

**CITY OF RENO
BOARD OR COMMISSION
MEMBERSHIP APPLICATION**

Please be advised that all information contained in this application is part of the City of Reno's public record and is, upon request, available for public review. These positions are limited, in most cases, to residents of the City of Reno. The City Council makes a conscientious effort to appoint persons who represent all of the various communities within the City of Reno. Please be advised that certain boards and commissions require filing of financial statements with the Secretary of State or have special requirements. Contact the City Clerk's office at 334-2030 with any questions.

Name: Jacob Mwanza

Name of Board or Commission for which you would like to apply:

Development Committee of the Reno Housing Authority & Reno City Planning Commission

Home Address:

Address: 3717 Lepus Drive

City: Sparks State: NV Zip: 89436

Home Phone: 7753049098 E-mail: tiyamikemwanza@gmail.com

Occupation and Business Address:

Job Title: Contracts Manager

Business Name: Nevada Copper Inc.

Address: 61 E Pursel Lane

City: Yerington State: NV Zip: 89447

Business Phone: 775 463 3510 E-mail: jmwanza@nevadacopper.com

Preferred Contact: *If appointed, the address, phone number and e-mail address you wish to use for your contact information.*

Address: 3717 Lepus Drive

City: Sparks State: NV Zip: 89436

Phone: 7753089098 E-mail: tiyamikemwanza@gmail.com

How long have you been a resident of the City of Reno? 3 Years

Are you currently registered to vote in the City of Reno? Yes: No: No

Have you ever been convicted of a felony or misdemeanor other than minor traffic violations? Yes: _____ No: No

If yes, please list conviction dates and nature: N/A

Education or Training Relevant to the board or commission to which you are applying:

MBA University of Nevada Reno

MBA Finance, Copperbelt University, Zambia

MS Real Estate & Infrastructure-Johns Hopkins University, done June 2024

BSc Forestry & Natural Resources, Copperbelt University, LLB University of London, in Progress

Explain briefly why you would like to be appointed to this board or commission. Please attach any additional information you wish:

I am passionate about service and infrastructure development. Over the last 15+ years of my career, I have spent a considerable amount of time driving change in this space in three different continents namely Africa, Asia and now North America. I believe my past experiences would come in handy in supporting the growth and development of a City that I love so much. I have attached my resume for your review.

I certify that, to the best of my knowledge, the information I provided in the application is true. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal. If appointed, I agree to attend a board or commission orientation session, if applicable, within six months of my appointment. I understand that failure to comply with this requirement will result in automatic removal from the board or commission.

Signature: Jacob Mwanza

Date: 05/08/2023

Please Return the Application To:

City Clerks' Office, P.O. Box 7, Reno, NV 89504
Fax: 775-334-2432 e-mail: CityClerk@reno.gov

**This document is part of the public record of the City of Reno
and is available for public review.**

**WAIVER OF NOTICE REQUIRED UNDER NRS 241.033(1)
TO ALLOW CITY COUNCIL TO
CONSIDER CHARACTER, MISCONDUCT, OR COMPETENCE
OF PERSON TO BE APPOINTED TO A BOARD, COMMISSION, OR OTHER
PUBLIC BODY FOR THE CITY OF RENO**

The City Council for the City of Reno will be considering on a future posted agenda your appointment to a board, commission or other public body for the City of Reno. Pursuant to NRS 241.033(1), in order to consider the professional competence of an applicant, notice need be provided to that person of the time and place of the meeting in compliance with such statutory provisions.

By signing below, it is confirmed that I have been provided notice of the meeting at which my appointment will be considered by City Council. Further, I knowingly and voluntarily am waiving my rights to all written notice requirements under NRS 241.033(1) pertaining to my qualifications, competence, and character to hold this appointment and consent to the evaluation of my character and competence by the Reno City Council in a public meeting.

Further, the undersigned acknowledges that he may at any time withdraw both this waiver and related application for appointment.

Dated this 18TH day of July, 2023.

Name of Board, Commission or Other Public Body to which the undersigned is seeking

City Council's consideration: DEV. COMMITTEE OF THE RENO HOUSING AUTHORITY
& RENO CITY PLANNING COMMISSION.
(Board/Commission/Public Body)

Signature of Applicant: _____

By: _____

JACOB MWANZA

(Printed Name of Applicant)

JACOB MWANZA-AIRB
3717 Lepus Drive, Sparks Nevada 89436 USA
+1 775 304 9098
tivamikemwanza@gmail.com

I am an experienced Commercial and Supply Chain resource with 10+ years of verifiable work experience in three key sectors; Mining, Construction and Financial Services where I have over the years deployed sound commercial sourcing strategies leading to the delivery of Capital and Infrastructure Projects within budget and ultimately increasing shareholder value. I am an experienced user of SAP & ARIBA ERP, a certified Retail Banker and Commercial Credit Analyst/underwriter who takes pride in vendor relationship building and deploying modern procurement/supply chain cost reduction strategies with an eye on improving the bottom-line, competencies I have gained in three different markets namely North-America (USA), Asia (Singapore & Malaysia) and Africa (Zambia). I hold an MBA (Cum Laude) from the University of Nevada, Reno, with a focus on Supply & Operations Management, Entrepreneurship and Real Estate Finance.

WORK EXPERIENCE:

Contracts Manager-Nevada Copper Inc. (Jan 2023 to Date)

I support the development of the Pumpkin Hollow Project, reporting to the Site Director of Supply Chain. I work closely with Capital Projects, Process, Maintenance, Group Finance, Legal and all Development Consultants to ensure we have commercially viable agreements necessary to manage risk, improve project delivery, lower project costs and improve vendor relations. Key competencies include: *Contract Drafting, Change Order Management, Negotiations, Sourcing, Category Management, Contracts Management, Vendor Management, Capital Projects Management, Demand Planning, to mention just but a few.*

Commercial Buyer Process & Fixed Maintenance-Nevada Gold Mines (Jan 2022 to Jan 2023)

I was a procurement lead for Process & Fixed Maintenance teams at Nevada Gold Mines, Turquoise Ridge Mine. I worked closely with Site Planners, Inventory Control & the Warehouse team to ensure timely sourcing & delivery of materials & by extension reduce/eliminate process downtime. I was responsible for actualizing sourcing & commercial strategies, I led all price negotiations during sourcing events and I was responsible for nurturing relationships with vendors. My key competencies included: *Vendor Onboarding, Managing Bid Walks, Vendor Management, Price negotiations, Procurement cost reduction initiatives, Sourcing (RFPs and RFQs), Tender/Contract evaluations, Warehousing, Logistics, Inventory Control and Contract Management.*

I demonstrated experience in procuring & sourcing: *Construction Materials, IT Consumables, Fixed Assets (Equipment), Electronic & Mechanical Spares, Environmental materials* to mention just but a few. Notable vendors I deal with include CAT, Weir Minerals, Ferguson, Insights, Epiroc, Sandvic, and many other global brands.

Country Head, Real Estate & Infrastructure Projects-Roche & Guilffords Group (Jul 2018 to Dec 2021)

The mandate of the company was to deliver residential & commercial construction projects in line with client's approved bill of quantities & architectural drawings. As Country Head, my duties included: Supervising all construction projects across the Country, leading all tender evaluation committees, Budget owner for all costs related to projects including raising finances for all projects, defining the sourcing and commercial strategy for the Company in relation to material procurements and project delivery, Supervising the generation of client construction drawings (including electrical, mechanical and architectural drawings) and bill of quantities and I was a lead negotiator for all public private partnership projects. I successfully delivered the following projects; A refugee housing project for the International Organization for Migration, Renovation of the Multichoice Talent factory, one 3*2 Community school, one Bridge, and Renovation of the Headquarters for the Red Cross Society in Zambia.

Manager, Real Estate and Infrastructure Projects-Roche & Guilffords Group (Mar 2017 to June 2018)

I was the company lead for this period and I performed the following duties: Overseeing the design and execution of all construction projects, Supervising contractors especially on works that the company subcontracted, Managing budgets for real estate and infrastructure projects, Ensuring compliance with government regulations regarding environmental impacts and safety standards, Responsible for preparing RFPs, RFQs and bidding guidelines for all subcontractors, and leading bid walks including all company tender offsite meetings.

During this period, I also led all project management, cost reduction, negotiations & process improvement initiatives, raising finances for projects, and was responsible for human capital development.

Relationship Manager Corporate Banking, United Bank for Africa (May 2016 to March 2017)

I looked after clients in the Real Estate, Agriculture, Manufacturing and Energy Sectors and was responsible for performing financial risk management within my portfolio, structuring of credit facilities for prospective clients, credit initiation & pre-underwriting, credit collections and overall business development working closely with the Chief Risk Officer. During my tenure, I delivered a Deferred Payment Letter of Credit of \$2,000,000, Collateral Management Agreement of \$5,000,000, Standby Letter of Credit for \$21,000,000 and a Short-Term Trade Finance facility of \$389,000.

Country Head of Mortgage & Auto Loan Sales, Standard Chartered Bank (January 2014 to October 2015)

My core duties as Country Head of Mortgage & Auto Loan Sales involved leading a team of 18 Relationship Managers and 2 Mortgage Sales Specialists. I was also responsible for Managing the process for originating, structuring and closing lease/loan transactions including asset-based, cash flow financings, structured leases and lease/loan portfolios to meet established targets, analysis of customer's balance sheets and income statements to ascertain liquidity levels to avoid booking non-performing loans,

and preparation of credit papers for submission to Credit with a view of having a seamless underwriting process. Some of my achievements were; Establishing systems and structures including a product value proposition, growing the mortgage book from zero to revenues of \$135k in eight months, maintaining a disbursement rate of 8 mortgages per month, and gaining entry into the Zambia Country Leadership team (Management Committee) at the age of 28.

Relationship Manager-New Business, Standard Chartered Bank (January 2013 to January 2014)

I managed Multinationals & Small and Medium Enterprises. I was responsible for the acquisition, growth and development of new business relationships through the provision of high value relationship based sales and service. My accomplishments were; Growing my portfolio penetration rate from 30% to 78% in a space of 4 months, growing sales revenues by 80% within 6 months and I was one of the top three best performing sales employees which resulted in me getting promoted to Head of Mortgage and Auto Loan Sales.

International Graduate Trainee, Standard Chartered Bank (August 2011 to January 2013)

I was among the 99 out of 50,000+ applicants globally chosen for this program. I received exposure in Real Estate Finance, Investment Banking, Commercial Banking, Credit, Retail Banking Products & Wealth Management. This 18 months rotational program availed me critical stints in Malaysia and Singapore and I developed critical skills in Business Development, Sales, Corporate Credit Analysis and Retail Banking.

Project Finance and Research Officer- Real Estate and Programme Management, BancABC (February 2011 to August 2011)

I was employed to manage vendors who worked on various construction projects. I was responsible for the process of reviewing/evaluating vendor bid documents, project management, site works supervision and issuing certificates of completion to contractors, and led the process of mobilizing funds/capital for these projects. Overall, I defined the commercial sourcing strategy for sourcing services & goods and I approved the usage/flow of inventory. During my tenure, I delivered six (6) construction projects within budget and led all the site project management teams.

Process Associate-Capital Projects, Konkola Copper Mines Plc (January 2008 to February 2011)

I was responsible for project management, management of contractors, site procurements (from the end-user side) and inventory management. I supported all construction works at the anode casting wheels through raising timely work orders (purchase requisitions) to site buyers for them to procure parts/materials in good time. I worked hand in hand with buyers to define sourcing and commercial strategies and I was a lead approver for all invoices raised by site vendors in line with my Delegated Level of Authority.

EDUCATION:

1. John Hopkins University-M.S Real Estate & Infrastructure (2023-2025)
2. Columbia University-M.S Real Estate Development, 2022 to 2023 (Drop out)-Avery Scholar
3. MBA-University of Nevada Reno-GPA 3.842/4.00 (Cum Laude)
4. MBA Finance-Copperbelt University
5. LLB University of London (Remaining with 9 credits, finishing October 2024)
6. BSc Forestry-Copperbelt University, GPA 3.25/4.00 (Merit)
7. Certificate in Construction Material Financing-University of Columbia (Cum Laude)
8. Certificate in American Law-University of Pennsylvania (Cum Laude)

AWARDS & SKILLS:

1. Best MBA International Student, University of Nevada Reno
2. Best MBA student in Mathematical Analysis at the Copperbelt University
3. Competent in Financial Analysis, Credit, Corporate & Retail Banking, Supply Chain
4. Recipient of the prestigious Avery Scholarship to study Real Estate Development at Columbia University
5. Most outstanding graduating student-Copperbelt University
6. Recipient of the prestigious Ozmen Center for Global Studies Research Grant, 2021
7. 2021 Sontag Entrepreneurship Competition Finalist, University of Nevada, Reno
8. 2019 Mandela Washington Fellow, and Tony Elumelu Fellow, and
9. Youngest member of the Standard Chartered Bank Country Leadership Team