STAFF REPORT

Date: **October 25, 2023**

To: **Mayor and City Council**

Thru: **Doug Thornley, City Manager**

Subject: **Staff Report (For Possible Action): Approval of proposal for installation of access control system for 14 City of Reno Fire Stations and one Maintenance building in an amount not to exceed $343,302. (American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds)**

From: **Chris Harper**

Department: City Manager's Office

Summary:
Council approved utilizing American Rescue Plan Act (ARPA) Coronavirus State and Local Fiscal Recovery Fund (SLFRF) for security enhancements to City of Reno infrastructure on March 8th, 2023. After a robust assessment of the security needs throughout City of Reno properties, there was an emergent need to upgrade the outdated lock and key system used for the Reno Fire Department fire stations and maintenance building. Staff is seeking approval for a proposal provided by Powercomm Solutions that would install the necessary access control badge readers for a not to exceed amount of $343,302.

Alignment with Strategic Plan:
Public Safety

Previous Council Action:
March 8, 2023 - Council approved an allocation of $2,000,000 in ARPA SLFRF funding to be used for security upgrades for city infrastructure.

Background:
Council allocated $2,000,000 of the $51,519,997 Citywide appropriation of ARPA SLFRF funding to be used for security upgrades. Upgrades identified included additional cameras, alarm systems, additional personnel, and improved technology throughout Reno to protect our citizens, and City of Reno infrastructure and employees. Staff conducted a robust assessment of security needs throughout the City of Reno properties and identified many necessary improvements, including a need to upgrade the entry systems for the Reno Fire Department fire stations and

maintenance facility.

Discussion:
The Reno Fire Department buildings throughout Reno have used traditional lock and keys to secure the buildings; this poses many risks including:

- Fire personnel who are traveling to various stations may not be able to access a fire station they do not have keys for and/or fire personnel must have access to multiple stations.
- If keys are inadvertently lost, rekeying of doors and the time it takes to reissue new keys to personnel is burdensome and costly.
- Upon separation from Reno Fire Department, personnel could retain keys which allow access to the fire stations, thus creating an unsafe work condition for the personnel inside those stations.

The safety and security of employees, and the overall protection of City-owned facilities are highly dependent on having a dependable modern access control method such as the current access control badge reader system that is throughout other City properties. The modernization of the fire stations and fire maintenance building with the current City access control system will significantly improve the safety and security of all City personnel, and as such, greatly enhance the City.

PowerComm will provide, install, configure, and test specified equipment and materials necessary to add access control functionality on 61 doors at 14 fire stations and 1 maintenance facility at a not to exceed amount of $343,302.

Financial Implications:
Funding has been identified for the project through ARPA SLFRF. Purchasing will follow standard City purchasing and contracting policies and procedures.

Legal Implications:
Legal review completed for compliance with City procedures and Nevada law. Project will follow appropriate Department of Treasury and Federal rules as notated by funding source.

Recommendation:
Staff recommends approval of proposal for installation of access control system for 14 City of Reno Fire Stations and one Maintenance building in an amount not to exceed $343,302 using the American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Fund.

Proposed Motion:
I move to approve staff recommendation.

Attachments:
PoweComm Contract