

STAFF REPORT

Date: September 25, 2024

To: Mayor and City Council

Through: Jackie Bryant, Interim City Manager

Subject: Staff Report (For Possible Action): Discussion and potential direction to staff regarding submission of the Consolidated Annual Performance and Evaluation Report (CAPER) for Housing and Urban Development (HUD) Grant Programs for Program Year 2023 for the City of Reno and Washoe County HOME Consortium to HUD.

From: Jayna Litz, Housing Manager

Department: City Manager's Office – Housing & Neighborhood Development

Summary:

The Consolidated Annual Performance and Evaluation Report (CAPER) provides an overview of the expenditure of U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG), Home Investment Partnerships Act (HOME), and Emergency Solutions Grant (ESG) funding, and the jurisdictions' community development and affordable housing accomplishments for the 2023 Program Year (PY), defined by the local government as FY24. Staff is seeking Council approval before submission to HUD.

Alignment with Strategic Plan:

Economic Opportunity, Homelessness, and Affordable Housing
Economic and Community Development

Previous Council Action:

There is no recent Council action relevant to this item.

Background:

The CAPER is an annual report on the activities, expenditures, and accomplishments of the HUD grant programs managed by the City of Reno and the Washoe County HOME Consortium. The three programs under review are the Community Development Block Grant Program (CDBG), the HOME Investment Partnerships Program (HOME), and the Emergency Solutions Grant (ESG).

Grant recipients are required to complete both a Five-Year Consolidated Plan and an Annual Action Plan for the three grant programs. The purpose of the Five-Year Consolidated Plan is to identify the City’s housing and community development needs, priorities, goals, and strategies, and to stipulate how funds will be allocated to housing and community development activities. The Annual Action Plan designates how participating jurisdictions propose to spend the federal grant funds in a given program year.

As noted above, each year grant recipients are required to report to HUD on activities, expenditures, and accomplishments through the Consolidated Annual Performance Evaluation Report (CAPER). The CAPER reflects progress and problems in implementing the appropriate Annual Action Plan, and refers back to the goals and expectations in the last Five Year Plan. The City of Reno oversees the Consolidated Plan, Annual Action Plan, and CAPER preparation for the City of Reno and the Washoe County HOME Consortium (WCHC).

Discussion:

The PY 2023 draft CAPER for the City of Reno and Washoe County HOME Consortium covers year four of the 2020-2024 Five-Year Consolidated Plan. Submission of the CAPER is required within 90 days of the end of the program year, which is a due date of September 28, 2024.

The CAPER is intended to provide a description of the HUD funded programs, a descriptive listing of the projects undertaken during the last year, the amount of funding expended, a review of the accomplishments achieved using grant and other funds, and serves as an assessment of progress made toward the jurisdiction’s goals as specified in the 2020-2024 Consolidated Plan and 2023 Annual Action Plan. The CAPER is a programmatic review and is completed in addition to the City’s annual financial audit.

Community Development Block Grant (CDBG)

In PY 2023, the City received \$2,010,659 in CDBG funding. The use of CDBG funding benefitted 24,807 households and supported public facilities and infrastructure activities such as new playgrounds and accessibility improvements. The following projects received 2023 CDBG funds and/or carryover funds from prior years:

Activity	Allocation	Prior Year Draws	FY23/24 Draws	Total Draws	Remaining in Project
Audible Signals	\$50,000	\$0	\$43,903	\$43,903	\$0
California Building Roof Repair	\$145,000	\$0	\$145,000	\$145,000	\$0
Canyon Creek, Dorothy McAlinden, & Sterling Village ADA	\$850,000	\$487,419	\$104,104	\$591,523	\$258,477

Activity	Allocation	Prior Year Draws	FY23/24 Draws	Total Draws	Remaining in Project
Playground Improvements					
Dick Taylor Tennis & Pickleball Courts	\$321,744	\$303,616	\$18,128	\$321,744	\$0
Dickerson & 2nd Pedestrian Improvements	\$78,265	\$0	\$78,265	\$78,265	\$0
Fire Station 2 Facility Improvements	\$130,000	\$36,452	\$93,549	\$130,000	\$0
Miguel Ribera Park Playgrounds	\$700,000	\$0	\$367,346	\$367,346	\$332,654
Paradise Park Playground & Restroom	\$1,623,055	\$1,576,378	\$46,678	\$1,623,055	\$0
Paradise Park Security Gates	\$269,635	\$263,933	\$5,702	\$269,635	\$0
Plumas Gym ADA Improvements	\$300,915	\$296,442	\$4,473	\$300,915	\$0
Robinhood Park	\$541,493	\$522,994	\$18,499	\$541,493	\$0
Sierra Vista Park ADA Parking & Restroom	\$972,424	\$12,779	\$809,969	\$822,748	\$149,676

HOME Investment Partnerships Program (HOME)

In PY 2023, the WCHC received \$1,627,662 in HOME funds to support the development and rehabilitation of several residential projects. The use of HOME and HOME ARP (HOME CARES Act) funds during the program year helped produce 46 new affordable housing units and benefitted 72 households with supportive services. The following is a summary of all projects upon which funds were expended:

Activity	Allocation	Prior Year Draws	FY23/24 Draws	Total Draws	Remaining in Project
Domestic Violence Resource Center	\$152,589	\$0	\$18,918	\$18,918	\$133,671
Sanctuary Senior Apartments	\$850,000	\$807,500	\$42,500	\$850,000	\$0

Activity	Allocation	Prior Year Draws	FY23/24 Draws	Total Draws	Remaining in Project
Springview by Vintage	\$100,000	\$75,000	\$25,000	\$100,000	\$0

Emergency Solutions Grant (ESG)

In PY 2023, the City received \$168,305 in ESG funding from HUD and \$23,000 in ESG-CV (ESG CARES Act) funding from the State of Nevada. ESG is one of multiple funding sources used to support housing stability through the Rental and Deposit Assistance Program. The City used ESG HUD funds, carryover funds from prior years (\$136,791), and ESG-CV State of Nevada funds towards the ESG Rental and Deposit Assistance Program, which provided \$316,130 in rental assistance to 168 households for a total of 258 months of rent and 106 security deposits.

Federal regulations require a 15-day public comment period for the CAPER, and the City’s HUD-approved Citizen Participation Plan requires a public hearing. A notice announcing the availability of the CAPER was published on September 11, 2024, in the Reno Gazette Journal. The public comment period was from September 11, 2024 until close of business on September 26, 2024, with the public hearing being held on September 25, 2024. Any public comment received will be taken into consideration in finalizing the CAPER prior to submission to HUD on September 28, 2024.

Financial Implications:

There are no financial implications associated with this item.

Legal Implications:

Legal review completed for compliance with City procedures and Nevada law.

Recommendation:

Staff recommends Council approve submission of the Program Year 2023 Consolidated Annual Performance and Evaluation Report (CAPER) to Housing and Urban Development (HUD).

Proposed Motion:

I move to approve staff recommendation.

Attachments:

Exhibit A – Program Year 2023 CAPER