

# City of Reno Board or Commission Membership Application

PLEASE BE ADVISED THAT ALL INFORMATION COLLECTED IN THIS APPLICATION IS PART OF THE CITY OF RENO'S PUBLIC RECORD AND IS, UPON REQUEST, AVAILABLE FOR PUBLIC REVIEW.

These positions are limited, in most cases, to residents of the City of Reno. The City Council endeavors to appoint persons who represent all of the various communities within the City of Reno. Please be advised that certain boards and commissions may have professional qualification requirements or require filing of financial statements with the Secretary of State. Contact the City Clerk's office at 775-334-2030 with any questions.

Contact Information				
First Name (Required) *		Middle Name/Initial	Last Name (Required) *	
LORNA		J	QUISENBERRY	
Nick Name/Preferred Name		Email Address (Required) *	Phone Number (Required) *	
		LORNAQ30@GMAIL.COM	775-276-7641	
Home Address (No PO Box) (Required) *			City	Zip Code
9870 Double R Blvd			(Required) *	(Required) *
			Reno	89721
Ward			WARD 6	
Business Address			City	Zip Code

I agree to inform the Reno City Clerk's Office of any contact or address changes.

☒ I Agree (Required) \*

Is this a new application, an application for reappointment, or an amendment to an existing application? (Required)
<p>*</p> <p><input checked="" type="radio"/> New Application</p> <p><input type="radio"/> Reappointment</p> <p><input type="radio"/> Amendment</p>

Name of Board or Commission for which you would like to apply: (Required)
<p>*</p> <p>Ward 6 Neighborhood Advisory Board</p>

**Explain briefly why you would like to be appointed to this board or commission.**

One of my primary goals is to improve communication between Reno citizens, city staff, and City Council members. I understand that effective dialogue is essential for building trust and ensuring that the voices of residents are heard. By facilitating open lines of communication, we can work together to address the community's needs and aspirations.

Additionally, I am dedicated to providing citizens with opportunities for early engagement on important community issues. Involving residents from the outset allows them to share their insights and concerns, leading to more informed decision-making and stronger community ties. I believe that when citizens feel empowered to participate, it enhances the overall quality of life in our neighborhoods.

Furthermore, I aim to create a venue where citizens can review and provide feedback on specific development projects. This initiative will not only promote transparency but also ensure that developments align with the values and desires of the community. I am eager to establish a platform that encourages constructive dialogue and collaboration, ultimately leading to projects that benefit all residents.

I am excited about the opportunity to contribute to the Neighborhood Advisory Board and help shape a vibrant and engaged community in Ward Six. Thank you for considering my application. I look forward to the possibility of discussing how my experiences and vision align with the goals of the board.

# Relevant Education or Training

9870 Double R BLVD  
Reno, NV 89521  
Home (775) 276-7641  
lquisenberry@tax.state.nv.us

## Professional Summary

Experienced State of Nevada Certified Real and Personal Property Tax Appraiser with extensive training and knowledge of N.R.S 361 and appraisal theory, who uses these guidelines to develop accurate, supported, and timely appraisals for taxation purposes. Exceptional at prioritizing and multi-tasking to maximize efficiency and accuracy throughout the appraisal process.

## Qualifications

- Certified State of Nevada Real and Personal Property Tax Appraiser II/Utility Valuation Analyst.
- Acquired 339 Hours of State of Nevada Department of Taxation approved continuing education.
- Understanding of N.R.S and N.A.C 361. laws and regulations pertaining to property tax assessment.
- Proficient in Microsoft Office Suite Applications, Access, and other assessment software.
- Excellent interpersonal and communication skills.

## Experience

State of Nevada Department of Taxation

Utility Valuation Analyst

May 2023–Present

- Performs complex appraisals of utility and transportation corporations in various industries for property tax purposes, using appraisal, accounting, and financial knowledge and skills.
- collects and analyzes industry and individual utility companies' financial data to develop value indicators of corporate value.
- Prepares narrative summaries to substantiate value.
- Assist in the certification of net proceeds of minerals tax through desk review of financial reports.

State of Nevada Department of Taxation

Appraiser II

May 2019–2023

- Determine real and personal property values for taxation purposes in accordance with N.R.S. and N.A.C. laws and regulations pertaining to property tax assessment.
- Apply statistical procedures and analyze results to determine if assessors' valuations comply with Nevada Revised Statutes and Regulations.
- Conduct physical inspections to identify and measure construction characteristics of a variety of buildings and classify use, character, and quality of construction to determine building costs; identify land characteristics which will affect value.
- Classify and value properties using costing manuals and valuation techniques approved by the Nevada Tax Commission.
- Conduct audits of real and personal property valuations completed by the various county assessors.
- Prepare reports and narratives related to compliance with Nevada Revised Statues and Nevada Administrative Code which are presented to the Nevada Tax Commission annually for adoption and potential action.

Lyon County Assessor

Senior Property Appraiser

December 2004–May 2019

- Review and analyze sales and property data for the completion of valuations of real and personal property for tax assessment purposes.
- Determine market values of commercial and residential land and improvements within a specific geographic area of appraisal.
- Read and interpret assessor's plats, recorded maps and surveys, legal descriptions, deeds, leases, building plans, and financial statements.

- Perform on-site field inspections to classify uses, character, and quality of construction for determining property value.
- Estimate value of real property using the cost, income, and comparative sales approaches, as appropriate.
- Prepare presentations to support appraisals to the County and State Board of Equalization or formal appeal proceedings.
- Provide accurate information to the public relative to assessment values and pertinent appraisals; hear complaints, explain appraisals, appraisal conclusions and assessed values; assist various agencies with necessary information as required; provide explanation of taxes pertaining to appraisals.
- Maintain and develop professional and courteous working relationships with the public, other governmental offices, colleagues, and elected and appointed officials.

Wells Fargo Bank, Yerington, NV  
Teller March 2004–December 2004

- Responsible for balancing teller drawer and vault funds.
- Provide customer service and resolve banking issues with various types of bank accounts.
- Format business correspondence properly.

United States Air Force, Las Vegas, NV  
E-4 Services Squadron February 1999–February 2003

- Managed food service operation for a high-volume dining facility.
- Assisted and designed specialty items and menus.
- Ordered, received, and inventoried food and supplies.
- Performed administrative support for a variety of firms.

Education  
Sierra Nevada High School High School Diploma  
14175 Mt Charleston St  
Reno, NV 89506

Western Governors University Expected Graduation  
Bachelor of Finance January 2027  
4001 S 700 East, #700  
Salt Lake City, UT 84107

Certificates and Continued Education 339 Hours  
International Association of Assessing Officers (IAAO)  
IAAO Headquarters  
314 W 10th Street  
Kansas City, MO 64105

Appraisal Institute  
200 W. Madison Suite 1500  
Chicago, IL 60606

Nevada Assessors’ Association

Real and Personal Property Certification  
State of Nevada Department of Taxation

## Are you currently registered to vote in the City of Reno?

☒ Yes

☐ No

## Are you 18 or over?

☒ Yes

☐ No

I certify that, to the best of my knowledge, the information I provided in the application is true. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal. If appointed, I agree to attend a board or commission orientation session, if applicable, within six months of my appointment. I understand that failure to comply with this requirement will result in automatic removal from the board or commission.

☒ I Agree \*

WAIVER OF NOTICE REQUIRED UNDER NRS 241.033(1) TO ALLOW CITY COUNCIL TO CONSIDER CHARACTER, MISCONDUCT, OR COMPETENCE OF PERSON TO BE APPOINTED TO A BOARD, COMMISSION, OR OTHER PUBLIC BODY FOR THE CITY OF RENO

The City Council for the City of Reno will be considering on a future posted agenda your appointment to a board, commission or other public body for the City of Reno. Pursuant to NRS 241.033(1), in order to consider the professional competence of an applicant, notice need be provided to that person of the time and place of the meeting in compliance with such statutory provisions. By signing below, it is confirmed that I have been provided notice of the meeting at which my appointment will be considered by City Council. Further, I knowingly and voluntarily am waiving my rights to all written notice requirements under NRS 241.033(1) pertaining to my qualifications, competence, and character to hold this appointment and consent to the evaluation of my character and competence by the Reno City Council in a public meeting. Further, the undersigned acknowledges that he may at any time withdraw both this waiver and related application for appointment.


Printed Name of Applicant: \*

Lorna Quisenberry

Today's Date \*

12/31/2024

Signature of Applicant: \*



Attach Resume (1)

Document Name	Attachment Type
<u>QUISENBERY, LORNA APPLICATION FOR WARD 6 NEIGHBORHOOD ADVISORY BOARD (WARD 6) – 12/31/2024</u>	RESUME

# Lorna J. Quisenberry

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9870 Double R BLVD  
Reno, NV 89521  
Home (775) 276-7641  
[lquisenberry@tax.state.nv.us](mailto:lquisenberry@tax.state.nv.us)

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### **State of Nevada Department of Taxation**

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**May 2019-2023**

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Expected Graduation  
January 2027



# Lorna J. Quisenberry

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## **References**

Available upon request