

STAFF REPORT

Date: October 9, 2024

To: Mayor and City Council

Through: Jackie Bryant, Interim City Manager

Subject: Staff Report (For Possible Action): Discussion and possible action regarding audit follow-up for the 24-01 Take-Home Vehicles Audit issued March 13, 2024.

From: Emily Kidd, Internal Auditor

Department: City Manager's Office – Internal Audit

Summary:

Purpose of Audit – To determine if the administration of the take-home vehicles program is operating consistently, efficiently, equitably, and in accordance with documented policies, procedures, and laws. We also evaluated the risk of fraud, waste, and abuse relative to the audit objectives. This audit identified seven findings; a finding is noted when Audit identifies an area of noncompliance with documented policies or best practices. Simply put, findings identify areas of risk. After this follow-up, three observations are still outstanding and additional audit follow-up is scheduled in six months.

Alignment with Strategic Plan:

Fiscal Sustainability

Previous Council Action:

March 13, 2024 - The 24-01 Take-Home Vehicles Audit Report was provided to the Reno City Council

Background:

The Financial Advisory Board (FAB) functions as the City's Acting Audit Committee to provide expertise and a review of audit reports. The Board will be provided the 24-01 Take-Home Vehicles Audit follow-up document for their September 12, 2024 meeting for discussion, review, and approval.

The follow-up audit procedures included reasonable care and professional skepticism required by industry standards. The resultive findings are based on the sufficient, reasonable, and appropriate

evidence obtained during follow-up work.

International Standards for the Professional Practice of Internal Auditing Standards require a follow-up of formal audit recommendations to “monitor and ensure that management actions have been effectively implemented or that senior management has accepted the risk of not taking action.” (Standard #2500.A1)

Financial Implications:

There are no financial implications associated with this item.

Legal Implications:

Legal review completed for compliance with City procedures and Nevada law.

Recommendation:

Staff recommends Council accept the audit follow-up document

Proposed Motion:

I move to approve staff recommendation.

Attachments:

Exhibit A: Internal Audit 24-02 Take-Home Vehicles Audit Follow-up Reporting DOC