

STAFF REPORT

Date: December 6, 2023

To: Mayor and City Council

Thru: Doug Thornley, City Manager

Subject: Staff Report (For Possible Action): Award of Contract to Artistic Fence Co. for the National Bowling Stadium Fence Project in the amount not to exceed \$59,032. (Two-thirds majority voting requirement)(Capital Projects Room Surcharge Fund)

From: Justin George, Senior Civil Engineer

Department: Public Works

Summary:

The area beneath the National Bowling Stadium (NBS) that is between Plaza Street and ReTrac has been vandalized on a regular basis and the RSCVA and the Downtown Reno Partnership have provided daily clean-ups. The vandalism has included graffiti, trash dumping, damage to the building finishes, and fires. Fencing around the entire area is necessary to protect this City Facility from catastrophic damage.

On June 29, 2023, the Capital Projects Room Surcharge Committee authorized up to \$70,000 from the \$2 room tax surcharge fund for labor and materials on NBS fence improvements.

Staff conducted an informal bid for this project. Five fencing contractors were invited to bid on this project. Artistic Fence submitted the only bid, which was received and opened on November 9, 2023. Staff evaluated the bid, and determined it met the criteria under NRS 338. Artistic Fence is a local fencing contractor licensed in Nevada and has successfully completed past project for the City.

Staff recommends Council award the contract to Artistic Fence for National Bowling Stadium Fence Project in an amount not to exceed \$59,032.

Consent Review	Yes	No
1. Is this item an annual or standard item that comes before Council for regular approval?		X
2. Is this item an agreement required based on an item previously approved by Council?		X
3. Is this item included in the current budget approved and adopted by Council?	X	
Other Considerations		
What percent of the total city budget does this item represent?	0.00007%	

Alignment with Strategic Plan:

Infrastructure, Climate Change, and Environmental Sustainability
Public Safety

Previous Council Action:

June 7, 2023 - The City of Reno (City), RSCVA, and United States Bowling Congress (USBC) executed the Sixth Amendment to the Agreement moves the USBC 2025 Women's Championship event from 2025 to 2028 and the 2030 Women's Championship to 2033.

June 8, 2022 - The City of Reno (City), RSCVA, and United States Bowling Congress (USBC) executed the Fourth Amendment to the Agreement to include bowling tournaments at the NBS until 2032 and remove and replace the bowling lanes by 2029.

November 4, 2020 - the City, RSCVA, and USBC executed the Third Amendment to the Agreement to move the 2022 Women's Tournament to 2021, and modify the completion deadline for RSCVA and City to refurbish the exterior of the NBS to February 1, 2023.

January 7, 2015 - the City, RSCVA, and USBC executed the Second Amendment to Agreement.

February 11, 2014 – the City, RSCVA, and USBC executed the First Amendment to Agreement.

June 13, 2012 - the City, RSCVA, and USBC entered into the Agreement.

Background:

The Nations Bowling Stadium (NBS) was opened in 1995. The area below the NBS between Plaza Street , ReTrac, Lake Street, and University Way was never enclosed. This area was intended to be closed in after the facility was built; however, funding for this project has not been a top priority. Figure 1 is an aerial image of the NBS. The area shaded in purple is the location of the open area under the fourth floor of the NBS where the new fence will be installed.

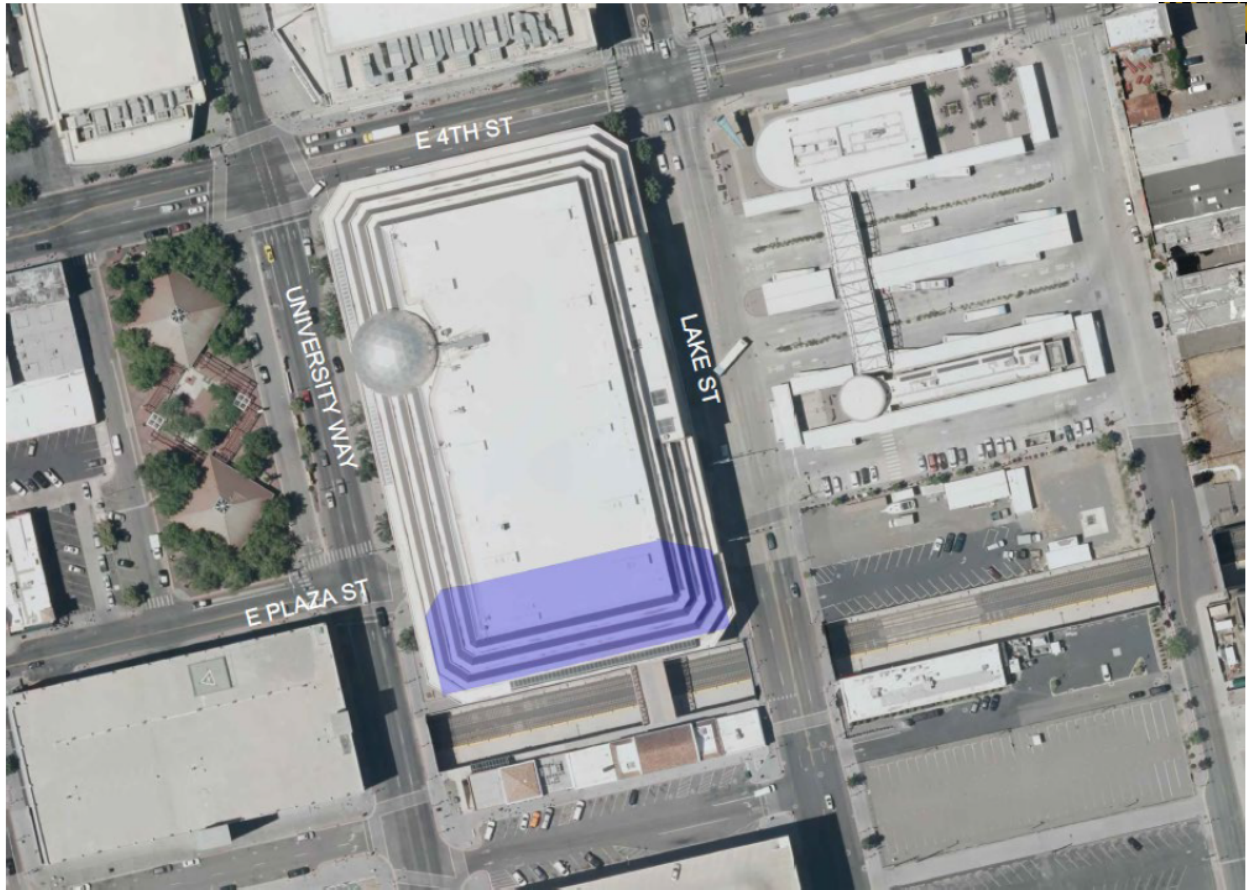


Figure 1. NBS aerial image showing purple highlighted area for new fence at street level.

Discussion:

The following capital expenditures are necessary to protect this City Facility. The area beneath the National Bowling Stadium (NBS) that is between Plaza Street and the ReTrac railroad trench and has been vandalized on a regular basis. The RSCVA and the Downtown Reno Partnership have provided daily clean-ups. The vandalism has included graffiti, trash dumping, damage to the building finishes, and fires. Fencing around the entire area is necessary to protect this City Facility from catastrophic damage. Figure 2 shows the location of the proposed new fence (highlighted in red) around the open area under the fourth floor of the NBS.



Figure 2. NBS new fence location (highlighted in red) under fourth floor.

The style of fence selected for this project is a non-scalable mesh to prevent trespassers from climbing the fence to gain entry to the open space under the NBS fourth floor. This style of fence matches existing fences nearby for a uniform look in the area. Figure 3 below, shows the style of fence that will be installed at the NBS at the adjacent ReTrac railroad trench near the Amtrak station.



Figure 3. Existing non-scalable mesh fence along adjacent ReTrac railroad trench.

Access to the secure side of the fence will be obtainable by lockable pedestrian and vehicle gates. The City, RPD, and RSCVA will all have a key to unlock the gates for maintenance, operations, and surveillance.

A capital maintenance expenditure is considered an expense that exceeds \$10,000, is generally rehabilitative in nature, and is required to keep the facility in good operating condition. The fence labor and materials are required to keep trespassers from intruding onto the site and causing damage. The fence meets the qualifications of a capital maintenance expense.

On June 29, 2023, the Capital Projects Room Surcharge Committee authorized up to \$70,000 from the \$2 room tax surcharge fund for labor and materials on NBS fence improvements.

Staff conducted an informal bid for this project. Five fencing contractors were invited to bid on this project. Artistic Fence submitted the only bid, which was received and opened on November 9, 2023. The bid amount was \$59,032 which is below the engineers estimate of \$55,000. Staff evaluated the bid, and determined it met the criteria under NRS 338. Artistic Fence is a local fencing contractor licensed in Nevada and has successfully completed past projects for the City.

Staff recommends Council award the contract to Artistic Fence for the National Bowling Stadium Fence Project in an amount not to exceed \$59,032.

Financial Implications:

Funding for this project comes from the Capital Projects \$2 room tax surcharge.

Legal Implications:

Legal review completed for compliance with City procedures and Nevada law. The surcharge of \$2 must be used solely to pay the cost of improving and maintaining publicly owned facilities for tourism and entertainment in the district. A two-thirds majority vote is required for approval.

Recommendation:

Staff recommends Council award the contract to Artistic Fence Co. for the National Bowling Stadium Fence Project in an amount not to exceed \$59,032 and authorize the Mayor to sign the contract

Proposed Motion:

I move to approve staff recommendation.

Attachments:

Contract