

STAFF REPORT

Date: November 8, 2023

To: Mayor and City Council

Thru: Doug Thornley, City Manager

Subject: Staff Report (For Possible Action): Acceptance of a Nevada State Historic Preservation Office (SHPO) Historic Preservation Fund (HPF) Subgrant to contract with the National Alliance of Preservation Commissions (NAPC) to hold a local Commission Assistance and Mentoring Program (CAMP) with the City of Reno Historical Resources Commission, community leaders, and City staff in the amount of \$5,500.

From: Megan Berner, Senior Management Analyst

Department: City Manager's Office – Arts and Culture

Summary:

On September 26, 2023, the Nevada State Historic Preservation Office (SHPO) recommended funding of \$5,500 for a Historic Preservation Fund (HPF) subgrant for the City to contract with the National Alliance of Preservation Commissions (NAPC) to hold a local Commission Assistance and Mentoring Program (CAMP) with the City's Historical Resources Commission, community leaders, and staff. The goal is to educate, raise awareness and understanding of the benefits of undertaking historic preservation activities. The CAMP training will assist the City of Reno in achieving the goals of the 2021 ReImagine Reno Master Plan including to "protect and preserve Reno's heritage and historic assets."

| Consent Review | Yes | No |
|--|-----|----|
| 1. Is this item an annual or standard item that comes before Council for regular approval? | | X |
| 2. Is this item an agreement required based on an item previously approved by Council? | | X |
| 3. Is this item Included in the current budget approved and adopted by Council? | X | |
| Other Considerations | | |
| What percent of the total city budget does this item represent? | 0% | |

Alignment with Strategic Plan:

Arts, Parks, and Historical Resources

Previous Council Action:

There is no recent Council action relevant to this item.

Background:

Staff applied for a grant from the Nevada SHPO HPF subgrant program to contract with NACP to provide a CAMP training for Historical Resources Commissioners, City Staff, and community leaders. The City received confirmation from Nevada SHPO that the City was awarded a grant in the amount of \$5,500. SHPO requires a match for HPF funding. In this case, the match will be in-kind via City staff time. The National Alliance of Preservation Commissions (NAPC) will perform a 1-2 day Commissioner Assistance and Mentoring Program (CAMP) for up to thirty participants. Included in the fee are all training materials, speaker expenses (honoraria, travel, lodging, and per diem), shipping costs, and a one-year complimentary membership for all CAMP participants. This workshop will cover six topics.

Discussion:

As part of the City's Certified Local Government (CLG) status, at least one Historical Resources Commissioner is required to attend a training each year. It has been several years since the Historical Resources Commission (HRC) as a whole has had formal training. This CAMP training will include six different topics around historic Preservation including:

- Why preserve? An Introduction to Historic Preservation
- Legal Basics
- Identifying and Designating Historic Resources
- Community Engagement and Building Public Support
- Diversity, Equity and Inclusion in Local Preservation
- Conservation Districts

These topics have been selected for their ability to respond to specific needs of the City of Reno HRC and support staff as they administer and advise the City's historic preservation activities and programming. The City of Reno HRC consists of seven members, three of which were appointed for the first time in 2023. There is a minimum of two support staff that will participate in the CAMP training. This project aims to utilize all 30 participant slots by inviting the Nevada State Certified Local Government coordinator from SHPO to attend the training. In addition, the City of Reno Development Services Department (specifically Planning), the City of Reno Parks and Recreation Department, the City of Reno Facilities staff, and the Reno City Council will be invited to participate. Nearby CLG preservation commissions (for example, Carson City, Storey County, and Winnemucca) and local non-profit preservation organizations (such as Historic Reno Preservation Society) will be invited to attend as space allows. The training is tentatively planned for January of 2024.

Financial Implications:

There is no cash match required for this grant.

Legal Implications:

Legal review completed for compliance with City procedures and Nevada law.

Recommendation:

Staff recommends Council approve and accept the grant funding in the amount of \$5,500.

Proposed Motion:

I move to approve staff recommendation.

Attachments:

2023 CAMP HPF Subgrant Award Letter

2023 CAMP HPF Subgrant Draft Agreement