

RESOLUTION NO. 9049

**RESOLUTION ESTABLISHING THE COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG) SUB-COMMITTEE OF THE RENO CITY
COUNCIL, AND ESTABLISHING TERMS FOR AND RULES CONCERNING
THE COMMITTEE.**

WHEREAS, the City of Reno is an “entitlement” City qualified, under the provisions of the Federal Housing and Community Development Act of 1974 (as amended), for Federal Community Development Block Grant (CDBG) Assistance; and

WHEREAS, the City of Reno as an “entitlement” community is the direct recipient of CDBG funds; and

WHEREAS, the purpose of the Federally-funded CDBG Program is to develop viable communities by providing decent housing, a suitable living environment, and opportunities to expand economic opportunities, principally for low- and moderate income persons; and

WHEREAS, the Reno City Council identifies priority projects to be funded each year with CDBG funds by including them in the Annual Action Plan (AAP), which is submitted to the US Department of Housing and Urban Development (HUD); and

WHEREAS, on April 12, 2017, the Reno City Council directed staff to establish a Community Development Block Grant (CDBG) Sub-Committee to review future funding allocations prior to Council approval; and

WHEREAS, on October 25, 2017, the Reno City Council established a Community Development Block Grant (CDBG) Sub-Committee to review future funding allocations prior to Council approval; and

WHEREAS, the Reno City Council desires the Community Development Block Grant (CDBG) Sub-Committee include an alternate member in order to avoid a potential lack of quorum;

NOW, THEREFORE, BE IT RESOLVED by the Reno City Council:

Section 1. There is hereby established a “CDBG Sub-Committee” of this Council which will be

comprised of three (3) City Council members. Three members of the City Council appointed by this Council. Another Council member shall be appointed as an alternate member.

Section 2. Council members and Council member serving as alternate appointments on the CDBG Sub-Committee shall be for an annual term.

Section 3. An alternate member shall only take formal action on any item appearing at the Community Development Block Grant (CDBG) Sub-Committee when the sub-committee alternate member stands in place of a Community Development Block Grant (CDBG) Sub-Committee member to reach a quorum.

Section 4. An alternate member shall have the same voting rights as the replaced member.

Section 5. The CDBG Sub-Committee shall meet at least three (3) times per calendar year and up to (6) times per calendar year throughout the Annual Action Plan (AAP) planning process to review and make recommendations as to possible loans and grants or other allocations of CDBG funds.

Section 6. City staff is responsible for preparing the Annual Action Plan in accordance with HUD Regulations and assuring that the allocations therein conform to national objectives. As it is being drafted, Staff shall review and discuss the Annual Action Plan with the CDBG Sub-Committee, and may, but is not obligated to, draft the Annual Action Plan as suggested by the Sub-Committee. The Sub-Committee shall make recommendations directly to the whole City Council regarding the Annual Action Plan and annual allocations of CDBG grants and loans. Recommendations by the Sub-Committee are not final actions and not subject to appeal but persons aggrieved by recommendations may discuss their grievances when the recommendations are reviewed by the City Council.

Section 7. The CDBG Sub-Committee meetings shall comply with Chapter 241 of the NRS, commonly known as the Open Meeting Law. Minutes and recordings of the meeting shall be taken and kept by the City Clerk who shall keep all files and records of the Sub-Committee.

Section 8. As all members of this subcommittee are elected officials, two members must be present to constitute a quorum and all measures must pass by the affirmative vote of at least two members who must be present. An alternate member may count towards this quorum.


Section 9. Roberts Rules of Order (latest or most recent edition) shall apply to the proceedings, when applicable, and when they are not inconsistent with any rules issued by the Reno City Council.


Section 10. The Code of Ethics for Public Officials, Chapter 2.20 of Reno Municipal Code, shall govern all proceedings of the Commission.

Upon motion of Council Member Reese, seconded by Council Member Weber, the foregoing resolution was adopted this 8th day of June, 2022, by the following vote of the Council:

AYES:	Reese, Weber, Brekhus, Duerr, Jardon, Schieve		
NAYS:	None		
ABSTAIN:	None	ABSENT:	Delgado

APPROVED this 8th day of June, 2022


HILLARY L. SCHIEVE
MAYOR OF THE CITY OF RENO

ATTEST:

MIKKI HUNTSMAN
CITY CLERK AND CLERK OF THE CITY
COUNCIL OF THE CITY OF RENO NEVADA

