

## STAFF REPORT

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**Date:** August 28, 2024

**To:** Mayor and City Council

**Through:** Jackie Bryant, Interim City Manager

**Subject:** Staff Report (For Possible Action): Approval of an amended Contract for Security Services between the City of Reno and Universal Protection Service, LLC dba Allied Universal Security Services to update the rate charged through September 30, 2025, for a not-to-exceed amount of \$1,850,655.36. (State and Local Fiscal Recovery Funds [SLFRF] and General Fund)

**From:** Chris Harper, Security Manager

**Department:** City Manager's Office

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**Summary:**

Allied Universal Security Services has provided security services in accordance with City needs since January 2014. The current contract with Allied Universal Security Services began on October 1, 2021, and ends on September 30, 2025. On June 14, 2023, Council approved an amended contract for security services that included additional security services, increased the rate charged for the positions, and extended the term of the December 7, 2022, amendment as to the City Corporation Yard to September 30, 2025. However, this amendment only included rates through June 30, 2023. This amended contract includes rates through the end of the original contract. Staff recommends Council approval to amend the current contract with Universal Protection Service, LLC dba Allied Universal Security Services with current rates from July 1, 2024, to September 30, 2025, for a not-to-exceed amount of \$1,850,655.36.

<b>Consent Review</b>	<b>Yes</b>	<b>No</b>
1. Is this item an annual or standard item that comes before Council for regular approval?		<b>X</b>
2. Is this item an agreement required based on an item previously approved by Council?	<b>X</b>	
3. Is this item included in the current budget approved and adopted by Council?	<b>X</b>	
<b>Other Considerations</b>		
What percent of the total City budget does this item represent?		<b>0.1%</b>

**Alignment with Strategic Plan:**

Public Safety

**Previous Council Action:**

June 14, 2023 – Council approved an amended contract for security services between the City of Reno and Universal Protection Service, LLC dba Allied Universal Security Services to add additional security services, increase the rate charged for the positions, and extend the term of the December 7, 2022, amendment as to the City Corporation Yard to September 30, 2025.

March 8, 2023 – Council approved \$2M in State and Local Fiscal Recovery Funds (SLFRF) received through the American Rescue Plan Act (ARPA) on May 19, 2021, to be dedicated to security upgrades throughout the City of Reno.

September 22, 2021 – Council approved a contract with Allied Universal Security Services in which the City of Reno joined with State of Nevada Security Contract #24680 through September 30, 2025.

**Background:**

Allied Universal Security Services, a nationally recognized security services firm with over 25 years of service throughout Nevada, works with several local commercial businesses and governmental agencies. Currently, they are the sole provider of security services.

**Discussion:**

The safety and security of employees, customers/visitors, and the overall protection of Reno City Hall and other City-owned facilities are highly dependent on the valuable services provided by Allied Universal security officers. The City of Reno has established a contract with Allied Universal which extends through September 30, 2025. Currently, these security officers monitor City Hall, the City Hall Parking Garage, the Corp Yard, and all City owned properties, and provide dispatch services which are split 50 percent through an interlocal agreement established with Washoe County; however, rates were not provided through September 30, 2025. This amendment provides the costs for each fiscal year through the remainder of the contract, as well as provides a clear outline of which funding source will provide payment (contract attached).

**Financial Implications:**

Funding has been identified for the length of this amendment (July 1, 2023, to September 30, 2025) from two sources: \$895,278.72 will be funded through SLFRF, and \$955,376.64 will be funded through the General Fund.

**Legal Implications:**

Legal review completed for compliance with City procedures and Nevada law.

**Recommendation:**

Staff recommends Council approval of an amended Contract for Security Services between the City of Reno and Universal Protection Service, LLC dba Allied Universal Security Services to update the rate charged through September 30, 2025, for a not-to-exceed amount of \$1,850,655.36, and authorize the Mayor to sign.

**Proposed Motion:**

I move to approve the amended Contract for Security Services between the City of Reno and Universal Protection Service, LLC dba Allied Universal Security Services to update the rate charged through September 30, 2025, for a not-to-exceed amount of \$1,850,655.36.

**Attachments:**

Amended Contract  
2021 – 2025 City Hall Security Contract