

STAFF REPORT

Date: July 26, 2023

To: Mayor and City Council

Thru: Doug Thornley, City Manager

Subject: Staff Report (For Possible Action): Approval of the FY24 City of Reno Fire Department light duty vehicle, equipment, and associated outfitting purchase, pursuant to Chapter 332 of the Nevada Revised Statutes joinder, competitive bidding provisions, and the City Purchasing Policy in an amount not to exceed \$287,000. (General Fund)

From: Aaron Wike, Administrative Services Manager

Department: Fire Department

Summary:

On an annual basis, the Fire Department replaces light-duty vehicles and equipment that have met their scheduled service life. Staff is seeking Council approval to purchase 10 light-duty SUVs, equipment, and associated outfitting, pursuant to NRS 332.195 by joining in the State of Nevada bid and/or joining bids from other public agencies, the competitive bidding process outlined in NRS 332 and the City's Purchasing Policy, in an amount not to exceed \$287,000. The program meets two of the goals laid out in the City's Strategic Plan of Fiscal Sustainability and Public Safety. Staff recommends Council approval to purchase the 10 light-duty vehicles.

Alignment with Strategic Plan:

Fiscal Sustainability

Public Safety

Previous Council Action:

There is no recent Council action relevant to this item.

Discussion:

Pursuant to City Policy 303, staff will administer the purchase of the ten light-duty vehicles being proposed to replace existing vehicles and add new vehicles to the fire fleet as a part of the department's approved machinery and equipment budget. Staff has determined the listed equipment below to be the most economical and effective equipment for meeting the FY 23/24 operational needs of the department.

- 10 Fire Prevention Chevy Equinox SUVs (replacements)

These vehicles are anticipated to be received and placed into service approximately nine to eighteen months after ordering.

As a cost-saving measure, existing equipment such as light bars, sirens, cages, utility bodies, etc. will be recycled and used in the outfitting of new equipment where practical or used for repairs on existing equipment when repairs are needed.

The vehicles recommended for replacement have reached the end of their scheduled service life or met another replacement factor outlined by fire fleet staff. Staff recommends the replacement of these vehicles to avoid costly repairs; however, the specific equipment identified in the replacement list and mentioned above as part of the FY24 buy will be subject to change as a result of accidents, mechanical failures, grant funding, or market conditions. Additionally, if unforeseen savings are produced from the above acquisitions, The Fire Department will replace additional pieces of equipment or vehicles that are past the end of their scheduled service life or meet another replacement factor.

Financial Implications:

The \$287,000 of funding for this purchase has been approved in the department's operating machinery and equipment budget.

Legal Implications:

Legal review completed for compliance with City procedures and Nevada law.

Recommendation:

Staff recommends Council approval to purchase vehicles, equipment, and associated outfitting (10 vehicles), in an amount not to exceed \$287,000 by joining in State contracts or other appropriate governmental contracts when available in accordance with NRS 332.195 or using the competitive bidding process pursuant to Chapter 332 of the NRS and the City Purchasing Policy, and authorize the City Manager or designee to sign any required contracts or purchase orders.

Proposed Motion:

I move to approve staff recommendation.