

Application Form

Notice of Public Record

Please be advised that all information contained in this application is part of the City of Reno's public record and is available for public review. These positions are limited, in most cases, to residents of the City of Reno. The City Council makes a conscientious effort to appoint persons who represent all of the various communities within the City of Reno. Please be advised that certain boards and commissions require filing of financial statements with the Secretary of State or have special requirements. Contact the City Clerk's office at 334-2030 with any questions.

Profile

Jillian

First Name

Keller

Last Name

Middle Initial

jilliankeller100@gmail.com

Email Address

3635 Pomo Dr.

Home Address

Suite or Apt

Reno

City

NV

State

89503

Postal Code

What ward do you live in? *☒ Ward 5

Mobile: (805) 621-3791

Primary Phone

Home:

Alternate Phone

How long have you been a resident of the City of Reno?

9 years

Are you over 18 years of age?☒ Yes ☐ No**Are you currently registered to vote in the City of Reno? ***☒ Yes

Reno Bike Project

Employer

Program Director

Job Title

Which Boards would you like to apply for?

Financial Advisory Board: Submitted

Have you ever been convicted of a felony or misdemeanor other than minor traffic violations?

☐ Yes ☒ No

If yes, please list conviction dates and nature:

Interests & Experiences

Education or training relevant to the board or commission to which you are applying:

I am currently the Program Director at Reno Bike Project, and serve as the Vice Chair for the Citizens Multimodal Advisory Committee for the Regional Transportation Commission. I am also a member of the Vision Zero task force, Truckee Meadows Bike Alliance, and Safe Routes to School. I received a BA in Politics from Willamette University and graduated from Temple University with a Masters in Business Administration. I am a 6th generation Nevadan, and a fourth generation Renoan.

Explain briefly why you would like to be appointed to this board or commission.

I am passionate about community building and civic engagement. I have education and experience related to accounting and financial oversight, and would like to improve these skills and put them to good use. Additionally, I would like to learn more about Reno and become increasingly involved in the community.

Jillian Keller Resume 2020.pdf

Upload a Resume

Demographics

This section is optional and your responses will not be utilized for appointment. The following information helps track our recruitment and diversity efforts.

Ethnicity

Gender

06/24/1992

Date of Birth

Open Meeting Law Waiver

WAIVER OF NOTICE REQUIRED UNDER NRS 241.033(1) TO ALLOW CITY COUNCIL TO CONSIDER CHARACTER, MISCONDUCT, OR COMPETENCE OF PERSON TO BE APPOINTED TO A BOARD, COMMISSION, OR OTHER PUBLIC BODY FOR THE CITY OF RENO

The City Council for the City of Reno will be considering on a future posted agenda your appointment to a board, commission or other public body for the City of Reno. Pursuant to NRS 241.033(1), in order to consider the professional competence of an applicant, notice need be provided to that person of the time and place of the meeting in compliance with such statutory provisions. By agreeing below, it is confirmed that I have been provided notice of the meeting at which my appointment will be considered by City Council. Further, I knowingly and voluntarily am waiving my rights to all written notice requirements under NRS 241.033(1) pertaining to my qualifications, competence, and character to hold this appointment and consent to the evaluation of my character and competence by the Reno City Council in a public meeting. Further, the I acknowledge that I may at any time withdraw both this waiver and related application for appointment.

☒ I Agree

Acknowledgement

Please Agree with the Following Statement

I certify that, to the best of my knowledge, the information I provided in the application is true. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal. If appointed, I agree to attend a board or commission orientation session, if applicable, within six months of my appointment. I understand that failure to comply with this requirement will results in automatic removal from the board or commission.

☒ I Agree

JK

JILLIAN KELLER

NATURAL LEADER USING PROVEN MANAGEMENT METHODS TO OPTIMIZE TEAM PERFORMANCE, IMPROVE QUALITY, AND DRIVE RESULTS.

EDUCATION

Fox School of Business
2018 - 2019

Willamette University
2010 - 2014

Master of Business Administration

Bachelor's Degree in Political Science, Honors

EXPERIENCE

Reno Bike Project
07.2019 - Current

Program Director

Responsible for all marketing, fundraising, events, programs, and organizational processes. Supervising staff in conducting classes, events, programs, and shop operations. Garnered over \$60K in new donations and grants in less than 1 year.

DTG2Go
10.2018 - 06.2019

Office Manager

Administered human resources and assisted with personnel management. Planned and implemented operations improvements that led to unprecedented production increases and cost savings.

Camphill Soltane
08.2014 - 01.2018

Residential Manager

Managed operations of a residential facility for people with intellectual disabilities, including advocacy and oversight of individuals' medical, financial, legal, and social affairs. Supervised 5 direct care staff and mentored volunteers. Assisted multiple individuals in their transition from a group home to independent living.

SKILLS

Lean/Six Sigma Green Belt
Personnel & Project Management
Marketing & Communications
Grant Writing & Donor Outreach
Analysis, Reporting, & Research
Public Speaking & Presentations
MS Office, Adobe, Google Suite

CONTACT

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