

## STAFF REPORT

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**Date:** March 13, 2024

**To:** Mayor and City Council

**Through:** Doug Thornley, City Manager

**Subject:** Staff Report (For Possible Action): Discussion and potential reappointment or appointment of up to three individuals to the Historical Resources Commission as a Licensed Structural Engineer, Registered State Architect, and Member - At Large from the following pool of applicants, listed in alphabetical order: Cathie Bryant, Debra Campbell (Licensed Structural Engineer Reappointment), Jeri Chadwell, Gregory Erny (Registered State Architect Reappointment), Philip Galbraith, Barb Giacomini, or Allyn Jones.

**From:** Mikki Huntsman, City Clerk

**Department:** City Clerk

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**Summary:**

The Historical Resources Commission (HRC) currently has up to three vacancies for a Licensed Structural Engineer, Registered State Architect, and Member - At Large. The City Clerk's Office has received seven applications from Cathie Bryant, Debra Campbell (Licensed Structural Engineer Reappointment), Jeri Chadwell, Gregory Erny (Registered State Architect Reappointment), Philip Galbraith, Barb Giacomini, or Allyn Jones.

The term of appointment for all positions is from March 1, 2024, through February 28, 2027.

**Alignment with Strategic Plan:**

Arts, Parks, and Historical Resources

**Previous Council Action:**

There is no recent Council action relevant to this item.

**Background:**

Pursuant to Reno Municipal Code (RMC) 18.08.904, the HRC consists of seven members who are residents of Nevada, five of whom are residents of the City.

At a minimum, the HRC shall be composed of the following:

(1) architect registered in the state of Nevada;  
(1) historian with knowledge of local history;  
(1) structural or civil engineer licensed in the State of Nevada; and  
(2) positions held by persons who have demonstrable interest, competence, or knowledge of historic preservation in the disciplines of landscape architecture, real estate, construction, community development, urban planning, archeology, law, finance, cultural anthropology, or related disciplines.

**Method of Appointment:** Appointed by an affirmative vote of no fewer than four members of Council, which includes the Mayor.

**Financial Implications:**

None at this time.

**Legal Implications:**

Legal review completed for compliance with City procedures and Nevada law.

**Recommendation:**

Staff recommends that the Mayor and Council make the necessary appointment as noted in the staff report.

**Proposed Motion:**

I move to reappoint or appoint \_\_\_\_\_ as the Licensed Structural Engineer Member of the Historical Resources Commission.

I move to reappoint or appoint \_\_\_\_\_ as the Registered State Architect Member of the Historical Resources Commission.

I move to appoint \_\_\_\_\_ as the At-Large Member of the Historical Resources Commission.

**Attachments:**

- HISTORICAL RESOURCES COMMISSION ROSTER • BRYANT, CATHIE  
APPLICATION FOR HISTORICAL RESOURCES COMMISSION
- CAMPBELL, DEBRA APPLICATION FOR HISTORICAL RESOURCES COMMISSION
- CHADWELL, JERI APPLICATION FOR HISTORICAL RESOURCES COMMISSION
- ERNY, GREGORY APPLICATION FOR HISTORICAL RESOURCES COMMISSION
- GALBRAITH, PHILIP APPLICATION FOR HISTORICAL RESOURCES COMMISSION
- GIACOMINI, BARB APPLICATION FOR HISTORICAL RESOURCES COMMISSION
- JONES, ALLYN APPLICATION FOR HISTORICAL RESOURCES COMMISSION