

## STAFF REPORT

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**Date:** December 6, 2023

**To:** Mayor and City Council

**Thru:** Doug Thornley, City Manager

**Subject:** **Staff Report (For Possible Action): Authorize the City Manager to designate one or more employees to be responsible for developing and biennially updating a language access plan for the City pursuant to Assembly Bill 266 (2023).**

**From:** Nic Ciccone, Government Affairs Manager

**Department:** City Manager's Office

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**Summary:**

Assembly Bill 266 was passed by the Nevada Legislature and approved by the Governor on June 15, 2023. Section 6 of the bill requires the governing body of a city to designate one or more employees of the city to be responsible for developing and biennially revising a language access plan for the city meeting the requirements set forth in the bill. Council must solicit public comment on this plan and the plan must be submitted to the Office of New Americans in the Office of the Governor on or before August 1 of each even-numbered year. The City Manager will designate one or more employees to be responsible for the development of this plan and compliance with the bill mandates. Staff will bring a future agenda item to report on the progress and proposed plan for public comment, with sufficient time for review and for possible consideration of any additional funding necessary to meet the needs of residents with limited English proficiency (LEP) pursuant to Section 6, subsection 4 of the bill.

<b>Consent Review</b>	<b>Yes</b>	<b>No</b>
1. Is this item an annual or standard item that comes before Council for regular approval?		x
2. Is this item an agreement required based on an item previously approved by Council?		x
3. Is this item included in the current budget approved and adopted by Council?	x	
<b>Other Considerations</b>		
What percent of the total City budget does this item represent?		< 1%

**Alignment with Strategic Plan:**

Economic and Community Development

Economic Opportunity, Homelessness, and Affordable Housing

**Previous Council Action:**

There is no recent Council action relevant to this item.

**Financial Implications:**

None at this time.

**Legal Implications:**

Legal review completed for compliance with City procedures and Nevada law.

**Recommendation:**

Staff recommends Council authorize the City Manager to designate one or more employees to be responsible for developing and biennially updating a language access plan for the City pursuant to Assembly Bill 266 (2023).

**Proposed Motion:**

I move to approve staff recommendation.

**Attachments:**

Assembly Bill 266 (2023)