

APPROVED: Q2 2023 Firehouse Subs Public Safety Foundation Grant

1 message

Firehouse Subs Public Safety Foundation <foundation@firehousesubs.com>

Tue, Apr 4, 2023 at 9:48 AM

To: "wikea@reno.gov" <wikea@reno.gov>, "steeres@reno.gov" <steeres@reno.gov>

Cc: Firehouse Subs Public Safety Foundation <foundation@firehousesubs.com>, Scott Kinner <scott.kinner@firehousesubs.com>, "Kreizenbeck, Damon" <damon.kreizenbeck@firehousesubs.com>

Dear Aaron & Samantha,

We are pleased to announce that the Firehouse Subs Public Safety Foundation Board of Directors has awarded the **City of Reno, on behalf of Reno Fire Department** in **Reno, NV** the requested **40 Flood Lanterns and 300 LED Flashlights (Excluding Tax & Freight)** valued at up to **\$27,010.00**. If your grant award must be approved by your city council, please add this item to the agenda immediately, and contact us with the meeting date.

PROCUREMENT:

We will contact you no later than Wednesday, May 31, 2023 to initiate the procurement process. There are two possible methods for procurement, to be determined by our Foundation:

- Direct Purchase made by the Foundation
OR
- Memo of Understanding. NOTE: Our Foundation provides funding via ACH transfer only. We are unable to fund a grant award by paper check.

Do not make advanced purchases, as failure to adhere to our chosen method will jeopardize your grant award. If you have any fulfillment questions, please email Procurementfoundation@firehousesubs.com.

PUBLIC RELATIONS (PR) NOTES

- PR announcements from your organization regarding the grant award are optional. If you choose to share the good news, please use the attached press release template and/or social media post template and send it back to Foundation@firehousesubs.com for review and approval (allowing for 72 hours turnaround time). *Please do not pitch or post before receiving approval from the Foundation team.*

Use of the Firehouse Subs Public Safety Foundation logo:

- We ask that your organization acknowledges the grant by displaying our Foundation logo on granted items/equipment whenever possible. Our Foundation logo is attached for your convenience. Please note that the final artwork will need to be approved by our Foundation via Foundation@firehousesubs.com before being displayed.

Did you know?

More than 70% of the funds raised for the Firehouse Subs Public Safety Foundation come from the generosity of Firehouse Subs guests and the restaurant brand? Please consider supporting a Firehouse Subs restaurant near you.

We are very excited to assist your organization and ultimately improve the lifesaving capabilities of your community.

Firehouse Subs Public Safety Foundation

12735 Gran Bay Parkway, Suite 150, Jacksonville, FL 32258

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6 attachments

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