

STAFF REPORT

Date: February 12, 2025

To: Mayor and City Council

Through: Jackie Bryant, City Manager

Subject: Resolution No. ____ (For Possible Action): Resolution of the Reno City Council to amend Resolution No. 7919, governing appointments to the Reno City Planning Commission, removing the At-Large Council Member appointment and establishing a Ward Six Council Member appointment, including without limitation, preparing and processing any necessary amendment to Title 18 of the Reno Municipal Code so it is consistent with this Resolution.

From: Angela Fuss, Assistant Director of Development Services

Department: Development Services

Summary:

Ordinance No. 6659, adopted by Council in 2023, transitioned the City of Reno from five wards to six. This change requires an update to the Reno Planning Commission appointments including the removal of the At-Large member and the addition of a Ward Six member. Staff recommends that Council adopt the proposed Resolution to bring the Reno Planning Commission appointments into conformance with the new ward designations. This includes processing any necessary amendments to Title 18 of the Reno Municipal Code to be consistent with the Resolution.

Consent Review	Yes	No
1. Is this item an annual or standard item that comes before Council for regular approval?		X
2. Is this item an agreement required based on an item previously approved by Council?		X
3. Is this item included in the current budget approved and adopted by Council?		X
Other Considerations		
What percent of the total City budget does this item represent?		0.00%

Alignment with Strategic Plan:

Governance and Organizational Effectiveness

Previous Council Action:

September 13, 2023 – Council adopted Ordinance No. 6659, Ordinance to amend Title 1, Chapter 1.02.10, of the Reno Municipal Code (RMC) titled “Ward Boundaries and Official City Map,” to change the City of Reno ward boundaries and create a sixth ward on the Official City Map as required by Section 1.050 of the Reno City Charter.

November 20, 2013 – Council adopted Resolution No. 7919, updating the commissioner appointment process to be in conformance with NRS chapter 278, which states that the Reno City Planning Commission will be appointed by the City Manager, subject to the approval of the city council.

September 24, 2003 – Council adopted Ordinance. No. 5501, establishing that the commissioners shall be appointed by the mayor, subject to confirmation by the city council.

June 11, 1996 – Council adopted Resolution No. 5242, establishing a process for city council appointments to the Reno City Planning Commission.

Background:

With the adoption of Ordinance No. 6659, the City of Reno redistricted its ward boundaries, creating a sixth ward and eliminating the At-Large Council position. The Planning Commission is currently is comprised of seven members, representing the five wards, and the At-Large and Mayor offices. With the changes to redistricting, the Planning Commission membership needs to be updated to represent the six wards and Mayor office.

Discussion:

The Resolution updates the Reno Planning Commission membership related to appointments, by removing the At-Large Council member appointment and establishing a Ward Six Council member appointment. The overall number of Reno Planning Commissioners does not change. This Resolution brings the appointments to the Reno Planning Commission into conformance with the newly adopted ward boundaries and membership.

The Resolution directs staff to do all things necessary to carry out the terms and intent of the Resolution, including without limitation, preparing and processing any necessary amendments to the Title 18 of the Reno Municipal Code to be consistent with this Resolution.

Financial Implications:

None at this time.

Legal Implications:

Legal review completed for compliance with City procedures and Nevada law.

Recommendation:

Staff recommends Council adopt Resolution No. _____.

Proposed Motion:

I move to adopt Resolution No. _____.

Attachments: Attachment A - Resolution