

STAFF REPORT

Date: January 17, 2024

To: Mayor and City Council

Thru: Doug Thornley, City Manager

Subject: Staff Report (For Possible Action): Acceptance of the Department of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA) Federal Fiscal Year (FFY) 2023 Emergency Management Performance Grant (EMPG) to the City of Reno Fire Department (RFD) for All-Hazards Emergency Preparedness in the amount of \$167,670.92 and committing to a 100% in-kind match using already budgeted and available resources. (General Fund)

From: Dave Cochran, Fire Chief

Department: Fire Department

Summary:

The Emergency Management Performance Grant (EMPG) provides assistance for the development, maintenance, and improvement of state and local emergency management capabilities. Under this program, the Federal Emergency Management Agency (FEMA) has awarded the City of Reno \$167,670.92 requiring a 100% in-kind match of \$167,670.92. This match does not require any additional funding, nor does it require diverting any resources from existing work. Staff recommends Council accept the Federal Fiscal Year (FFY) 2023 EMPG.

Consent Review	Yes	No
1. Is this item an annual or standard item that comes before Council for regular approval?	X	
2. Is this item an agreement required based on an item previously approved by Council?		X
3. Is this item included in the current budget approved and adopted by Council?		X
Other Considerations		
What percent of the total City budget does this item represent?		N/A

Alignment with Strategic Plan:

Public Safety

Previous Council Action:

Council accepted the FFY 2022 EMPG in February 2023.

Discussion:

The Nevada Department of Public Safety, Division of Emergency Management & Homeland Security awarded the RFD the FFY 2023 EMPG through the Department of Homeland Security (DHS)/FEMA in the amount of \$167,670.92 with an in-kind match of \$167,670.92. The EMPG program is part of the 2022 to 2026 FEMA Strategic Plan that creates a shared vision for the field of emergency management and sets an ambitious, yet achievable, path forward to unify and further professionalize emergency management across the country. This grant is part of the comprehensive set of measures authorized by Congress and implemented by DHS as noted in the DHS Strategic Plan for Federal Fiscal Years 2020 to 2024.

In order to meet the objectives of the EMPG program, the RFD City Emergency Manager and Assistant Emergency Manager must maintain their emergency management certifications and develop a yearly work plan of trainings and workshops that align with FEMA's priorities for the grant. The goals and priorities for the FFY 2023 EMPG program are to address areas for improvement identified through lessons learned from recent disasters, including the following:

- Logistics – Distribution Management Planning
- Evacuation Plan/Annex
- Disaster Financial Management
- Catastrophic Disaster Housing
- Resilient Communications

Financial Implications:

The FFY 2023 EMPG program has a 100% match requirement, which equals \$167,670.92. The City of Reno meets this cost-share requirement through already budgeted in-kind personnel services and activity contributions, and no additional funding is needed to meet the requirement.

Legal Implications:

Legal review completed for compliance with City procedures and Nevada law. The City, by accepting this DHS/FEMA grant, agrees to comply with the terms of the grant application, provide project and training information for evaluation to the granting organization, and provide progress and financial reports on program activities, which will be completed by the RFD. Failure to adhere to the grant requirements could affect future funding.

Recommendation:

Staff recommends Council accept the grant award in the amount of \$167,670.92 and authorize the Fire Administrative Services Manager to electronically sign the acceptance of the grant award contract.

Proposed Motion:

I move to approve staff recommendation.

Attachments:

FFY23 EMPG Award Doc