

STAFF REPORT

Date: February 22, 2023

To: Mayor and City Council

Thru: Doug Thornley, City Manager

Subject: Staff Report (For Possible Action): Approval of Interlocal Agreement with Reno-Tahoe International Airport Authority (RTAA) for the City of Reno Fire Department to provide fire inspection services to be billed at a fully burdened hourly rate.

From: Dave Cochran, Fire Chief

Department: Fire Department

Summary:

This Interlocal Agreement between the Reno-Tahoe International Airport Authority (RTAA) and the City of Reno Fire Department (RFD) allows City staff to provide fire inspection services to RTAA and to bill for those services at a fixed fully burdened hourly rate (hourly rate, overhead, and fringe benefits) calculated based the respective Fire staff ranking. This interlocal meets two of the goals laid out in the City's Strategic Plan of Fiscal Sustainability and Public Safety. Staff recommends Council approve the Interlocal Agreement between RTAA and the City for dispatch and communication services.

Alignment with Strategic Plan:

Fiscal Sustainability

Public Safety

Previous Council Action:

There is no recent Council action relevant to this item.

Background:

The effective provision and management of fire safety, prevention, and protection inspection services is the core responsibility of operators of hazardous high-risk critical infrastructure (i.e. airport infrastructure) and the surrounding businesses within the airport jurisdiction. These services are driven by strict legislative obligations and international fire safety and prevention standards, that organizations are required to perform and maintain fire inspections in order to fully meet their compliance and operational certification requirements. Failure to fully comply

with and maintain compliance will prevent the organization from gaining or keeping its license to operate and, in the event of an incident, potentially expose an organization to serious financial liability. Managing compliance and reducing the risk of emergency situations by always being prepared and ensuring facilities are meeting compliance forms the core of Fire Prevention services.

Discussion:

The City of Reno and the RTAA currently have a Cooperative Agreement which provides for mutual aid with respect to the RTAA real property within the jurisdictional boundaries of the City of Reno (Reno-Tahoe International Airport). Not included in this cooperative agreement are fire inspection services needed for the municipal areas within the RTAA's jurisdiction. Due to the limited resources available, RTAA leadership solicited RFD as a regional partner to participate in informal discussions about the inspection needs within the RTAA jurisdiction, and to identify how RFD could help provide and manage RTAA inspection services. In January of 2023, RTAA expressed interest in establishing an Interlocal Agreement with the City of Reno to provide support with their inspection services.

This Interlocal Agreement allows City staff to provide inspection services directly to RTAA for buildings located in the RTAA jurisdiction. The agreement also allows RTAA to align their fire inspection standards with current regional standards and cooperatively conduct these services. City staff will work with RTAA to identify, develop and incorporate RTAA inspection priorities and plans with the ongoing City of Reno inspection needs.

Financial Implications:

This agreement allows the City of Reno to bill RTAA for fire inspection services at a fixed fully burdened hourly rate calculated based the respective Fire staff ranking (Inspector II - \$110.28/hr, Prevention Captain - \$118.56/hr, and the Fire Marshal - \$156.07/hr). Services will be billed at a one hour minimum and will be in accordance with the rate schedule detailed in Exhibit B of the Interlocal Agreement.

Legal Implications:

Legal review completed for compliance with City procedures and Nevada law.

Recommendation:

Staff recommends Council approval of this Interlocal Agreement between the City of Reno, on behalf of the Reno Fire Department and the Reno-Tahoe Airport Authority, and authorize the Mayor to sign.

Proposed Motion:

I move to approve staff recommendation.

Attachments:

Inspection Services Agreement Between Reno-Tahoe Airport Authority And The City of Reno