

**STAFF REPORT**

---

**Date:** February 28, 2024

**To:** Mayor and City Council

**Through:** Doug Thornley, City Manager

**Subject:** **Staff Report (For Possible Action): Approval to purchase seven pieces of equipment and associated outfitting (two 2-yard dump trucks, two Vacall combo trucks, one light-duty pick-up truck, one wheeled excavator, and one skid steer loader) from various vendors utilizing the State of Nevada Vehicle Contract, joinder/cooperative purchasing agreements in accordance with Nevada Revised Statute (NRS) 332.195(1) (Joinder), and/or the City’s Purchasing Policy, in an amount not to exceed \$2,005,000. (Street Fund and Sewer Enterprise Fund)**

**From:** Zac Haffner, Maintenance & Operations Manager

**Department:** Maintenance and Operations

---

**Summary:**

As part of the fiscal year 2024 (FY24) second-quarter budget augmentation/revision, Council allocated funds to provide equipment for newly created positions and programs. Staff requests Council authorization for staff to purchase seven pieces of equipment and associated outfitting (two 2-yard dump trucks, two Vacall combo trucks, one light-duty pick-up truck, one wheeled excavator, and one skid steer loader) utilizing the State of Nevada Vehicle Contract, joinder/cooperative purchasing agreements pursuant to Nevada Revised Statute (NRS) 332.195 (Joinder) and/or the City’s Purchasing Policy, in an amount not to exceed \$2,005,000.

<b>Consent Review</b>	<b>Yes</b>	<b>No</b>
1. Is this item an annual or standard item that comes before Council for regular approval?		<b>X</b>
2. Is this item an agreement required based on an item previously approved by Council?		<b>X</b>
3. Is this item included in the current budget approved and adopted by Council?	<b>X</b>	
<b>Other Considerations</b>		
What percent of the total City budget does this item represent?		<b>0.2%</b>

**Alignment with Strategic Plan:**

Infrastructure, Climate Change, and Environmental Sustainability

**Previous Council Action:**

Funding for this equipment and added programs were approved by Council at the January 24, 2024, Reno City Council Meeting via the FY24 second-quarter budget augmentation/revision.

**Background:**

During the FY24 second quarter budget augmentation/revision, Council authorized additional staff and programs to different departments within Maintenance and Operations. The staff associated with these new or expanded programs need equipment to be able to accomplish their daily tasks.

**Discussion:**

Pursuant to City Policy 305, Fleet Management will administer the purchase of new pieces of equipment. The seven pieces of equipment being proposed are additions to the City Fleet Program. It is standard procedure for additions to the Fleet Program to be funded by the user department upon initial acquisition and then the asset to be input into the Fleet Asset Management Program for maintenance, fueling, repair, etc. with replacements funded via the Fleet Fund rather than the user department. Fleet Management has determined the listed equipment to be the most economical and effective equipment for meeting the needs of the departments.

<b>Department</b>	<b>Tentative Recommended Equipment</b>	<b>Estimated Budgeted Cost with Outfitting</b>	<b>Funding Source</b>
Maintenance & Operations – Sewer	Ford F550 – 2/Yard Dump Truck	\$100,000	Sewer Enterprise Fund
Maintenance & Operations – Sewer	International – Vacall Combo Truck	\$700,000	Sewer Enterprise Fund
Maintenance & Operations – Sewer	International – Vacall Combo Truck	\$700,000	Sewer Enterprise Fund
Maintenance & Operations – Streets	Ford F550 – 2/Yard Dump Truck	\$105,000	Street Fund
Maintenance & Operations – Streets	Ford Lightning	\$75,000	Street Fund
Maintenance & Operations – Streets	Volvo EW60E Compact Wheeled Excavator	\$200,000	Street Fund
Maintenance & Operations – Streets	Cat 262D3 Skid Steer Loader	\$125,000	Street Fund

**Financial Implications:**

Council previously authorized funds for this purchase in the second-quarter budget augmentation/revision of FY24. (Street Fund and Sewer Enterprise Fund)

**Legal Implications:**

NRS 332.195(1) allows local governments to join the contracts of other government entities, within or outside the state of Nevada, provided the contracting vendor authorizes such joinder.

**Recommendation:**

Staff recommends Council authorize staff to purchase seven pieces of equipment and associated outfitting from various vendors utilizing the State of Nevada Vehicle Contract, joinder/cooperative purchasing agreements pursuant to NRS 332.195 (Joinder) and/or the City's Purchasing Policy, in an amount not to exceed \$2,005,000 and authorize the City Manager or designee to sign the purchase order(s).

**Proposed Motion:**

I move to approve staff recommendation.

**Attachments:**