

STAFF REPORT

Date: July 31, 2024

To: Mayor and City Council

Through: Jackie Bryant, Interim City Manager

Subject: Staff Report (For Possible Action): Discussion and potential appointment of up to one individual to the Reno City Planning Commission from the following pool of applicants, listed in alphabetical order: Christina Del Villar, Kathleen Eagan, Michael Fuess, or Lorna Quisenberry.

From: Mikki Huntsman, City Clerk

Department: City Clerk

Summary:

There is one vacancy on the Reno City Planning Commission. The City Clerk's Office has received four applications from the following: Christina Del Villar, Kathleen Eagan, Michael Fuess, and Lorna Quisenberry. Arthur Munoz's term (Ward 4, Meghan Ebert's appointee) expired on June 30, 2024.

The City Manager will discuss the applicants with the Council Members for which the wards and/or Mayoral positions are experiencing a vacancy and will make a recommendation for appointment, subject to Council approval.

The appointment term is from August 1, 2024, through June 30, 2028.

Alignment with Strategic Plan:

Governance and Organizational Effectiveness

Previous Council Action:

There is no recent Council action relevant to this item.

Background:

Resolution No. 7919 (attached to this staff report) provides, in part, that: "[Nevada Revised Statutes] NRS 278.040 directs that members of the planning commission are appointed by the chief executive officer of the city, with the approval of the governing body."

Resolution 7919 also states, “It is City Council’s intent that there be representatives on the City Planning Commission from each of the five Wards and two from the City at-large (See Section 3). Sec. 3.020(1) of the Reno City Charter designates the City Manager as the Chief Executive and Administrative Officer of the City Government...” Other governing provisions relating to this commission may be located in NRS Chapter 278 and Reno Municipal Code (RMC) Chapter 18.06.

Method of Appointment:

City Manager recommendation with Council ratification.

Financial Implications:

None at this time.

Legal Implications:

Legal review completed for compliance with City procedures and Nevada law.

Recommendation:

Pursuant to Section 5 of Resolution No. 7919, staff recommends that the City Manager, at the direction of the Mayor or Council Member representing the Ward or office experiencing the vacancy, make the necessary appointment as noted in the staff report.

Proposed Motion:

I move ratify the City Manager’s recommendation to appoint _____ as the Ward 4 representative to the Reno City Planning Commission.

Attachments:

- RENO CITY PLANNING COMMISSION ROSTER
- RENO CITY PLANNING COMMISSION (RESOLUTION 7919), EFFECTIVE 11-20-2013
- DEL VILLAR, CHRISTINA APPLICATION FOR RENO CITY PLANNING COMMISSION (WARD 4)
- EAGAN, KATHLEEN APPLICATION FOR RENO CITY PLANNING COMMISSION (WARD 4)
- FUESS, MICHAEL APPLICATION FOR RENO CITY PLANNING COMMISSION (WARD 3)
- QUISENBERRY, LORNA APPLICATION FOR RENO CITY PLANNING COMMISSION (WARD 2)