

STAFF REPORT

Date: July 26, 2023

To: Mayor and City Council

Thru: Doug Thornley, City Manager

Subject: Staff Report (For Possible Action): Award of contract to Garden Shop Landscaping Division, Inc. for the Canyon Creek and Sterling Village Playground Improvements Project in an amount not to exceed \$210,929.66. (CDBG) [Ward 3 and Ward 5]

From: Jonathan Smith, Senior Civil Engineer

Department: Public Works

Summary:

City staff has identified that the playground structures at Canyon Creek Park (1485 Robb Drive) and Sterling Village Park (760 Winston Drive) are in poor condition and need replacement. This project includes installing new playground equipment, safety surfacing, upgraded sidewalks, and playground access ramps. The purchase of the playground equipment, which will be acquired by City staff, is not covered under this contract. Callander Associates Inc. prepared plans and provided assistance with bidding support for the project and Public Works engineering staff prepared the contract documents. The project is anticipated to be complete and open to the public in fall 2023.

The project was advertised for three weeks and bids were opened on June 27, 2023. Staff received and opened two bids. Garden Shop Landscaping Division Inc. submitted the lowest responsive and responsible bid in an amount of \$210,929.66, which includes a contingency. This project is approved in the fiscal year 2022-2023 Capital Improvement Plan (CIP) with funding allocated through Community Development Block Grant (CDBG) funds. Staff recommends Council award the contract to Garden Shop Landscaping Division, Inc.

Alignment with Strategic Plan:

Arts, Parks, and Historical Resources

Previous Council Action:

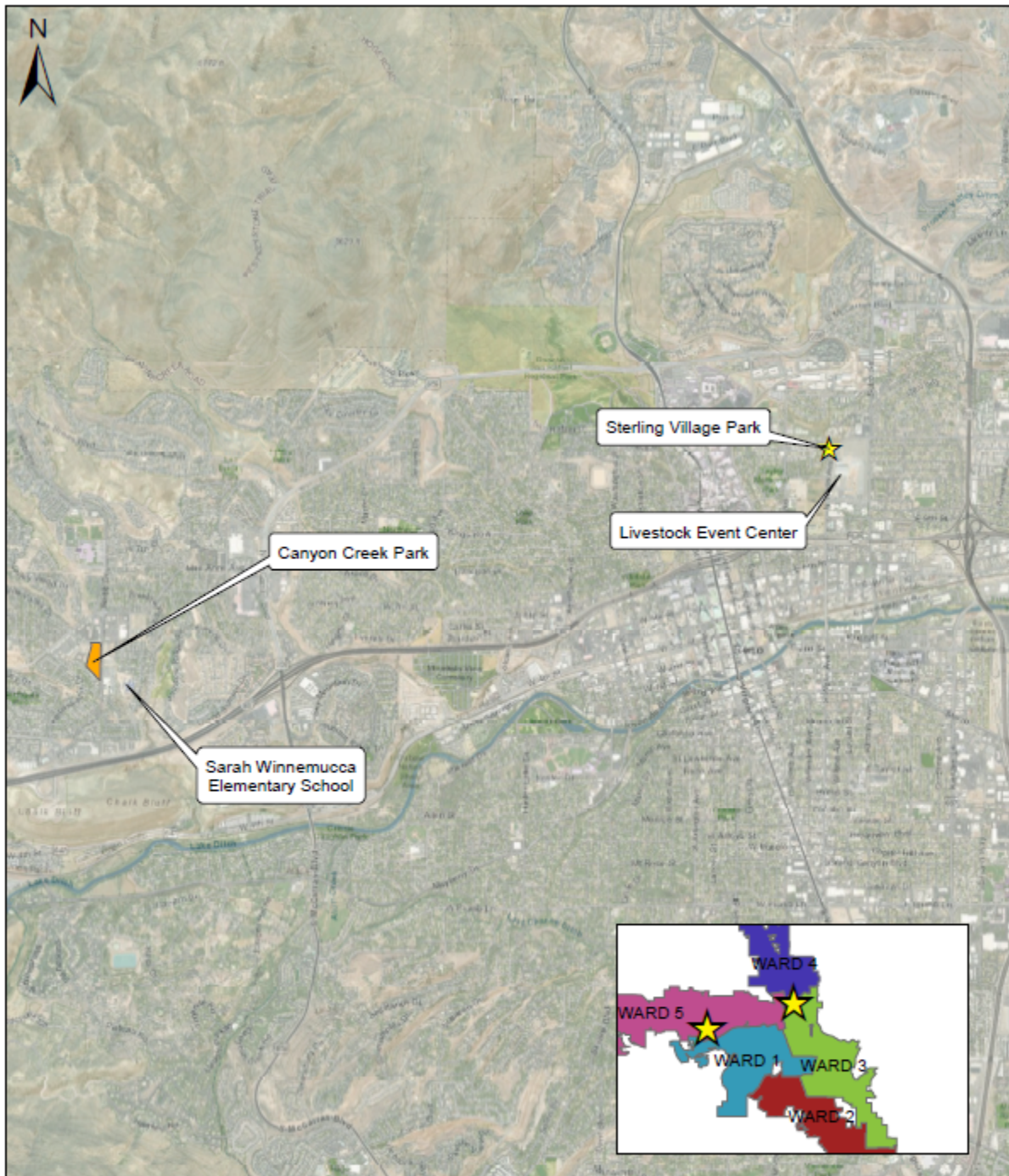
June 8, 2022 – Council approved the 2022-2023 HUD Annual Action Plan for allocating grants from the federal Community Development Block Grant Program (CDBG) in the amount of

\$2,070,240. Approving funding recommendations, including Canyon Creek and Sterling Village Playground Improvements, from the CDBG Subcommittee.

Background:

Canyon Creek Park, situated in northwest Reno at 1485 Robb Drive, spans across 7.90 acres. Within the park, there are two existing play structures, a kid coaster, and swings that have outlived their service life and require replacement. Sterling Village Park, located in north Reno at 760 Winston Drive, covers 0.24 acres and has an existing play structure that also needs to be replaced. Presently, neither of the playground areas has an ADA accessible ramp. The vicinity map below shows the locations of these parks.

Vicinity Map



City of Reno
Public Works

CANYON CREEK & STERLING VILLAGE PLAYGROUND IMPROVEMENTS

VICINITY MAP

Date: July 2023

The information herein is
approximate and is intended
for display purposes only.

City staff gave a presentation to the Recreation and Parks Commission Meeting in April 2023 on Canyon Creek Park Large, Canyon Creek Park Small, and Sterling Village Parks. The presentation showed the outdated and unsafe playground structures that are earmarked to have new playground structures installed. The Commission was asked to review each playground structure and vote on their preferred structures based on material, cost, available shade, and neighborhood usage. The preferred option, shown below, was selected and will be installed with this project.

Canyon Creek Large



Canyon Creek Small



Sterling Village



The procurement of playground equipment for all three playgrounds, funded by CDBG sources, will be carried out by City staff separately from this contract.

Discussion:

This project will include the demolition of existing play structures and installation of new playground equipment. The new playground equipment will include a 2-5 age structure, 5-12 age structure, seat rocker, swings, kid coaster, and playground course. The safety surface will be loose fill engineered wood fibers. Upgraded sidewalks and ADA access ramps will be installed around the playgrounds.

Staff received and opened two bids for the Canyon Creek and Sterling Village Playground Improvements Project on June 27, 2023. Garden Shop Landscaping Division Inc. submitted the lowest responsive and responsible bid pursuant to the requirements established in the Nevada Revised Statute (NRS) Chapter 338. Garden Shop Landscaping Division Inc. is a Contractor licensed in Nevada. Table 1 below shows the bid results.

Table 1 – Bid Summary

Canyon Creek & Sterling Village Playground Improvements	Garden Shop Landscaping Division, Inc.	Coastal Design Concepts, Inc.	Engineer's Estimate
Total Bid	\$190,929.66	\$ 250,658.44	\$253,350.00

The Engineers estimate was based on previous playground improvement costs and current material and construction costs.

Staff recommends the Bid Award to Garden Shop Landscaping Division, Inc for a total not to exceed of \$210,929.66, which includes a contingency for unforeseen items encountered during construction, as shown in Table 2 below.

Table 2 – Recommended Bid Award

Canyon Creek & Sterling Village Playground Improvements	\$190,929.66
Contingency	\$20,000
Bid Award	\$210,929.66

The consequences of not awarding this bid today will result in additional costs for re-bidding along with further deterioration of the playground equipment, citizen complaints, and limited playground accessibility.

Financial Implications:

This agreement will be funded by a Community Development Block Grant (CDBG).

Legal Implications:

This project was competitively bid in accordance with Chapter 338 of the Nevada Revised Statutes (NRS). NRS 338 provides that a local government shall award a contract to the contractor who submits the lowest responsive and responsible bid pursuant to the requirements of the chapter. Garden Shop Landscaping Division Inc. maintains the proper license to perform the project and submitted the best bid pursuant to State Law.

Recommendation:

Staff recommends Council award the contract to Garden Shop Landscaping Division Inc. for the Canyon Creek & Sterling Village Playground Improvements Project in an amount not to exceed \$210,929.66 and authorize the Mayor to sign the contract.

Proposed Motion:

I move to approve staff recommendation.

Attachments:

- GSL_Construction_Contract_SR (PDF)