

Fee Schedule Amendment

Fiscal Year 2023/24

June 14, 2023



Fee Schedule Omissions

- Fees were inadvertently omitted during process due to reorganization of schedule
- Errors were discovered in June 2023
- Omitted Fees:
 - Returned Check Fee
 - Police Department Background Investigation Fee

Return Check Fee

- Assessed when a Non-Sufficient Check is presented for payment.
- Fee is comprised of bank fees the City is charged and staff time
- Fee increase by 6.2% CPI

	FY23	FY24	Change
Return Check Fee	\$36	\$38	\$2

Police Department Background Investigation Fees

- Assessed (mostly) by Business Licenses for new owners/licenses
- Fee is comprised of staff time and materials
- Fee increase by 6.2% CPI

	FY23	FY24	Change
Return Check Fee	\$150	\$159	\$9

Fee Schedule Omissions

- Fees will be added back to FY 23/24 Fee Schedule
- Fees will be assessed starting 7/1/23
- Staff Recommendation
 - Staff recommends Council adopt the Resolution approving the changes to the adopted FY 2023-24 Fee Schedule.