

## STAFF REPORT

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**Date:** December 4, 2024

**To:** Mayor and City Council

**Through:** Jackie Bryant, Interim City Manager

**Subject:** Staff Report (For Possible Action): Authorization for the Reno Police Department to apply for the 2024 Formula Justice Assistance Grant from the U.S. Department of Justice in the amount of \$211,642, approval of and authorization to sign the Interlocal Agreement for the use of the 2024 Justice Assistance Grant funds and authorization to sign the required FY 2024 Certification and Assurances and other associated documents.

**From:** Kathryn Nance, Chief of Police

**Department:** Police Department

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### Summary:

Staff requests authorization to complete its application for the 2024 Formula Justice Assistance Grant (JAG) from the U.S. Department of Justice in the amount of \$211,642. The initial application was due October 16, 2024, and has been submitted. No funds will be released by the Department of Justice, however, until all required documents have been completed. The grant guidelines require that the application include an Interlocal Agreement that describes how the 2024 Justice Assistance Grant funds will be used and divided amongst the partnering law enforcement agencies. Therefore, staff further seeks approval and authorization for the Mayor and appropriate City personnel to sign the Interlocal Agreement for the use of the 2024 Justice Assistance Grant funds and authorization for the Mayor and/or City Manager to sign the Certifications and Assurances as the Chief Executive of the Applicant Government.

Consent Review	Yes	No
1. Is this item an annual or standard item that comes before Council for regular approval?	X	
2. Is this item an agreement required based on an item previously approved by Council?	X	
3. Is this item included in the current budget approved and adopted by Council?		X
Other Considerations		
What percent of the total City budget does this item represent?	N/A	

**Alignment with Strategic Plan:**

Public Safety

**Previous Council Action:**

Council has approved prior year Interlocal Agreements among the City of Reno, City of Sparks and Washoe County and has allowed the Police Department to apply for grants from the U.S. Department of Justice each year. Most recently, this occurred for the 2023 Formula JAG at the September 13, 2023, Council Meeting, Item B.21.

**Discussion:**

Each year the U.S. Department of Justice, Bureau of Justice Assistance allocates predetermined amounts to jurisdictions across the country. The amount of funding is determined based upon the budget for the Bureau of Justice Assistance and a calculation using Universal Crime Report information and population data. The calculations for our area require the funds to be shared with the Washoe County Sheriff's Department and the City of Sparks Police Department. All agencies must agree to the use of the funds, or the award will be forfeited. The three agencies have agreed to split the award 40 percent for Reno Police, 40 percent for Washoe County Sheriff's Office, and 20 percent Sparks Police Department per the attached Interlocal Agreement. The City of Reno acts as the fiscal agent for this grant.

The Reno Police Department will use its portion of the award to support law enforcement training, electric assist bicycles for the Mobile Engagement Team and supplies and software for its Real Time Information Center. While its technical start date is October 1, 2023, the grant's operational period will be from the release of Federal funds through September 30, 2027.

**Financial Implications:**

The initial application was submitted before the October 2024 deadline. However, the Interlocal Agreement from the partnering agencies and the Certifications and Assurances by the Chief Executive of the Applicant Government must be completed and submitted to the US Department of Justice in order for them to release the award. It is anticipated that the grant will be awarded in December 2024. Because the JAG formula grants do not require a local match, there will be no impact to the General Fund.

**Legal Implications:**

A signed Interlocal Agreement, and a signed FY 2024 Certifications and Assurances by Chief Executive must be provided to complete the application package. All partnering agencies are requesting authorization from their respective governing bodies to execute the necessary documents as required in the grant procedures. The City, in pursuing this grant, agrees to comply with the terms of the grant application including all reporting requirements, provide information

for evaluation to the granting organization and provide progress and financial reports on program activities, which will be completed by police department personnel. Failure to adhere to the grant requirements could affect future funding.

**Recommendation:**

Staff recommends authorization for the Reno Police Department to apply for the 2024 Formula Justice Assistance Grant from the U.S. Department of Justice in the amount of \$211,642, approval of and authorization to sign the Interlocal Agreement for the use of the 2024 Justice Assistance Grant funds, and approval and authorization for the Mayor and appropriate City personnel to sign the required FY 2024 Certification and Assurances and other associated documents.

**Proposed Motion:**

I move to approve staff recommendation.

**Attachments:**

JAG 2024 Interlocal Agreement

FY 2024 Certifications and Assurances by Chief Executive