

## STAFF REPORT

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**Date:** May 22, 2024

**To:** Mayor and City Council

**Through:** Doug Thornley, City Manager

**Subject:** Staff Report (For Possible Action): Acceptance of donation from Lifestyle Homes Foundation, Inc. to the ReLeaf Reno program for the purchase of trees and supplies in the amount of \$4,000.

**From:** Damaris McGlone, Management Analyst

**Department:** Parks and Recreation

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**Summary:**

Lifestyle Homes Foundation, Inc., in care of President Robert J. Lissner, has offered a private donation in the amount of \$4,000 to the ReLeaf Reno program for the purchase of trees for North Valleys parks, particularly Dorothy McAlinden/Mayors Park. Accepting this donation meets the following goals laid out in the City’s Strategic Plan: 1) Fiscal Sustainability; 2) Infrastructure, Climate Change, and Environmental Sustainability; and 3) Arts, Parks and Historical Resources. Staff recommends Council accept the donation.

<b>Consent Review</b>	<b>Yes</b>	<b>No</b>
1. Is this item an annual or standard item that comes before Council for regular approval?	<b>X</b>	
2. Is this item an agreement required based on an item previously approved by Council?		<b>X</b>
3. Is this item included in the current budget approved and adopted by Council?	<b>X</b>	
<b>Other Considerations</b>		
What percent of the total City budget does this item represent?	<b>N/A</b>	

**Alignment with Strategic Plan:**

Fiscal Sustainability

Infrastructure, Climate Change, and Environmental Sustainability

Arts, Parks, and Historical Resources

**Previous Council Action:**

There is no recent Council action relevant to this item.

**Background:**

On April 22, 2024, the Parks and Recreation Department received a letter from President Robert J. Lissner of Lifestyle Homes Foundation, Inc., offering to generously donate \$4,000 to the Department. Mr. Lissner met with Department staff and the director regarding the need for additional trees in North Valleys parks to benefit the public and the environment. It was determined that the park with the greatest need for shade trees is Dorothy McAlinden/Mayors Park.

**Discussion:**

Robert J. Lissner has generously offered a donation of \$4,000 to the ReLeaf Reno program for the purchase of trees. Staff will use this funding to amend the soil and plant trees primarily at Dorothy McAlinden/Mayors Park, any other available funds will be used to plant trees in parks located in the North Valleys.

**Financial Implications:**

Staff labor will be used for the purchase, preparation, and installation of the trees.

**Legal Implications:**

Legal review completed for compliance with City procedures and Nevada law. The funds may only be used for the purchase of trees and tree supplies.

**Recommendation:**

Staff recommends Council accept the donation.

**Proposed Motion:**

I move to accept the donation.

**Attachments:**

Lifestyle Homes Foundation, Inc. Donation Letter