

STAFF REPORT

Date: November 20, 2024

To: Mayor and City Council

Through: Jackie Bryant, Interim City Manager

Subject: Staff Report (For Possible Action): Presentation and status update by the Applicant on the Jacobs Glow Plaza and Festival Area Conditional Use Permit (LDC22-00038) in accordance with the adopted conditions of approval for annual reports to City Council on the project's operations.

From: Angela Fuss, Assistant Director of Development Services

Department: Development Services

Summary:

On May 11, 2022, the Reno City Council approved the Jacobs Glow Plaza and Festival Area Conditional Use Permit, allowing for an outdoor venue to hold festivals, concerts, recreation and events. The conditional use permit includes Condition #23, requiring the applicant to present an annual report of the project's operations to the City Council. This agenda item is the required annual report by the applicant to City Council.

Alignment with Strategic Plan:

- Economic and Community Development
- Infrastructure, Climate Change, and Environmental Sustainability

Previous Council Action:

May 11, 2022 – Council approved LDC22-00038 Jacobs Glow Plaza and Festival Area Conditional Use Permit.

Background:

The Jacobs Glow Plaza and Festival Area Conditional Use Permit was approved by City Council on May 11, 2022. The approval included 23 separate conditions of approval tied to the operation of the outdoor venue. Condition #23 specifies that the applicant shall present an annual report of the project's operations to the City Council, with the first report to be completed within one year of the conditional use permit approval. Since approval of the conditional use permit, the applicant has been working with city staff to address the operational requirements. The conditions have all been addressed and Glow Plaza is operating events in accordance with the

approvals. The applicant is responsible for providing an annual report to City Council related to the project's operations.

Discussion:

The Jacobs Glow Plaza and Festival Area Conditional Use Permit includes conditions of approval related to several operational requirements. The applicant has been working with city staff to address all of the requirements, which includes the following:

- Requirement for on-site sound monitoring equipment
- On-site operations and security plan
- Plan to address reimbursement for all City services related to the events (public safety, fire inspections, traffic mitigations, etc.)
- Lighting plan
- Signage plan
- Traffic plan for events with over 3,700 attendees
- Management plan for trash pickup and sweeping

Now that all the coordination is complete, the conditional use permit is effectuated, and the venue is able to operate in accordance with the approved conditional use permit.

Financial Implications:

None at this time.

Legal Implications:

Legal review completed for compliance with City procedures and Nevada law.

Recommendation:

Staff recommends that Council accept the annual report of the Jacobs Glow Plaza and Festival Area Conditional Use Permit.

Proposed Motion:

I move to accept the annual report.

Attachments:

Exhibit A – Decision letter for LDC22-00038 (Jacobs Glow Plaza and Festival Area)