

STAFF REPORT

Date: April 12, 2023

To: Mayor and City Council

Thru: Doug Thornley, City Manager

Subject: Staff Report (For Possible Action) Approval to amend the not-to-exceed amount from \$120,000 to \$200,000 for FY 2023 for the previously approved purchase of aggregate, sand, and salt. (Street Fund)

From: Tim Hendricks, Maintenance and Operations Manager

Department: Maintenance and Operations

Summary:

Maintenance and Operations staff is requesting approval to amend the not-to-exceed amount from \$120,000 to \$200,000 for FY 2023 for the previously approved purchase of aggregate, sand, and salt.

Due to the strong and repeated storm events in northern Nevada this winter, the Street Maintenance Program has had to utilize far more salt and sand to help minimize hazards on city streets to better ensure public safety. In doing so, the Department purchased \$19,000 in salt and sand on March 1, 2023 unintentionally exceeding the Department's spending authority.

Alignment with Strategic Plan:

Infrastructure, Climate Change, and Environmental Sustainability

Previous Council Action:

July 27, 2022 – Council approved the purchase of aggregate, sand, and salt by utilizing any joinder contracts, as allowed under NRS 332.195, or the City of Reno's Competitive Bid Process in an amount not to exceed \$120,000. The staff report associated with this agenda item is attached for reference.

Background:

The Maintenance and Operations Division of Street Maintenance uses aggregate material, sand, and salt for the maintenance of City streets and right of ways. Aggregate material is typically used for roadway shoulder maintenance with sand and salt used during snow and ice control operations.

In FY 2022, the Department used 822 tons of sand and salt during snow and ice control operations. For the FY 2023 winter, staff has applied 3,327 tons of sand and salt to city streets for snow and ice control operations. These materials are purchased on an as-needed basis to maintain an adequate year- round inventory.

Financial Implications:

Funding for purchases has been allocated and approved in the Maintenance & Operations Streets Maintenance Fiscal Year (FY) 2023 Budget.

Legal Implications:

None.

Recommendation:

Staff recommends approval to amend the not-to-exceed amount from \$120,000 to \$200,000 for FY 2023 for the previously approved purchase of aggregate, sand, and salt.

Proposed Motion:

I move to approve staff recommendation.

Attachments:

B.15 Staff Report