - Citizen Representative	T Tran	t@imperiumpmc.com
City of Sparks - Technical Staff	Amy Jones	ajones@cityofsparks.us
City of Reno - Citizen Representative	VACANCY	VACANCY
City of Reno - Technical Staff	Monica Kirch	kirchm@reno.gov
Truckee Meadows Regional Planning - Staff Member	Chohnny Sousa	csoursa@tmrpa.org
At-Large Representative	VACANCY	VACANCY

**CITY OF RENO  
BOARD OR COMMISSION  
MEMBERSHIP APPLICATION**

Please be advised that all information contained in this application is part of the City of Reno's public record and is, upon request, available for public review. These positions are limited, in most cases, to residents of the City of Reno. The City Council makes a conscientious effort to appoint persons who represent all of the various communities within the City of Reno. Please be advised that certain boards and commissions require filing of financial statements with the Secretary of State or have special requirements. Contact the City Clerk's office at 334-2030 with any questions.

Name: Kathleen Teipner

Name of Board or Commission for which you would like to apply:

Washoe County HOME Consortium Technical Review Committee

**Home Address:**

Address: 3600 Cashill Blvd.

City: Reno State: NV Zip: 89509

Home Phone: 775-233-8516 E-mail: ktypner@outlook.com

**Occupation and Business Address:**

Job Title: New Initiative Program Director

Business Name: Community Services Agency

Address: 1090 E 8th St.

City: Reno State: NV Zip: 89512

Business Phone: 775-786-6023 E-mail: kteipner@csareno.org

**Preferred Contact:** *If appointed, the address, phone number and e-mail address you wish to use for your contact information.*

Address: 1090 E 8th St

City: Reno State: NV Zip: 89512

Phone: 775-233-8516 E-mail: kteipner@csareno.org

How long have you been a resident of the City of Reno? 59 years

Are you currently registered to vote in the City of Reno? Yes: X No:       



Have you ever been convicted of a felony or misdemeanor other than minor traffic violations? Yes: \_\_\_\_\_ No: x

If yes, please list conviction dates and nature: \_\_\_\_\_

Education or Training Relevant to the board or commission to which you are applying:

I have had training on the HOME program and will be participating in a HOME compliance review in September. I have also had training on Low Income Tax Credits in regards to housing. I am responsible for submitting the CHDO application for our agency, developing and implementing CSA's Lease to Own Program and for implementing and supervising staff in CSA's Housing and Rental Assistance Program..

Explain briefly why you would like to be appointed to this board or commission. Please attach any additional information you wish:

I am eager to be appointed to the Washoe County Home Consortium Technical Review Committee because I see the need for affordable housing on a daily basis while interacting with clients. I am deeply committed to advancing affordable housing solution and enhancing community development. With a strong background in human and social services and a keen understanding of the unique challenges faced by Washoe County, I believe I can contribute valuable insight. My experience working directly with clients that are facing housing issues and assisting them in obtaining and retaining housing as well as working directly with our Property Management companies who oversee our CSADC complexes has equipped me with the skills necessary to assess project need and feasibility, ensure compliance with regulations and advocate for innovative approaches to meet the needs of housing in our community. Being part of this committee would allow me to leverage my years of experience and contribute to the betterment of our community.

*I certify that, to the best of my knowledge, the information I provided in the application is true. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal. If appointed, I agree to attend a board or commission orientation session, if applicable, within six months of my appointment. I understand that failure to comply with this requirement will result in automatic removal from the board or commission.*

Signature: Kathleen Terpma Date: 8/22/24

**Please Return the Application To:**

City Clerks' Office, P.O. Box 7, Reno, NV 89504  
Fax: 775-334-2432 e-mail: [CityClerk@reno.gov](mailto:CityClerk@reno.gov)

**This document is part of the public record of the City of Reno  
and is available for public review.**



**WAIVER OF NOTICE REQUIRED UNDER NRS 241.033(1)  
TO ALLOW CITY COUNCIL TO  
CONSIDER CHARACTER, MISCONDUCT, OR COMPETENCE  
OF PERSON TO BE APPOINTED TO A BOARD, COMMISSION, OR OTHER  
PUBLIC BODY FOR THE CITY OF RENO**

The City Council for the City of Reno will be considering on a future posted agenda your appointment to a board, commission or other public body for the City of Reno. Pursuant to NRS 241.033(1), in order to consider the professional competence of an applicant, notice need be provided to that person of the time and place of the meeting in compliance with such statutory provisions.

By signing below, it is confirmed that I have been provided notice of the meeting at which my appointment will be considered by City Council. Further, I knowingly and voluntarily am waiving my rights to all written notice requirements under NRS 241.033(1) pertaining to my qualifications, competence, and character to hold this appointment and consent to the evaluation of my character and competence by the Reno City Council in a public meeting.

Further, the undersigned acknowledges that he may at any time withdraw both this waiver and related application for appointment.

Dated this 22 day of August, 2024.

Name of Board, Commission or Other Public Body to which the undersigned is seeking  
City Council's consideration: Washoe County Home Consortium Technical Review Committee  
(Board/Commission/Public Body)

Signature of Applicant: Kathleen Teipner

By: Kathleen Teipner  
(Printed Name of Applicant)

