

STAFF REPORT

Date: August 25, 2022

To: Mayor and City Council

Thru: Doug Thornley, City Manager

Subject: Discussion and potential direction to staff regarding the finalist selection process, and the selection of the finalists for the Ward 5 City Council Member vacancy from the following pool of applicants, listed in alphabetical order: Frederic D. Baier III, Brian Bishop-Parise, Doni Sue Blackburn, Zelalem Bogale, Robert C. Bonnet, Sheena Britschgi, Michael Allen Brooks, James Cooper, Jackeline Duron, Conrad Frederickson, Joy Friesen, Mark A. Funkhouser, Guy Gibney, Sonya Giroux, Alexander Goff, Kurt E. Gottschalk, Scott Groach, Clinton Hohenstein, Elliot Malin, Stan Marks, Robert "Nick" Martin, Thomas P. Petersen, Sheila Peuchaud, James M. Pilzner, F. Michael Reese, Albert Rogers, Elton G. Rossi, Joel A. Santos, Darcie Smith, Patrick Smith, Kathleen Taylor, Tara C. Webster, Lance C. White, Earstin E. Whitten, Lee Wilhelm and Jacob Williams.

From: Mikki Huntsman

Department: City Clerk

Summary: Thirty-six individuals applied to fill the vacancy in the Office of the Reno City Council, Ward 5 during the appointment process application period. Staff recommends Council select up to three finalists from the list of applicants. The finalists will be invited to participate in two community meetings the week of August 29, 2022, and will be interviewed by the Council at a special meeting on September 7, 2022.

Alignment with Strategic Plan: Not Applicable

Previous Council Action: August 12, 2022 - Council selected to refill the Ward 5 seat vacated by Councilmember Jardon through the appointment process authorized by the Reno City Charter section 1.070.

Background: At the August 12, 2022 Special Meeting of the Reno City Council, Council determined that it would use the appointment method authorized by Reno City Charter Section 1.070 to fill the vacancy in the position of the Ward 5 City Council Member resulting from

Councilmember Neoma Jardon's resignation, which was effective August 15, 2022. The vacancy must be filled by September 13, 2022. The appointee shall serve until the next general municipal election and until their successor is elected and qualified.

Discussion: Pursuant to Council direction on August 12, 2022, staff created and published an application to be completed by persons interested in being appointed to the vacant position. Applications were accepted during the period of August 15, 2022 – August 19, 2022 during normal business hours at Reno City Hall and were posted on the City's website to ensure the public was informed throughout the process. A total of 36 applications were received during the application period.

At the August 25, 2022 meeting, Council is anticipated to select from the applicants a group of finalists to interview for the position. In alignment with past appointment processes, the finalists are expected to be determined from the selection list made by each Council Member. The City Clerk will send a follow up memo to Council with the selection list template in advance of the meeting. Staff recommends each Council Member select up to three applicants as finalists, with the three applicants receiving the most votes being invited to move forward in the process as a finalist. Each Council Member's selection sheet will be uploaded to the website.

The finalists will be notified by the City Clerk and will be invited to participate in public community meetings on August 30, 2022 and August 31, 2022. Council members are scheduled to interview the finalists and make a selection to fill the vacancy at a Special Meeting of the Reno City Council on September 7, 2022.

Financial Implications: None at this time.

Legal Implications: The process for filling a vacancy on the City Council must comply with the provisions of NRS Chapter 241, Nevada's Open Meeting Law.

Recommendation: Staff recommends Council identify a list of three finalists for the vacancy in the Office of Reno City Council, Ward 5, which will be invited to participate in two community meetings and be interviewed on September 7, 2022.

Proposed Motion: I move to recommend the following applicants as finalists for the position of Ward 5 City Council Member to be invited to participate in two community meetings and interviewed at a special Council meeting on September 7, 2022: _____ , _____ and/or _____ .

Attachments:

Baier III, Frederic D.; Bishop-Parise, Brian; Blackburn, Doni Sue; Bogale, Zelalem; Bonnet, Robert C.; Britschgi, Sheena; Brooks, Michael Allen; Cooper, James; Duron, Jackeline; Frederickson, Conrad; Friesen, Joy; Funkhouser, Mark A.; Gibney, Guy; Giroux, Sonya; Goff, Alexander; Gottschalk, Kurt E.; Groach, Scott; Hohenstein, Clinton; Malin, Elliot; Marks, Stan; Martin, Robert "Nick"; Petersen, Thomas P.; Peuchaud, Sheila; Pilzner, James M.; Reese, F. Michael; Rogers, Albert; Rossi, Elton G.; Santos, Joel A.; Smith, Darcie; Smith, Patrick; Taylor, Kathleen; Webster, Tara C.; White, Lance C.; Whitten, Earstin E.; Wilhelm, Lee; Williams, Jacob