

STAFF REPORT

Date: October 23, 2024

To: Mayor and City Council

Through: Jackie Bryant, Interim City Manager

Subject: Resolution No. _____ (For Possible Action): Resolution establishing regular Reno City Council meeting dates for the period from January 1, 2025, through December 31, 2025; together with other matters properly relating thereto.

From: Tyler Shaw, Agenda Manager

Department: City Manager's Office

Summary:

This Resolution establishes the dates for regular meetings of the Reno City Council for the period from January 1, 2025, through December 31, 2025, and sets the meeting commencement time at 10:00 a.m. The regular meetings are set on the second and fourth Wednesday of each month unless a different date and time is specifically designated otherwise in the Resolution. Adoption of the Resolution provides for public notice of the recommended schedule for upcoming regular meetings of Council. Staff recommends Council adopt the Resolution, which by its terms will be effective from January 1, 2025, through December 31, 2025.

Consent Review	Yes	No
1. Is this item an annual or standard item that comes before Council for regular approval?	X	
2. Is this item an agreement required based on an item previously approved by Council?		X
3. Is this item included in the current budget approved and adopted by Council?		X
Other Considerations		
What percent of the total City budget does this item represent?	N/A	

Alignment with Strategic Plan:

Governance and Organizational Effectiveness

Previous Council Action:

Council approves a similar Resolution annually to notify the public of the recommended schedule of Council Meetings for the following year.

Background:

The Reno City Charter states that a resolution be adopted for the process of establishing the dates and times for regular meetings of the Reno City Council. Section 2.040 of the Charter states:

- 1) The City Council shall hold not less than two regular meetings each month. The times and dates of regular meetings must be established by resolution.
- 2) Special meetings of the City Council may be held at the call of the Mayor.
- 3) Except as otherwise provided in Nevada Revised Statutes (NRS) 241.0355, a majority of all of the members of the City Council constitutes a quorum to do business, but a lesser number may meet and recess from time to time and compel the attendance of the absent members.
- 4) The meetings of the City Council must be conducted in accordance with Chapter 241 of NRS.

Discussion:

This Resolution establishes the dates for regular meetings of the Reno City Council for the period from January 1, 2025, through December 31, 2025, and sets the meeting commencement time at 10:00 a.m. The regular meetings are set on the second and fourth Wednesday of each month unless a different date and time is specifically designated otherwise in the Resolution.

The following proposed schedule represents months where the meeting is held on dates different from the second and fourth Wednesday of the month for the 2025 calendar year:

- 1) During the month of May 2025, the regular meeting of the City Council will be on the first and third Wednesday of the month; and
- 2) During the month of June 2025, the regular meeting of the City Council will be on the first and second Wednesday of the month; and
- 3) During the month of July 2025, the regular meeting of the City Council will be on the fourth and fifth Wednesday of the month; and
- 4) During the month of November 2025, the regular meeting of the City Council will be on the second and third Wednesday of the month; and

5) During the month of December 2025, the regular meeting of the City Council will be on the first and second Wednesday of the month.

City Council may meet on additional days as noticed pursuant to law, and as necessary to conduct the business of the City.

Adoption of the Resolution provides for public notice of the recommended schedule for upcoming regular meetings of City Council.

Financial Implications:

None at this time.

Legal Implications:

Legal review completed for compliance with City procedures and Nevada law.

Recommendation:

Staff recommends Council adopt the Resolution and authorize the Mayor to sign.

Proposed Motion:

I move to adopt the Resolution establishing regular Reno City Council meeting dates for the period from January 1, 2025, through December 31, 2025, and authorize the Mayor to sign the Resolution.

Attachments:

Resolution 2025 Council Meeting Dates
2025 DRAFT Council Meeting Calendar