

**STAFF REPORT**

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**Date:** August 28, 2024

**To:** Mayor and City Council

**Through:** Jackie Bryant, Interim City Manager

**Subject:** Staff Report (For Possible Action): Acceptance of a Nevada State Historic Preservation Office (SHPO) Historic Preservation Fund (HPF) Subgrant for staff to attend the National Alliance of Preservation Commissions (NAPC) biennial conference FORUM in West Palm Beach, Florida, from August 1-4, 2024, in the amount of \$4,368.

**From:** Megan Berner, Arts and Culture Manager

**Department:** City Manager’s Office – Arts and Culture

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**Summary:**

This item is for the acceptance of a grant from the Nevada State Historic Preservation Office (SHPO) Historic Preservation Fund (HPF) for two staff members to attend the National Alliance of Preservation Commissions (NAPC) biennial conference FORUM from August 1-4, 2024, in West Palm Beach, Florida, in the amount of \$4,368.

<b>Consent Review</b>	<b>Yes</b>	<b>No</b>
1. Is this item an annual or standard item that comes before Council for regular approval?		<b>X</b>
2. Is this item an agreement required based on an item previously approved by Council?		<b>X</b>
3. Is this item included in the current budget approved and adopted by Council?		<b>X</b>
<b>Other Considerations</b>		
What percent of the total City budget does this item represent?		<b>0%</b>

**Alignment with Strategic Plan:**

Arts, Parks, and Historical Resources

**Previous Council Action:**

There is no recent Council action relevant to this item.

**Background:**

Staff applied for a grant from the Nevada SHPO HPF subgrant program to travel to FORUM. On July 24, 2024, the City received confirmation from Nevada SHPO that the City was awarded a grant in the amount of \$3,748 for two staff members to travel to West Palm Beach and attend the conference. Due to a hurricane in Florida, many flights out were canceled on August 4, 2024, which extended the stay in West Palm Beach to August 6. Nevada SHPO has amended the grant amount to cover costs for staff to stay two extra days in Florida so the total amount being awarded is \$4,368.

**Discussion:**

NAPC's FORUM is the only national conference focused on the issues facing local historic preservation boards and commissions. Held on a biennial basis, FORUM includes dozens of educational sessions and discussion panels, mobile workshops and tours, and networking for commission staff and board members representing local, state, and national organizations and government agencies. Preservation Under the Palms will be held in West Palm Beach, Florida, from August 1-4, 2024. NAPC's FORUM is the only conference of its kind – focused specifically on the concerns and educational needs of preservation commissions, their staff, and surrounding communities.

Nevada SHPO administers an HPF subgranting program that grants funds to Certified Local Governments to attend the NAPC FORUM Conference every two years. In 2018, the City was awarded funding for two staff members and two commission members to attend. In 2020, the conference was canceled due to the COVID-19 pandemic. In 2022, the City was awarded funding for two commission members to attend. There is no match required for these funds.

**Financial Implications:**

There are no financial implications. This grant does not require matching funds.

**Legal Implications:**

Legal review completed for compliance with City procedures and Nevada law.

**Recommendation:**

Staff recommends Council approval and acceptance of the grant funding in the amount of \$4,368.

**Proposed Motion:**

I move to approve staff recommendation.

**Attachments:**

NV-24-10010 NACP FORUM Subgrant Agreement

NV-24-10010 NACP FORUM 2024 Amendment #1