

STAFF REPORT

Date: April 12, 2023

To: Mayor and City Council

Thru: Doug Thornley, City Manager

Subject: Staff Report (For Possible Action): Resolution to augment the budget of the City of Reno, Nevada for FY 22/23; and approval of budget revisions for period January 1, 2023 through March 31, 2023.

From: Vicki Van Buren, Director of Finance

Department: Finance

Summary:

The City adopts an annual budget each year. The annual budget is the overall plan for City services for the fiscal year. As we proceed through the fiscal year, the plan changes and evolves requiring resources to be reallocated or added through budget augmentations. Budget augmentations must be adopted by resolution, and information forwarded to the Nevada Department of Taxation for approval. Augmentations of appropriations of a fund which receives ad valorem taxes must be noticed in the local newspaper prior to Council approval. The Augmentations to the General Fund and Street Fund were noticed as required.

Alignment with Strategic Plan:

Fiscal Sustainability

Arts, Parks, and Historical Resources

Public Safety

Previous Council Action:

January 11, 2023 – Council approved budget augmentations/revisions for the second quarter through December 31, 2022.

October 26, 2022 – Council approved budget augmentations/revisions for the first quarter through September 30, 2022.

May 18, 2022 - Council adopted the FY 22/23 Budget

Background:

Council previously adopted the FY 22/23 budget being augmented on May 18, 2022.

Discussion:

The principle budget development period for the City begins with budget planning in October and November and leads to budget adoption in May, with funding available on July 1 of each fiscal year. The focus from staff during this process is long-term planning to sustain City operations and meet Council goals. During the year, however, issues arise that require a more immediate response rather than waiting until the next budget cycle for funding. Instead of each individual request coming to Council at different times during the year, staff combines these requests into one report that is presented to Council quarterly as we progress through the fiscal year.

General Fund

The additional appropriations to the General Fund included in the proposed augmentation are \$2,360,962 and are all related to the addition of grants, reimbursements, and donation revenues. Included in these grants and reimbursements are awards to the Parks & Recreation Department for adaptive programs, historic preservation grant awarded to Arts & Culture, several Public Safety grants awarded to the Reno Police Department, and strike team reimbursement to the Reno Fire Department.

A detailed list of the included augmentations in the general fund is shown below.

The following items are included as General Fund budget augmentations:

• General Fund	
Fire Grants & Other Reimbursements	\$ 1,813,407
Police Grants & Other Reimbursements	425,758
Dispatch Reimbursements	64,922
Parks Grants	29,875
Historic Preservation Grant	27,000
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TOTAL General Fund	\$ 2,360,962

Street Fund

The proposed augmentation in the Street Fund includes special event reimbursements. These reimbursements will be used towards the purchase of a new crash attenuator for street crews.

• Street Fund	
Special Event Reimbursements	\$ 71,276
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TOTAL Street Fund	\$ 71,276

General Capital Project Fund

Proposed augmentations in the General Capital Project Fund total \$900,213. This is primarily the transfer of ReTRAC lease revenue from the ReTRAC Debt Fund to the ReTRAC Maintenance Fund. This transfer is done to close out the Debt Fund following completion of the debt payments. A detailed list of the included augmentations in the General Capital Project Fund is shown below.

- General Capital Project Funds

Transfer to close ReTRAC Debt Fund	\$ 863,713
Transfer to Public Works Maintenance Fund	36,500
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TOTAL General Capital Projects Funds	\$ 900,213

Financial Implications:

Augmentations are funded by various sources per the attachment. All other items are revisions that move allocations between line items but do not increase the overall budget.

Legal Implications:

Augmentations to the current budget are required to be adopted by a resolution of Council in accordance with NRS 354.598005.

Recommendation:

Staff recommends Council adopt the Resolution approving the budget augmentations herein, direct staff to forward the approved resolution and attachments to the Department of Taxation as required by NRS 354.598005, approve revisions on the attached list, and record these changes in the minutes.

Proposed Motion:

I move to approve staff recommendation.

Attachments:

Q3 Budget Document

02 Resolution