

## STAFF REPORT

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**Date:** July 27, 2022

**To:** Mayor and City Council

**Thru:** Doug Thornley, City Manager

**Subject:** Staff Report (For Possible Action): Approval to purchase aggregate, sand, and salt by utilizing any joinder contracts, as allowed under NRS 332.195, or the City of Reno's Competitive Bid Process in an amount not to exceed \$120,000. (Street Fund)

**From:** Travis Truhill

**Department:** Maintenance and Operations

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**Summary:** Staff recommends Council approval to purchase aggregate, sand and salt, by utilizing any joinder contracts, as allowed under NRS 332.195, or the City of Reno's Competitive Bid Process in an amount not to exceed \$120,000.

**Alignment with Strategic Plan:** Infrastructure, Climate Change, and Environmental Sustainability

**Previous Council Action:** July 20, 2022 - Council approved the Resolution authorizing the Director of Maintenance and Operations to execute purchase orders or required contracts for the purchase of materials and equipment for street and traffic signal maintenance and repairs pursuant to Chapter 332 of the Nevada Revised Statutes for Fiscal Year (FY) 22/23. (Street Fund and General Fund)

**Background:** The Maintenance & Operations Street Maintenance Section uses aggregate

material, sand, and salt for the maintenance of City streets and right of ways. Aggregate material is typically used for roadway shoulder maintenance with sand and salt used during snow and ice control operations.

**Discussion:** These materials are purchased on an as-needed basis to maintain an adequate year-round inventory. Authorization for purchasing this material allows the Director of Maintenance and Operations to award bids under NRS 332.195 and/or the City of Reno Competitive Bid Purchasing per City Policy 303 and NRS 332 without returning to Council for award of the contracts pursuant to the resolution approved at the July 20, 2022 Council meeting.

**Financial Implications:** Funding for this purchase has been allocated and approved in the Maintenance & Operations Street Maintenance Fiscal Year (FY) 22/23 Budget.

**Legal Implications:** NRS 332.195 allows for local governments to use the joinder provision of bids from other local governments and City Policy 303 and NRS 332 et.seq. authorize the competitive bid process.

**Recommendation:** Staff recommends Council approval to purchase aggregate, sand and salt by utilizing any joinder contracts, as allowed under NRS 332.195, or the City of Reno's Competitive Bid Process in an amount not to exceed \$120,000.

**Proposed Motion:** I move to approve staff recommendation.