

STAFF REPORT

Date: May 8, 2024

To: Mayor and City Council

Through: Doug Thornley, City Manager

Subject: Staff Report (For Possible Action): Approval of Sternberg Decorative Lighting Purchase for Downtown in an amount not to exceed \$21,031.56. (Room Tax and Street Fund)

From: Tim Hendricks, Maintenance & Operations Manager

Department: Maintenance and Operations

Summary:

The Maintenance and Operations Department is requesting approval to purchase four additional Sternberg decorative lights at a cost of \$21,031.56 for the downtown area. These will be used to replace those that have been knocked down due to traffic accidents.

Consent Review	Yes	No
1. Is this item an annual or standard item that comes before Council for regular approval?		X
2. Is this item an agreement required based on an item previously approved by Council?		X
3. Is this item included in the current budget approved and adopted by Council?	X	
Other Considerations		
What percent of the total City budget does this item represent?	0.002%	

Alignment with Strategic Plan:

Infrastructure, Climate Change, and Environmental Sustainability

Previous Council Action:

There is no recent Council action relevant to this item.

Background:

On November 16, 2023, the City ordered 23 Sternberg lights for the downtown area at a cost of \$97,473.77.

Discussion:

Pursuant to the City's purchasing policy, purchases of \$100,000 and above — either individually or cumulatively — must be approved by Council. The combined total of these two purchases is \$118,505.33. Therefore, Council approval is required to purchase additional replacement decorative lights for the downtown area.

Financial Implications:

Funding for this purchase is available in the room tax (\$17,526.33) and street (\$3,505.23) funds.

Legal Implications:

Legal review completed for compliance with City procedures and Nevada law.

Recommendation:

Staff recommends Council approve the purchase of Sternberg decorative lighting in an amount not to exceed \$21,031.56.

Proposed Motion:

I move to approve staff recommendation.

Attachments:

November 16, 2023 Sternberg Order

March 26, 2024 Sternberg Quote