

**RESOLUTION NO. 8342**

**RESOLUTION ESTABLISHING STAGGERED TERMS FOR  
NEIGHBORHOOD ADVISORY BOARD (NAB) MEMBERS AND  
GEOGRAPHICAL QUALIFICATIONS TO BE A NAB MEMBER,  
AND REPEALING RESOLUTION NUMBERS 8064, 8077 AND 8084  
TO BRING ALL RULES CONCERNING NABS INTO ONE  
RESOLUTION.**

**WHEREAS**, the Reno City Council desires to meaningfully involve its citizens in the governmental decision making process in order to improve the quality of life in our community; and

**WHEREAS**, the Reno City Council approved Resolution No. 8064, adopted on May 27, 2015, entitled, "Resolution reinstating Neighborhood Advisory Boards (NABS) as advisory bodies to the City of Reno with a maximum of eleven (11) board members on each NAB"; and

**WHEREAS**, the Reno City Council approved Resolution No. 8077, adopted on June 17, 2015, entitled, "Resolution establishing a procedure for the receipt of Neighborhood Advisory Board (NAB) applications, establishing rules of conduct during NAB meetings, and delegating authority to remove a NAB member to the respective City Council Member of the NAB upon which the NAB member serves"; and

**WHEREAS**, the Reno City Council approved Resolution No. 8084, adopted on August 26, 2015, entitled, "Resolution establishing a process to appoint up to two alternate members on all five of the Neighborhood Advisory Boards (NABs)"; and

**WHEREAS**, the Reno City Council desires the NAB members to have staggered terms to avoid a lack of quorum at meetings, the establishment of geographical qualifications for an individual to be a NAB member; and the establishment of all NAB rules in this single resolution, thereby repealing all three prior resolutions; and

**WHEREAS**, the Reno City Council reaffirms its desire that the NABs be a forum for supplemental public comment to improve communication between the City and the community for issues related to physical development and certain other programs and activities in which citizen participation is necessary and desirable.

**NOW, THEREFORE, BE IT RESOLVED** by the Reno City Council:

1. *There shall be five (5) NABs, and named:*
  - a. Ward 1 NAB;
  - b. Ward 2 NAB;
  - c. Ward 3 NAB;

- d. Ward 4 NAB; and,
  - e. Ward 5 NAB.
2. The NABs are based on the ward boundary lines, as generally indicated on the attached map.
  3. Each NAB shall meet at least four (4) times per calendar year and up to twelve (12) times per calendar year.
  4. The City Council Member who represents a specific ward shall nominate up to eleven (11) board members to serve on his or her respective NAB. The Reno City Council will vote to approve or reject the nomination(s). City residency is not required to be a NAB member. For NAB members who reside within the City limits, NAB members may reside in the ward boundary or may have their primary business activity or significant community involvement within the NAB ward boundary. NAB members will serve on a rotating basis as Chairperson.
  5. The City Council Member who represents a specific ward may nominate up to two (2) alternates to serve as members on his or her respective NAB. The Reno City Council will vote to approve or reject the alternate nomination(s). The residency requirements listed in paragraph #4 above also apply to NAB alternate members.
  6. An application submitted by an individual who desires to serve on a NAB shall be forwarded by the City Clerk within five (5) business days to the respective City Council Member of the NAB upon which the individual wishes to serve.
  7. The respective City Council Member shall notify the City Clerk if he or she wishes to nominate additional NAB members for the City Council to approve or reject the nomination(s).
  8. NAB members and NAB alternate members who started their terms in 2015 shall either serve a two-year term (ending June 30, 2017), a two and one-half year term (ending December 31, 2017), or a three year term (ending June 30, 2018), as determined by the City Clerk. NAB members and NAB alternate members who started their first term in 2017 or later will serve a two-year term. The City Council Member may nominate, and the City Council may re-appoint, a NAB member or a NAB alternate member for one consecutive two-year term. After a NAB member or a NAB alternate member has served a total of not more than five consecutive years, the member or alternate member may not be re-appointed until there has been a one-year gap in service. These term limits are applied prospectively only. The City Council may waive these term limits in specific instances where specific membership qualifications are desired or no qualified person has applied for appointment on the NAB(s).
  9. The NAB meetings shall comply with Chapter 241 of the NRS, commonly known as the Open Meeting Law.
  10. If a quorum is not present at a NAB meeting, and the City Council has appointed NAB alternate member(s) to this NAB, the NAB alternate member may stand in place for the NAB member(s) to reach a quorum. The designation of a NAB alternate member standing in place for a NAB member to reach a quorum shall be made on the record of the NAB meeting.

11. A NAB alternate member shall only take formal action on any item appearing at the NABs when the NAB alternate member stands in place of a NAB member to reach a quorum, as defined in Chapter 241 of the Nevada Revised Statutes (NRS), commonly known as the Open Meeting Law.
12. Roberts Rules of Order (latest or most recent edition) shall apply to the proceedings, when applicable, and when they are not inconsistent with any rules issued by the Reno City Council.
13. Conflict of interest, including its definition, shall be governed by Chapter 2.20 of the Reno Municipal Code, commonly known as the Code of Ethics for Public Officials.
14. Illegal and discriminatory activity will not be tolerated at any NAB meeting. Any question regarding this matter shall be addressed to the City Attorney's Office and/or the Reno City Council.
15. NAB members and NAB alternate members serve at the pleasure of the respective City Council Member of the NAB. A NAB member and a NAB alternate member do not have a vested right in his or her membership on the NAB.
16. The City Council hereby delegates the authority to remove a NAB member or a NAB alternate member to the respective City Council Member of the NAB upon which the NAB member or NAB alternate member serves. The respective City Council Member may remove a NAB member or NAB alternate member for any reason.
17. The City Council hereby delegates the authority to make a NAB alternate member a NAB member to the respective City Council Member of the NAB upon which the NAB alternate member serves. A NAB alternate member may only become a NAB member when there is a vacancy on the NAB.
18. If a City Council Member appoints a NAB alternate member as a NAB member, the City Council Member should notify the City Clerk within five (5) business days of the change.
19. The agenda of each NAB meeting will be set by the City Council Member who represents the Ward, the City Council Member's Community Liaison, and the NAB Chairperson for the meeting.
20. There shall be neither Community Pride Grant fund (i.e. General Fund) distributions nor any other expenditure of money by the NABs.
21. The NABs are not intended to replace the City Planning Commission or the Board of Adjustment and that while the City Council will take into consideration all recommendations from the NABs, the Reno City Council carries the ultimate responsibility for final decisions.
22. The NABs shall be recognized by all City agencies and departments to be used whenever possible to solicit citizen input and participation regarding issues which affect the districts shown on the attached map.
23. Regarding physical development projects, the NABs shall have the following authority:

- a. The developer of a physical development project may present the project, if present, to the NAB(s) where the project has been proposed to be located;
- b. The NAB(s) shall neither take formal action to recommend, nor to deny the physical development project; and,
- c. The meeting minutes and the project review forms shall automatically be submitted to the City Planning Commission, to be included in the review of the physical development project.

24. The NABs serve as a forum for supplemental public comment to improve communication between the City and the community for issues relating to City budget, traffic and all other programs and activities in which citizen participation is desirable to improve the quality of life of all residents of the City of Reno.

25. Upon the adoption of this resolution, Resolution No. 8064 adopted on May 27, 2015, Resolution No. 8077 adopted on June 17, 2015, and Resolution 8084 adopted on August 26, 2015 are repealed and shall be of no further force and effect.

Upon motion by Council Member Brekhus, seconded by Council Member Duerr, the foregoing resolution was adopted this 12<sup>th</sup> day of April, 2017, by the following vote of the Council:

AYES: Brekhus, Duerr, Bobzien, Jardon, Schieve

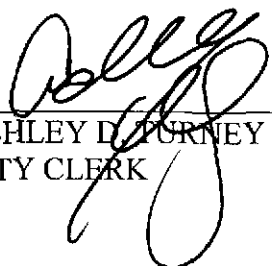
NAYS: None

ABSTAIN: None ABSENT: Delgado, McKenzie

APPROVED this 12<sup>th</sup> day of April, 2017.

  
HILLARY L. SCHIEVE  
MAYOR

ATTEST:

  
ASHLEY D. TURNEY  
CITY CLERK



