

## STAFF REPORT

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**Date:** January 17, 2024

**To:** Mayor and City Council

**Thru:** Doug Thornley, City Manager

**Subject:** Staff Report (For Possible Action): Authorization to request from Washoe County transfer of ownership of Assessor Parcel Number (APN) 009-421-10 on which the Sagittarius Lift Station is situated and authorization to accept the conveyance deed if approved by the Washoe County Board of Commissioners.

**From:** Erick Miller, Associate Civil Engineer

**Department:** Utility Services

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**Summary:**

The Sagittarius Sanitary Sewer Lift Station (LS) was constructed on parcel 009-421-10 in 1989 and dedicated to Washoe County. In 1999 the parcel, located between 2889 and 2891 Sagittarius Drive, was annexed into the City, and maintenance of the lift station was assumed by the City from the County; however, the transfer of ownership of the parcel was never completed from the County to the City. This item will begin the process of completing the ownership transfer.

<b>Consent Review</b>	<b>Yes</b>	<b>No</b>
1. Is this item an annual or standard item that comes before Council for regular approval?		X
2. Is this item an agreement required based on an item previously approved by Council?		X
3. Is this item included in the current budget approved and adopted by Council?		X
<b>Other Considerations</b>		
What percent of the total City budget does this item represent?		0%

**Alignment with Strategic Plan:**

Infrastructure, Climate Change, and Environmental Sustainability

**Previous Council Action:**

April 26, 2023 – Council approved the design contract with Atkins for the Donner Springs, Stead Bus, Sagittarius, and South Dakota Sanitary Sewer Lift Station Improvement Project.

**Background:**

In 1989 a sanitary sewer lift station was constructed on parcel 009-421-10 and dedicated to Washoe County in 1994. In 1999 the parcel was annexed into the City of Reno and the ownership/maintenance of the roads, sewer lines, and lift station were taken over by the City; however, the transfer of the parcel ownership where the Sagittarius Lift Station is located was never completed.

City staff has coordinated with County staff on transferring ownership of the parcel to secure the City's interest in the future lift station improvements, and County staff is in support of the transfer. The County has requested the City to provide a formal letter for the County to present to the Washoe County Board of Commissioners to transfer the parcel ownership.

**Discussion:**

In order to complete the necessary improvements to the Sagittarius LS, it's in the City's best interest to have ownership of the property. Improvements to the lift station are currently in design and are proposed to go to construction in the near future. This parcel ownership transfer ensures City assets continue to be maintained properly and the City has ownership rights to make improvements without seeking approval from Washoe County, the current property owner. This item will clean up an oversight that should have been completed in 1999 when this area was annexed into the City which included ownership and maintenance of the public assets.

If approved, the City will issue a formal letter requesting ownership of this parcel along with a Quitclaim Deed to the County allowing them to take the item to the Washoe County Board of Commissioners' meeting. If it is approved at the County Commissioners' meeting, the County will record the document for the property transfer.

**Financial Implications:**

There are no financial implications to taking ownership of the parcel.

**Legal Implications:**

Nevada Revised Statute (NRS) 277.050 provides provisions to allow the sale, exchange, or lease of real property by a public agency. NRS 277.053 provides provisions for interagency convenience of real property, at no cost, if the property is to be used for a public purpose.

**Recommendation:**

Staff recommends Council approve for staff to issue a formal letter to Washoe County requesting the transfer of Assessor Parcel Number 009-421-10 and authorize the Mayor to accept the parcel as owners of the Sagittarius Sewer Lift Station.

**Proposed Motion:**

I move to approve staff recommendation.

**Attachments:**

Sagittarius Lift Station Vicinity Map

GBS Deed Sagittarius Parcel from WC to COR

Staff Presentation