

STAFF REPORT

Date: December 13, 2023

To: Mayor and City Council

Thru: Doug Thornley, City Manager

Subject: Staff Report (For Possible Action): Approval of Interlocal Agreement with Washoe County for the 2024 Primary and General Municipal Elections.

From: Mikki Huntsman, City Clerk

Department: City Clerk

Summary:

Nevada Revised Statute (NRS) 293C.545, passed in 1997, designates the city to be responsible for contracting and compensating the county registrar for certain election-related services with the Statewide Primary and General Elections for the upcoming election cycle. Council must review and approve the attached Interlocal Agreement with Washoe County which creates efficiencies in providing election support and services in conducting the City of Reno's 2024 Municipal Elections on or before January 1 of each election year.

Consent Review	Yes	No
1. Is this item an annual or standard item that comes before Council for regular approval?	X	
2. Is this item an agreement required based on an item previously approved by Council?		X
3. Is this item included in the current budget approved and adopted by Council?	X	
Other Considerations		
What percent of the total City budget does this item represent?	< 1%	

Alignment with Strategic Plan:

Not Applicable

Previous Council Action:

April 13, 2022 - Council approved an Interlocal Agreement with Washoe County for conducting the 2022 City of Reno Municipal Election.

March 25, 2020 - Council approved an Interlocal Agreement with Washoe County for

conducting the 2020 City of Reno Municipal Election.

Discussion:

The City of Reno commenced the process of holding its elections in even-numbered years in 1996.

A combined ballot with Washoe County provides for savings to the community of approximately \$250,000, and a probable increase in voter turnout as compared to the prior "stand-alone" elections occurring in odd years.

Financial Implications:

Staff estimates that the Primary and General elections for 2024 will cost approximately \$50,000 for the 2024 election cycle.

Any additional ballot question expenses would be based on incremental costs. Monies for conducting the elections will be requested during the 2023-2024 fiscal year budget process.

Legal Implications:

Pursuant to NRS 277.180, governmental entities may contract with one another for governmental services or activities so long as each entity is authorized by law to perform such functions.

Recommendation:

Staff recommends Council approve the Interlocal Agreement with Washoe County for conducting the 2024 Municipal Elections and authorize the Mayor to sign.

Proposed Motion:

I move to uphold the staff recommendation and approve the Interlocal Agreement with Washoe County for conducting the 2024 Municipal Elections.

Attachments:

Reno Interlocal Draft - Elections 2024