

STAFF REPORT

Date: April 23, 2025

To: Mayor and City Council

Through: Jackie Bryant, City Manager

Subject: Staff Report (For Possible Action): Approval of Contract between the City of Reno and Qual-Econ USA LLC to continue providing maintenance services for the Clean and Safe Program over a period of up to 5 years in an amount not to exceed \$750,000. (General Fund)

From: Kaytlin Canner, Clean and Safe Manager

Department: City Manager's Office

Summary:

Clean and Safe addresses citywide concerns related to the unsheltered community, including coordinated maintenance of public spaces. Public space maintenance addresses public health and safety welfare citywide. In August of 2020, the city entered into a contract with Qual-Econ USA LLC set to terminate in August 2025. As a result, a Request for Proposal (RFP) was issued for a Clean and Safe service provider in advance of the current contract's expiration and to ensure contracted amount is not exceeded. After a thorough RFP process, Qual-Econ USA LLC was selected among seven applicants. The term of the agreement is three years, with two additional one-year renewal options. Staff recommends Council approve a contract for maintenance services between the City of Reno and Qual-Econ USA LLC in an amount not to exceed \$750,000 over the life of the contract.

Consent Review	Yes	No
1. Is this item an annual or standard item that comes before Council for regular approval?		X
2. Is this item an agreement required based on an item previously approved by Council?		X
3. Is this item included in the current budget approved and adopted by Council?	X	
Other Considerations		
What percent of the total City budget does this item represent?	0.08%	

Alignment with Strategic Plan:

Economic Opportunity, Homelessness, and Affordable Housing

Previous Council Action:

August 12, 2020 - Council approved a previous contract between the City of Reno and Qual-Econ USA LLC for maintenance services in an amount not to exceed \$510,000.

July 31, 2024 - Council approved an amended contract for maintenance services between the City of Reno and Qual-Econ USA LLC in an amount not to exceed \$100,000 for the remainder of the contract's life of August 2025.

Discussion:

Over the years, the City's response to homelessness has adjusted to meet community needs. Today, Clean and Safe staff oversees all related concerns including service requests oversight, maintenance, and outreach programs in collaboration with an interdepartmental team and contractors. This includes citywide maintenance coordination for all public spaces, including the Truckee River.

The current service provider's contract will expire in August 2025. A new contract, in addition to the expiration, will eliminate an additional contract amendment if the allocated funding amount specified in the current contract exceeds \$100,000 before the August deadline.

A Request for Proposal (RFP) for maintenance services for Clean and Safe was issued on February 3, 2025, and notice of the RFP was posted on the City's website. After a two-week period, seven responses to the RFP were received from the following companies: Arizona Pipeline, Clean Harbor, Forensiclean, GrayMar, HERO Environmental, PuroClean, and Qual-Econ USA LLC. A key emphasis of this service is proper maintenance of biohazard waste.

After reviewing the proposals and evaluation conducted by staff, Qual-Econ USA LLC was selected to be the Clean and Safe service provider in an amount not to exceed \$750,000. The term of the agreement is three years, with two additional one-year renewal options. Services will be comparable to current standards and staff will evaluate the incorporation of additional tools presented in their proposal.

Financial Implications:

General funds have been identified for services through the Clean and Safe budget.

Legal Implications:

Legal review completed for compliance with City procedures and Nevada law.

Recommendation:

Staff recommends Council approve the contract for maintenance services between the City of Reno and Qual-Econ USA LLC in an amount not to exceed \$750,000 and authorize the City Manager to extend the agreement as outlined in the terms.

Proposed Motion:

I move to approve the contract for maintenance services between the City of Reno and Qual-Econ USA LLC in an amount not to exceed \$750,000 and authorize the City Manager to extend the agreement as outlined in the terms.

Attachments:

- Clean and Safe Maintenance Service Provider Agreement 4-23-2025
- Qual-Econ USA LLC Proposal