

STAFF REPORT

Date: October 11, 2023

To: Mayor and City Council

Thru: Doug Thornley, City Manager

Subject: Staff Report (For Possible Action): Approval to establish a proposed Residential Permit Parking District Zone 15, which includes Creighton Way, Colgate Court, and Putnam Drive, between Washington Street and San Rafael Drive. [Ward 5]

From: Kurt Dietrich, Traffic Engineer

Department: Public Works

Summary:

The Public Works Department received a request from Putnam Drive residents for the City to establish a Residential Permit Parking District within their neighborhood. The City of Reno conducted a study and confirmed that over 75% of cars parked were not registered to residents of the homes on the street. Staff requested feedback on the support or objection from the 56 property owners and 84 % of the property owners are in support of the establishment of a residential parking district or did not object, which represents a majority. The City of Reno Municipal Code allows the City to move forward with the implementation of a Residential Parking District if less than 50% of the property owners object. Staff recommends Council establishment of the proposed Residential Permit Parking District Zone 15, which includes Creighton Way, Colgate Court, and Putnam Drive, between Washington Street and San Rafael Drive.

Alignment with Strategic Plan:

Infrastructure, Climate Change, and Environmental Sustainability

Previous Council Action:

November 2, 2016 - Council revised the provisions of Residential Permit Parking Districts in regards to multi-family dwellings.

December 12, 2007 – Council amended proof of residency requirements for Residential Permit Parking Districts.

May 26, 1986 – Council established the provisions of Residential Permit Parking Districts.

Discussion:

Public Works' staff received a request from Putnam Drive residents for the City to establish a Residential Permit Parking District within their neighborhood. The residents stated that due to the amount of parked vehicles not belonging to the neighborhood, residents have difficulty accessing their homes.

Parking Enforcement staff assisted with a two-day license plate study to ascertain if vehicle registrations matched neighborhood residential addresses. The study area included Putnam Drive east of 530 Putnam Drive, as well as Creighton Way east of 550 Creighton Way. The occupancy rates for May 8, 2023 and May 11, 2023 were 75.0% and 89.6%, respectively. This occupancy is based on 48 available legal parking spaces within the study area, including all vehicles regardless of origin. Of the vehicles surveyed, 19.4% of vehicles were registered to addresses within the neighborhood on May 8, 2023, and 23.3% on May 11, 2023.

Staff recommends to include within the proposed parking district Creighton Way, Colgate Court, and Putnam Drive to its intersection with the nearest collector, Washington Street, as shown on the map below.



On June 21, 2023, staff sent a mailer to 56 property owners located within the proposed parking district and requested a response within 2 weeks. 33 property owners responded.

Responded YES	22
Responded NO	9
Total percentage of homeowners opposed	16%

84% of the property owners are in support of the establishment of the district or did not object, which represents a majority.

On September 12, 2023, staff presented the proposed district as an informational item to the Ward 5 Neighborhood Advisory Board. 12 public comments were received, 11 in support, 1 in opposition. During discussion, the Board expressed support for the establishment of the district.

Financial Implications:

Financial impacts are limited to the installation of parking signage, which can be completed at minimal cost. Costs to administer parking districts are offset by permitting fees.

Legal Implications:

Section 6.07.020 of the Reno Municipal Code states that the City Council may establish a particular area as a residential permit parking district upon the completion of the following and with the following conditions:

- (1) The city traffic engineer shall conduct a study to ascertain whether parking spaces on the streets within a particular residential area are used for the parking of vehicles not belonging to residents to such an extent as to create congestion, excessive noise, air pollution, and cause the residents of the area unreasonable burdens in gaining access to their residences, and
- (2) If the majority of the contiguous property owners to the streets in such an area, or portion thereof, do not object to the establishment of a permit parking area, the City Council may then establish such area as a residential permit parking district.
- (3) Permits issued shall be limited to actual on-street parking spaces available as determined by the traffic engineer or his or her designee. Once capacity has been reached, no additional permits shall be issued for the period.
- (4) Permits shall be limited to one permit per bedroom of the address associated with the property as determined by the Washoe County Assessor.
- (5) Residents residing in developments that have been granted parking reductions by the City of Reno are not eligible to receive residential or visitor parking permits.
- (6) No permits will be issued to the residents of multi-family dwellings unless the traffic engineer determines that the multifamily dwelling does not have sufficient off-street parking spaces to meet the city's minimum off-street parking requirements for new construction as defined in RMC 6.07.010.

Recommendation:

Staff recommends Council establishment of the proposed Residential Permit Parking District Zone 15, which includes Creighton Way, Colgate Court, and Putnam Drive, between Washington Street and San Rafael Drive.

Proposed Motion:

I move to approve staff recommendation.