

## STAFF REPORT

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**Date:** December 6, 2023

**To:** Mayor and City Council

**Thru:** Doug Thornley, City Manager

**Subject:** Staff Report (For Possible Action): Resolution donating Council Discretionary Funds to The Community Food Pantry Mobile Program in order to provide food pantries for people and families in need of food assistance programs in Northern Nevada in the amount of \$600. (General Fund) [Martinez]

**From:** Abigail Mayorga, Community Liaison

**Department:** City Manager's Office

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**Summary:** Councilmember Miguel Martinez would like to allocate \$600 from Council Discretionary Funds assigned for FY 23/24 to The Community Food Pantry Mobile Program, a 501(c)3 nonprofit organization in order to provide food pantries for people and families in need of food assistance programs in Northern Nevada. Discretionary funds are allocated to each Council member each fiscal year to be used to help support the initiatives of local 501(c)3 nonprofit organizations.

Consent Review	Yes	No
1. Is this item an annual or standard item that comes before Council for regular approval?	X	
2. Is this item an agreement required based on an item previously approved by Council?		X
3. Is this item Included in the current budget approved and adopted by Council?	X	
<b>Other Considerations</b>		
What percent of the total city budget does this item represent?	.0000007%	

**Alignment with Strategic Plan:** Not applicable

**Previous Council Action:** There is no recent Council action relevant to this item.

**Financial Implications:** Funds are budgeted for Council Discretionary in the General Fund.

**Legal Implications:** Legal review completed for compliance with City procedures and Nevada law. NRS 268.028(1) states that the governing body of a city may make donations to nonprofit.

organizations created for religious, charitable or educational purposes to be used for a selected purpose. The donated funds must be used to provide a substantial benefit to the inhabitants of the city. Council approval is required before the recommended funds transfer can take place.

**Recommendation:** Staff recommends Council approve the resolution.

**Proposed Motion:** I move to approve staff recommendation.

**Attachments:** The Community Food Pantry Mobile Program Donation Resolution