

TRUCKEE RIVER PLAN

REQUEST FOR QUALIFICATIONS



**REQUEST FOR QUALIFICATIONS #
TRUCKEE RIVER
PLAN CONSULTANT**

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REQUEST FOR QUALIFICATIONS, PLEASE
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EXECUTIVE SUMMARY

The City of Reno, known as the Biggest Little City in the World, is a growing city in Washoe County, just east of the Lake Tahoe and the Sierra Mountains. The Truckee River runs from Lake Tahoe to Pyramid Lake, traveling the width of the City of Reno, through the heart of downtown. The Truckee River is largely bordered by a greenway for the Truckee-Pyramid Trail (TPT), providing transportation and recreation opportunities to pedestrians and micro-modes. Adjacent to the river, there are also public parks and plazas, and privately owned residential and commercial property.



ABOUT PROPOSAL

As the area continues to grow, the City of Reno and Washoe County want to see the Truckee River become a world class experience that draws residents and tourists to enjoy recreation, dining, and more.

On March 8, 2023, Council approved \$3 million of State and Local Fiscal Recovery Funds received through the American Rescue Plan Act to invest in the Truckee River Experience. The City and County are seeking a cohesive plan for the Truckee River and adjacent land as well as an implementation and financing plan to guide current and future investment.



LAND USE



MICRO MOBILITY



PARKS AND OPEN SPACE



SAFETY

ABOUT WASHOE/RENO

The City of Reno is a vibrant and growing urban center in Washoe County, located in the western part of the United States. With a population of approximately 275,000, Reno serves as the economic and cultural hub of the larger Reno Sparks Metropolitan Statistical Area (MSA), which encompasses over 530,000 residents.



While historically known as "The Biggest Little City in the World," the City of Reno is a rising star and has been noted as one of the fastest growing economies in the nation. With its growing population, diverse industries, talented workforce, high educational attainment, and abundance of outdoor amenities, Reno is poised to continue its

trajectory as a thriving and innovative city in the heart of the American West.

Geographically, Reno is nestled in the picturesque Sierra Nevada Mountains, offering stunning natural beauty and outdoor recreational opportunities. The city's proximity to Lake Tahoe, one of the world's most renowned alpine lakes, provides residents and visitors with a wide array of outdoor activities such as hiking, skiing, boating, and fishing. The area's natural surroundings and abundant open spaces make it an attractive destination for those seeking a healthy work-life balance.



ABOUT TRUCKEE RIVER



The Truckee River is a river in the western United States that flows through California and Nevada. Originating from Lake Tahoe, the Truckee River flows 121 miles northeastward through the Sierra Nevada Mountains and eventually reaches the high desert region near Reno, Nevada. It continues its course through Reno and Sparks before eventually emptying at Pyramid Lake in Nevada.

Named after a Paiute chief who in 1844 guided an emigrant party from the headwaters of the Humboldt River to California via the Truckee River, the river has significant historical and cultural importance. It played a vital role in the development and settlement of the region, particularly during the California Gold Rush era in the mid-1800s. The river served as a transportation route for early settlers and provided water for mining, agriculture, and other industries.

Today, the Truckee River is essential for providing water to communities in both California and Nevada for drinking, irrigation, and industrial purposes. Additionally, it serves as a popular destination for outdoor recreational activities, such as fishing, kayaking, and rafting, attracting locals and tourists alike.





ABOUT SCOPE

The purpose of the plan is to conduct an analysis of the Truckee River corridor and adjacent land within unincorporated Washoe County and City of Reno from the California State Line to the border of Sparks, NV. This study will address land use and design, micromobility and connectivity, parks and open space, and safety. In addition to working with the City of Reno staff, the consultant will work with the public and stakeholders to identify a unified vision and provide recommendations and a phased implementation plan.



LAND USE & DESIGN

- Establishes land use and design policies
- Identifies future land use and circulation patterns
- Develops a historic resources strategy
- Establishes an arts and culture strategy
- Encourages economic development
- Establishes design standards



MICROMOBILITY & CONNECTIVITY

- Establishes mobility goals and policies
- Promotes connectivity and accessibility
- Identifies pedestrian and bicycle improvements
- Identifies transit improvements



PARKS & OPEN SPACE

- Establishes parks and open space policies
- Identifies park improvements
- Identifies greenway trail improvements
- Improves trail accessibility and wayfinding consistency
- Identifies river access and recreation improvements



SAFETY & SUSTAINABILITY

- Establishes safety policies
- Develops a natural resources/sustainability strategy
- Identifies lighting improvements
- Addresses river obstacles and safe river access
- Improves cleanliness in and along the river corridor
- Improves patrol strategies

ABOUT SCOPE + SCHEDULE

The CONSULTANT is responsible for conducting tasks 1 through 5 as listed below to conduct the Truckee River Plan. To conduct this work, the City of Reno will provide the consultant copies of prior City of Reno, Washoe County, and partner studies. The plan will utilize an experienced firm that has successfully facilitated robust stakeholder engagement processes over a limited time period.

Applications will be ranked by a panel with representation from the City, County, and partners with expertise in land use, micromobility and parks and open space. After ranking, staff may conduct interviews with the top applicants and bring a final recommendation to the Reno Council for contract approval.

Schedule of Events	Date
RFQ Released	July 7, 2023
Last Day to Submit Questions	July 14, 2023
All Addendums to be Posted to Reno.gov by	July 17, 2023
Sealed Proposals Due to City of Reno	August 26, 2023
Proposed Award Date by City Council	September 27, 2023
Implementation	October 2, 2023
Draft Report Due (Subject to Change)	December 20, 2023
Completion (Subject to Change)	January 3, 2024
Presentation to Council (Subject to Change)	January 24, 2024

TASK 1

PROJECT MANAGEMENT

1.1 Perform day-to-day work to administer interrelated activities, manage personnel and resources, prepare and submit monthly invoices, monitor schedules and budgets, and prepare and distribute project progress reports as required.

1.2 Organize and conduct an initial kick-off meeting to clarify and refine study schedule, discuss overall study objectives, establish project management team's roles and responsibilities, and identify potential information sources.

1.3 Organize and conduct weekly status meetings (or as needed) with the key staff on the project team to explain the study progress, details and seek consensus on the tasks and milestones.

1.4 Provide frequent communication with City project manager, team leads, and subconsultants (if applicable) to ensure that all project activities move forward in a coordinated manner.

1.5 Within two weeks of the notice to proceed (NTP), the consultant team will provide a detailed work plan for the project which includes timelines for major milestones. The work plan will be delivered to the City project manager for review and comment.

1.6 Provide materials to City staff to present to relevant committees.

Deliverables:

- Schedule,
- Presentation and meeting materials where applicable, and
- Monthly invoices tied to major milestones or timeframes, including percentage of work plan that has been completed as described in Task 1.5.

TASK 2

INFORMATION GATHERING & ANALYSIS

2.1 CONSULTANT will review and synthesize the analysis and recommendations of other recent studies and projects in the corridor as described herein. Studies and projects include, but are not limited to those listed and linked on the Helpful Resources page.

2.2 CONSULTANT will undergo a data collection effort to identify design characteristics and amenities and wayfinding elements for the Truckee River Corridor. As part of this task, the team will:

- a. Inventory existing elements including parks and open spaces, the Truckee River Path, and amenities (i.e., path infrastructure, wayfinding, art, historic and iconic features), land use on adjacent parcels, landscaping, parking, river access, and lighting.
- b. Work with City staff to identify relevant State law, City ordinances, and building codes that either support or discourage specific design elements, corridor improvements, and conservation along the Truckee River corridor.
- c. Work with City and County staff to identify both existing and planned mobility including transportation connections/significant access points along the Truckee River, bicycle facilities, ADA accessibility, and multi-use paths.
- d. Identify existing and planned land uses; develop an inventory of vacant or underutilized land in the corridor, with strategies for city owned, county owned and privately owned parcels.
- e. Explore how parks, plazas, and open space, such as City Plaza, West Street Plaza, Wingfield Park and Idlewild Park should be utilized or transformed to support the overall vision.
- f. Work with City staff to identify major trip attractors and amenities as well as recurring special events for consideration as part of overall vision and design of the Truckee River Corridor.

Deliverables:

- Data, maps, and summary information about existing conditions
- Presentation materials to summarize findings

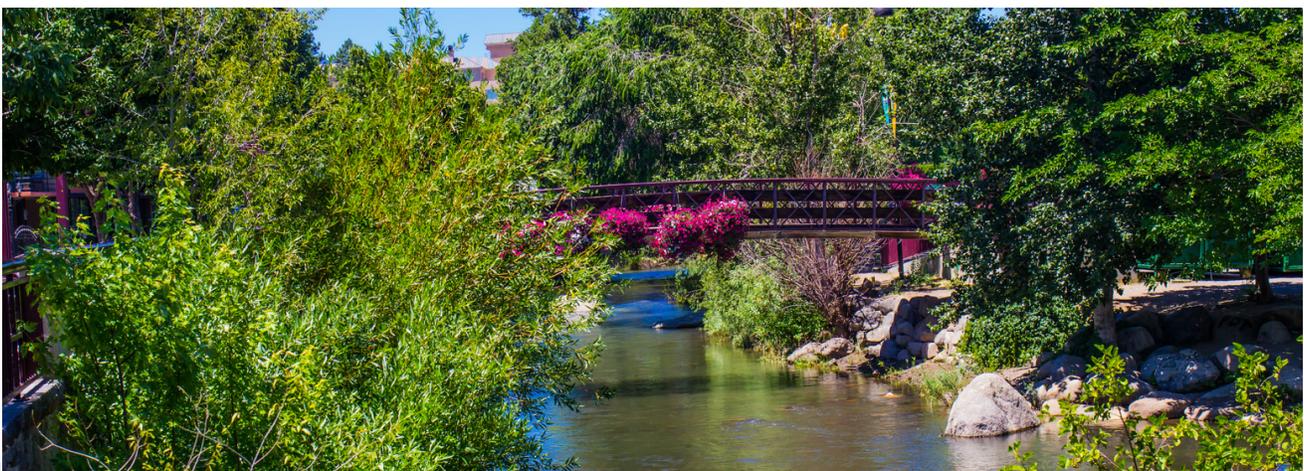
TASK 3

VISIONING & ALTERNATIVES DEVELOPMENT

3.1 CONSULTANT will facilitate development of a community-based vision for the future of The Truckee River Corridor.

3.2 CONSULTANT will develop planning-level concepts and design alternatives for the Truckee River Corridor. To perform this task the CONSULTANT will:

- a. Identify options for effectively managing and maintaining the Truckee River Corridor, including parks, open spaces, the path, and amenities.
- b. Identify strategies for future land use, including economic development opportunities, mix of businesses and attractions, and corridor improvements.
- c. Assess public safety concerns and develop strategies to build on recent improvement in these areas.
- d. Create sketches (format TBD) of various segments of the Truckee River Corridor for comparison to be used in visioning exercise, which address the elements identified above.
- e. Provide examples of existing urban river corridors in similar-sized cities featuring successful redevelopment efforts.
- f. Develop a preferred alternative for a vision of the Truckee River Corridor through public and stakeholder input.



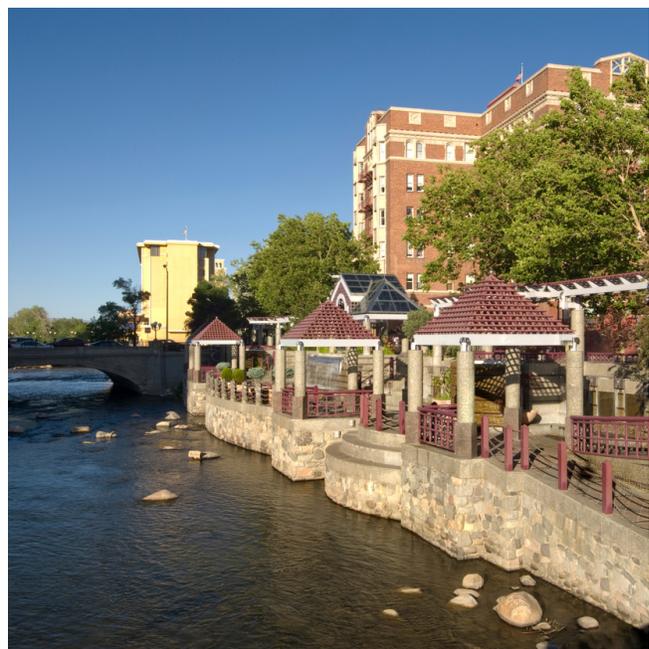
TASK 4

STAKEHOLDER ENGAGEMENT & PUBLIC INVOLVEMENT

4.1 The CONSULTANT will attend and facilitate interviews and/or meetings with stakeholders as identified by the City. At a minimum, it is contemplated that the following in-person activities will occur:

- a. Initial site visit and meeting with key Reno and Washoe County staff to gather background information and set context for the study. This task will also include refining the scope of work and project schedule;
- b. Individual or small group stakeholder interviews in Reno. Two to three days (depending on number of stakeholders identified). In-person interviews are to include Reno City Council and Washoe County Commissioner members who choose to participate;
- c. A stakeholder interviews report summarizing and characterizing the information gathered along with preliminary recommendations;
- d. Group meeting(s) in Reno to present draft recommendations for the vision;
- e. Support City Staff in the presentation of the final report to Reno City Council at a public meeting.

4.2 CONSULTANT will facilitate project Technical Advisory Committee (TAC) meetings, including representatives from the City of Reno, Washoe County, and other agencies as appropriate, to be held during the study period. The purpose of the TAC is to review technical study issues and provide technical guidance for development of alternatives by the stakeholder group. A total of three (3) meetings is anticipated to be conducted for the duration of the project.



TASK 4- CONT.

4.3 CONSULTANT will undertake public involvement activities with the goal of maintaining a dialogue as to the future of the river corridor. This will be accomplished through active engagement of stakeholder groups and activities as follows:

- a. In coordination with staff, the CONSULTANT shall develop presentation materials to convey progress throughout the development of the study.
- b. The CONSULTANT shall compile the results of public engagement into a Public involvement memorandum.
- c. The CONSULTANT will work with Reno and Washoe County staff to develop an informational video and online public survey.
- d. The CONSULTANT shall reserve social media accounts and develop a website to serve as an information resource regarding development of the study. Management of the pages will include proactively posting appropriate project information, graphics, and photographs, connecting with appropriate agencies and stakeholders, and monitoring online conversations to correct misinformation. The CONSULTANT will develop a monthly schedule of messages in coordination with City communications to be posted several times each week.
- e. The CONSULTANT will ensure that materials created are also provided in Spanish and are ADA accessible.
- f. CONSULTANT will develop a comprehensive Stakeholder database for review and approval by City. The consultant will provide the City with the final database at the end of the study.
- g. CONSULTANT will conduct stakeholder meetings with recreation groups, neighborhood groups, environmental groups, businesses, or other interested organizations with a stake in project implementation along the corridor. The purpose of the meetings are to facilitate a visioning exercise and identify a preferred alternative based on input.
- h. The CONSULTANT will coordinate with City staff on all logistics for the stakeholder meetings including invites, securing meeting locations, agendas, meeting materials, and equipment and meeting and action items.

Deliverables:

- Agenda, meeting materials and minutes of meetings
- Public involvement memorandum
- Stakeholder engagement memorandum

TASK 5

IMPLEMENTATION & FINANCING PLAN

5.1 Under this task CONSULTANT will identify funding sources and prepare an implementation plan for short- and long-term improvements. CONSULTANT, along with input from stakeholders, will use a range of metrics to evaluate potential improvements, prior to including them in an overall implementation plan for the corridor. The evaluation information will be displayed in a typical criteria matrix format. This type of display will enable decision makers to see, at a glance, how each project or strategy compares overall. This evaluation matrix will be used to develop a tentative list of strategies by proposed implementation order. Stakeholder input is critical at this stage prior to finalizing a list of projects by proposed implementation order. Additionally, the CONSULTANT's team will identify potential funding sources in a parallel effort and will enhance stakeholder's capacity to secure resources in the future.

5.2 CONSULTANT will prepare a conceptual design level plan for improvements and strategies. This will include concept layouts and cost estimates.

5.3 CONSULTANT will prepare a draft implementation and financing plan and distribute it for review to the City of Reno and other partner agencies and revise based on any comments received before finalizing. The desire is to have a draft report due by December 20, 2023 with the final deliverable due by January 3, 2024 and a City of Reno City Council presentation to be given on January 24, 2024. Alternative schedules may be proposed.

5.4 CONSULTANT will present findings of the Truckee River Master Plan to City Council within 180 days after the NTP. Alternative schedules may be proposed.

Deliverables:

- Electronic copy of the draft report to the City of Reno and participating agencies
- Electronic copy of the revised report to the City of Reno and stakeholders
- Ten hard copies of the final report and an electronic copy.

HELPFUL RESOURCES



MAPS

- [City of Reno Flood and Drainage Map](#)
- [City of Reno Community Development Map](#)
- [Roadway Maintenance Jurisdiction Map](#)
- [Survey Benchmarks Map](#)
- [Source Water and Watershed Protection Web Map](#)
- [Truckee River Story Map](#)
- [Truckee River Recreation Map and Amenities Map](#)

PLANS

CITY OF RENO

- [Reno Strategic Plan 2020-2025](#)
- [City of Reno Master Plan \(ReImagine Reno\)](#)
- [Virginia Street Placemaking Study](#)
- [Downtown Action Plan](#)
- [Parks Recreation and Open Space Plan \(in Draft\)](#)

PARTNERS

- [Washoe Parks Master Plan](#)
- [Carcione Canepa Rec Access Plan](#)
- [Bicycle Facility Alternatives Analysis for Center, Sierra, and Virginia Streets](#)
- [One Truckee River Framework Vegetation Management and Restoration Plan](#)
- [One Truckee River Management Plan](#)
- [Flood Management Authority Master Plan](#)
- [RTC Complete Streets Master Plan](#)
- [RTC Bicycle & Pedestrian Master Plan](#)
- [Tahoe Pyramid Bike Trail](#)

