

## STAFF REPORT

---

**Date:** January 22, 2025

**To:** Mayor and City Council

**Through:** Jackie Bryant, City Manager

**Subject:** Staff Report (For Possible Action): Award of RFP 2025-07 to Naisbitt Construction Inc. and approval of contract with Naisbitt Construction Inc. for the Reno Fire Department Vehicle Exhaust Removal System Replacement Project in an amount not to exceed \$869,514. (\$790,467.27 Grant Funds, \$79,046.73 General Fund)

**From:** Samantha Steere, Management Assistant

**Department:** Fire Department

---

**Summary:**

The Reno Fire Department requires the replacement of outdated vehicle exhaust removal systems at its stations and fleet maintenance facility. These systems are critical to ensuring the health and safety of line personnel. Following a four-week bidding period, one responsive bid was submitted on December 3, 2024, in compliance with Nevada Revised Statutes (NRS) Chapter 332. The evaluation process considered factors such as experience, adherence to project requirements, and proposed fees. This project is funded through the FY23 FEMA Assistance to Firefighters Grant and General Funds. Staff recommends awarding the contract to Naisbitt Construction Inc., with a total cost not to exceed \$869,514. The project is expected to be completed by July 2026.

<b>Consent Review</b>	<b>Yes</b>	<b>No</b>
1. Is this item an annual or standard item that comes before Council for regular approval?	<b>x</b>	
2. Is this item an agreement required based on an item previously approved by Council?		<b>x</b>
3. Is this item included in the current budget approved and adopted by Council?		<b>x</b>
<b>Other Considerations</b>		
What percent of the total City budget does this item represent?	<b>&lt;1%</b>	

**Alignment with Strategic Plan:**

Fiscal Sustainability  
Public Safety

**Previous Council Action:**

On August 14, 2024, the Council accepted the FY23 AFG Grant award of \$790,467.27, which includes a cash match of \$79,046.73 from the City's General Fund.

**Background:**

On August 14, 2024, the Council accepted the FY23 Assistance to Firefighters Grant (AFG) for the replacement of RFD's vehicle exhaust removal systems in its stations and fleet maintenance facility. With an average station age exceeding 36 years, RFD facilities lack essential modern features such as HEPA-filtered ventilation and dedicated decontamination and PPE storage areas. A 2022 Facility Condition Analysis identified significant system failures and underscored the need for immediate upgrades, with estimated repair costs exceeding \$700,000. Addressing these deficiencies is critical to ensuring the safety and well-being of RFD personnel.

The replacement and upgrade of the vehicle exhaust removal systems, funded by the FY23 Assistance to Firefighters Grant (AFG) from FEMA, are integral to RFD's safety measures. FEMA approved a project budget of \$869,514, which includes a federal grant award of \$790,467.27 and a 10% departmental cash match of \$79,046.73, funded from FY24 operational funds.

**Discussion:**

The Reno Fire Department (RFD) is facing significant health and safety risks due to outdated vehicle exhaust removal systems in its stations and maintenance facility. These stations, operating 24/7 with over 80 personnel exposed to hazardous vehicle emissions daily, lack modern protective features, including HEPA-filtered ventilation, dedicated PPE storage, and decontamination areas. Compounding the issue, personal protective, workout, and medical equipment are stored in apparatus bays, increasing the risk of contamination and exposure to harmful substances.

With an average age of over 36 years, these fire stations have widespread system failures, as revealed in recent inspections and a 2022 Facility Condition Analysis, highlighting the need for urgent repairs estimated at over \$700,000. Replacing and upgrading the exhaust removal systems are essential steps to ensure the safety of RFD personnel.

After a four-week bidding period, one company submitted a responsive bid on December 3, 2024, in accordance with Nevada Revised Statutes (NRS) Chapter 332. The evaluation process considered factors such as experience, adherence to project requirements, and proposed fees. The

project is funded through the FY23 FEMA Assistance to Firefighters Grant and General Funds, with a contract amount not to exceed \$869,514. Staff recommends Council award the contract to Naisbitt Construction Inc, with an anticipated project completion date of July 2026.

**Financial Implications:**

The replacement and upgrade of the vehicle exhaust removal systems will be funded by the FY23 Assistance to Firefighters Grant (AFG) from FEMA. FEMA approved a project budget of \$869,514, which includes a federal grant award of \$790,467.27 and a 10% departmental cash match of \$79,046.73, funded from FY24 fire department operating funds.

**Legal Implications:**

Legal review completed for compliance with City procedures and Nevada law.

**Recommendation:**

Staff recommends Council award RFP 2025-07 to Naisbitt Construction Inc. and approve contract to Naisbitt Construction Inc. for the Reno Fire Department Vehicle Exhaust Removal System Replacement Project in an amount not to exceed \$869,514 and authorize the City Manager or designee to sign the contract.

**Proposed Motion:**

I move to approve staff recommendation.

**Attachments:**

Proposal Bid

Nederman – Professional Services

RFP Final