

RENO CITY ATTORNEY'S OFFICE

KARL S. HALL
City Attorney

JONATHAN D. SHIPMAN
Assistant City Attorney - Civil



May 17, 2024

Ms. Mikki Huntsman
City Clerk
City of Reno
P.O. Box 1900
Reno, NV 89505

***Re: Performance evaluation;
Waiver of right to written notice under NRS 241.033 and NRS 241.034;
Notice of meeting of the City Council to consider your character, any alleged
misconduct, professional competence, or health***

Dear Ms. Huntsman:

In connection with your City Clerk performance evaluation on June 12, 2024, City Council may consider your character, allegations of misconduct, your professional competence, and your physical and mental health. The meeting will begin at 10 a.m. in Reno City Council Chambers at 1 E. 1st St., Reno, Nevada. The meeting is a public meeting, and Council will be considering the following general topics: your performance as City Clerk, your job description, your job duties, your compensation, your employment contract, and matters properly related thereto. You are welcome and encouraged to attend the meeting; to have an attorney or other representative of your choosing present during the meeting; to present written evidence; to provide testimony; and, to present witnesses relating to your character, allegations of misconduct, your professional competence, and/or your health.

The Council may, without further notice, take administrative action against you if Council determines that administrative action is warranted after considering your character, allegations of misconduct, your professional competence, or your physical or mental health.

Please sign below to confirm and acknowledge that you knowingly and voluntarily waive your right to written notice under NRS 241.033 and NRS 241.034, and further consent to Council considering and discussing your character, any allegations of misconduct, your professional

competence, and your physical and mental health, in connection with your annual performance evaluation as City Clerk on June 12, 2024.

Sincerely,


Jonathan D. Shipman
Assistant City Attorney

I, Mikki Huntsman, do hereby knowingly and voluntarily waive my right to written notice under NRS 241.033 and NRS 241.034, and further consent to City Council considering and discussing my character, allegations of misconduct, my professional competence, and my physical and mental health, in connection with my annual performance evaluation as City Clerk on June 12, 2024.



Mikki Huntsman

5.17.2024

Date