

**GRANT AGREEMENT BETWEEN THE CARSON-TRUCKEE WATER  
CONSERVANCY DISTRICT  
AND THE CITY OF RENO**

**AGREEMENT NUMBER 2024-001**

**THIS GRANT AGREEMENT** (“Agreement”) is made this \_\_\_\_\_, 2024, by and between *The City of Reno* (hereinafter referred to as “Grantee”) and Carson-Truckee Water Conservancy District (hereinafter referred to as the “District”). The “District” means the Carson-Truckee Water Conservancy District, its directors, officers, employees, and immune contractors (other than Contractor) as defined in NRS 41.0307. The Grantee and the District are sometimes collectively referred to herein as the “Parties.”

**RECITALS:**

**WHEREAS**, the District is authorized to provide funding to Grantee to assist in financing projects associated with improvements to the Carson-Truckee watershed.

**WHEREAS**, Grantee has submitted a complete application for a District grant including the project purpose, description, benefits, project plans, construction methods, monitoring plans, etc., as included in **Exhibit A** of this Agreement (the “Project”).

**WHEREAS**, the District has reviewed the Grantee’s application and wishes to match funds for the Project described in **Exhibit A** and Grantee is able to complete the Project in accordance with the terms and provisions of this Agreement.

1. **SCOPE OF WORK.** The Grantee must complete all work as approved by the District and set forth in **Exhibit A** attached hereto.
2. **TERM OF GRANT AGREEMENT.** The term of this Agreement begins on the date this Agreement is executed by the District, and terminates one year later on **May 1, 2024**, or when all of the Parties’ obligations under this Agreement are fully satisfied, whichever occurs earlier. Execution date is the date the District signs this Agreement.
3. **GRANT AMOUNT.** The maximum amount payable by the District under this Agreement shall not exceed **\$59,250**.
4. **GRANTEE COST SHARE.** Grantee agrees to fund the difference between the Total Project Cost and the Grant Amount (amount specified in **Paragraph 3**). Grantee Cost Share consists of Funding Match and Additional Cost Share, as documented in **Exhibit A**. Additional Cost Share will not be reviewed by the District for invoicing purposes; however, the Grantee is required to maintain all financial records associated with the Project.
5. **FUNDING MATCH.** Grantee is required to provide a Funding Match per the requirements described in the District’s Grant Application. The District Board reserves the right to consider projects that may need the District grant funding upfront in order to acquire matching

funds. In this case, the Applicant must show matching funds are in place prior to the start of Project construction. Grantee agrees to provide a Funding Match for the amount as documented in **Exhibit A** and may include expenses directly related to the Project after **July 1, 2024**.

**6. GRANTEE'S RESPONSIBILITIES.** Grantee and its representatives shall:

a. Faithfully and expeditiously perform or cause to be performed all Project work as described in **Exhibit A**.

b. Accept and agree to comply with all terms, provisions, conditions, and written commitments of this Agreement, including all incorporated documents, and to fulfill all assurances, declarations, representations, and statements made by Grantee in the application, documents, amendments, and communications filed in support of its request for the District Matching Funds Project.

c. Comply with all applicable Nevada laws and regulations.

d. Implement the Project in accordance with applicable provisions of the law.

e. Fulfill its obligations under the Agreement and be responsible for the performance of the Project.

**7. BASIC CONDITIONS.** The District shall have no obligation to disburse money for the Project under this Agreement until Grantee has satisfied the following conditions (if applicable):

a. Grantee submits deliverables as specified herein and in **Exhibit B**.

b. Prior to the commencement of construction or implementation activities, Grantee shall submit the following to the District for the Project:

- Final plans and specifications certified by a Nevada Registered Professional (Civil Engineer or Geologist, as appropriate) for the approved Project as listed in **Exhibit A** of this Agreement, as required.
- Environmental Documentation, including but not limited to, all applicable environmental permits, documents that satisfy the NEPA process, as required, and a 408 Encroachment Permit compliance review by the District if required.
- Monitoring plan.

**8. DISBURSEMENT OF FUNDS.** The District will disburse to Grantee the amount approved, subject to the availability of funds through normal the District processes. Notwithstanding any other provision of this Agreement, no disbursement shall be required at any time or in any manner which is in violation of, or in conflict with, federal or state laws, rules, or regulations, or which may require any rebates to the federal government, or any loss of tax-free status on state bonds, pursuant to any federal statute or regulation. Payment of the Matching Funds

by the District will be subject to the District Board's review on a per application basis. The District Board reserves the right to release funds before, during or after Project construction given all requirements of the Agreement are met. Release of funds shall be subject to the applicant's provision of all required licenses, certifications and permits for the Project. For all projects, the Board must receive verification that the Project has been completed pursuant to the details of Project as requested and approved by the District. In the event that the matching funds have not been expended in their entirety, the District reserves the right to withhold a portion or all of the District funds up to an amount equal to the committed percentage of the total Project funds that the District agreed to grant to the Project. This condition applies unless the specific conditions of the District's Project approval dictated an alternative methodology for the release of funds under such circumstances. The District may consider the carry-over of unspent funds between funding years for District approved projects; carry-over of funds beyond the specified Project completion date shall require formal consideration and action by the Board.

**9. ELIGIBLE PROJECT COST.** Grantee shall apply District funds received only to eligible Project costs in accordance with applicable provisions of the law and **Exhibit A**. Eligible Project costs include the reasonable costs of studies, engineering, design, land and easement acquisition, legal fees, preparation of environmental documentation, environmental mitigations, monitoring, and Project construction. Reasonable administrative expenses may be included as Total Project Costs and will depend on the complexity of the Project preparation, planning, coordination, construction, acquisitions, and implementation. Reimbursable administrative expenses are the necessary costs incidentally but directly related to the Project including the portion of overhead and administrative expenses that are directly related to the Project included in this Agreement in accordance with the standard accounting practices of the Grantee. Work performed on the Project after July 1, 2023, shall be eligible for reimbursement. Costs that are not eligible for reimbursement include, but are not limited to the following items:

- a. Costs, other than those noted above, incurred prior to the award date of the Grant.
- b. Operation and maintenance costs, including post construction performance and monitoring costs.
- c. Purchase of equipment that is not an integral part of the Project.
- d. Establishing a reserve fund.
- e. Purchase of water supply.
- f. Monitoring and assessment costs for efforts required after Project construction is complete.
- g. Replacement of existing funding sources for ongoing programs.
- h. Travel and per diem costs (per diem includes subsistence and other related costs).
- i. Support of existing agency requirements and mandates (e.g., punitive regulatory agency requirement).
- j. Purchase of land in excess of the minimum required acreage necessary to operate as an integral part of the Project, as set forth and detailed by engineering and feasibility studies.
- k. Payment of principal or interest of existing indebtedness or any interest payments unless the debt is incurred after execution of this Agreement, the State agrees in writing to the eligibility of the costs for reimbursement before the debt is incurred, and the purposes for which the debt is incurred are otherwise eligible costs. However, this will only be allowed as Grantee Cost Share (i.e., Funding Match).

1. Overhead not directly related to Project costs.

**10. METHOD OF PAYMENT.** Grantee shall submit a copy of invoice for costs incurred and supporting documentation to the District Representative. Additionally, the original invoice form with signature and date of Grantee's Project Representative, as indicated on page 10 of this Agreement, must be sent to the District Representative for approval. Invoices submitted via Grants shall include costs incurred for work performed in implementing the Project(s) during the period identified in the particular invoice.

Invoices shall meet the following format requirements:

- a. Invoices must contain the date of the invoice, the time period covered by the invoice, and the total amount due.
- b. Invoices must be itemized based on the categories (i.e., tasks) specified in **Exhibit A**. The amount claimed for salaries/wages/consultant fees must include a calculation formula (i.e., hours or days worked times the hourly or daily rate = the total amount claimed).
- c. Sufficient evidence (e.g. receipts, copies of checks, time sheets) as determined by the State must be provided for all costs included in the invoice. Additional Cost Share shall be accounted for separately in the progress reports.
- d. The District Point of Contact will notify Grantee, in a timely manner, when, upon review of an invoice, the District determines that any portion or portions of the costs claimed are not eligible costs or are not supported by documentation or receipts acceptable to District. Grantee may, within thirty (30) calendar days of the date of receipt of such notice, submit additional documentation to State to cure such deficiency(ies). After the disbursement requirements in **Paragraph 7**, "Basic Conditions" are met, District will disburse the whole or portions of funding to Grantee via U.S. mail. Payment will be made no more frequently than monthly, in arrears, upon receipt of an invoice bearing the Agreement number.

**11. WITHHOLDING OF DISBURSEMENTS.** If the District determines that the Project is not being implemented in accordance with the provisions of this Agreement, or that Grantee has failed in any other respect to comply with the provisions of this Agreement, and if Grantee does not remedy any such failure to the District's satisfaction, the District may withhold from Grantee all or any portion of the District funding and take any other action that it deems necessary to protect its interests.

**12. DEFAULT PROVISIONS.** Grantee will be in default under this Agreement if any of the following occur:

- a. Substantial breaches of this Agreement, or any supplement or amendment to it, or any other agreement between Grantee and the District evidencing or securing Grantee's obligations.
- b. Making any false warranty, representation, or statement with respect to this



Agreement or the application filed to obtain this Agreement.

- c. Failure to operate or maintain Project(s) in accordance with this Agreement.
- d. Failure to make any remittance required by this Agreement.
- e. Failure to submit timely progress reports.
- f. Failure to routinely invoice the District.

Should an event of default occur, the District shall provide a notice of default to the Grantee and shall give Grantee at least ten (10) calendar days to cure the default from the date the notice is sent via first-class mail to the Grantee. If the Grantee fails to cure the default within the time prescribed by the District, the District may do any of the following:

- a. Declare the funding be immediately repaid, with interest, at the Nevada general obligation bond interest rate at the time the State notifies the Grantee of the default.
- b. Terminate any obligation to make future payments to Grantee.
- c. Terminate the Agreement.
- d. Take any other action that it deems necessary to protect its interests.

In the event the District finds it necessary to enforce this provision of this Agreement in the manner provided by law, Grantee agrees to pay all costs incurred by the District including, but not limited to, reasonable attorneys' fees, legal expenses, and costs.

**13. INSURANCE.** Unless expressly waived in writing by the District, Grantee and their Contractor must obtain and maintain policies of insurance in amounts specified in this Section and pay all taxes and fees incident hereunto. The District shall have no liability except as specified in this Agreement. Grantee is self-insured and shall maintain during the term of this Agreement said insurance. Unless specifically specified herein or otherwise agreed to by the District, the required insurance shall be in effect prior to the commencement of work by Grantee and its contractor.

**13.1 FORM OF COVERAGE.** Any insurance or self-insurance available to the District shall be excess of and non-contributing with any insurance required from Grantee. Grantee is self-insured and said insurance shall be maintained during the term of this Agreement in an amount reasonably acceptable to the District.

**14. PERMITS, LICENSES, AND LEGAL OBLIGATIONS.** Before commencing with the performance of any work under this Agreement, the Grantee shall obtain all necessary permits and licenses as may be necessary. Before and during the progress of work under this Agreement, the Grantee shall give all notice and comply with all the laws, ordinances, permits, rules and regulations of every kind and nature now or hereafter in effect promulgated by any Federal, State, County, City or other Governmental Authority, relating to the performance of work under this

Agreement. If the Grantee performs any work that is contrary to any such law, ordinance, rule or regulations, they shall bear all the costs arising therefrom. The Grantee agrees to obtain all appropriate business license and provide a copy to the District prior to commencing work. The Grantee agrees to comply with all provisions of property access authorizations, agreements and license secured for this work. Grantee shall be responsible for obtaining any and all permits, licenses, and approvals required for performing any work under this Agreement, including those necessary to perform design, construction, or operation and maintenance of the Project. Grantee shall be responsible for observing and complying with any applicable federal, state, and local laws, rules or regulations affecting any such work, specifically those including, but not limited to, environmental, procurement, and safety laws, rules, regulations, and ordinances. Grantee shall provide copies of permits and approvals to the District.

**15. RELATIONSHIP OF PARTIES.** Grantee is solely responsible for design, construction, and operation and maintenance of the Project within the work plan. Review or approval of plans, specifications, bid documents, or other construction documents by the District is solely for the purpose of proper administration of funds by the District and shall not be deemed to relieve or restrict responsibilities of Grantee under this Agreement.

**16. SUBMISSION OF REPORTS.** The submittal and approval of all reports is a requirement for the successful completion of this Agreement. Reports shall meet generally accepted professional standards for technical reporting and shall be proofread for content, numerical accuracy, spelling, and grammar prior to submittal to the District. If requested, Grantee shall promptly provide any additional information deemed necessary by the District to the approval of reports. The timely submittal of reports is a requirement for initial and continued disbursement of the District funds. Submittal and subsequent approval by the District of a Project completion report is a requirement for the release of any funds retained for such projects.

**16.1 PROGRESS REPORTS.** Grantee shall submit progress reports on a regular and consistent basis to meet the District requirement for disbursement of funds. The reporting period shall not exceed one quarter in length. The progress reports shall be sent via e-mail to the District Point of Contact along with each Grantee invoice. The progress reports shall provide a brief description of the work performed, during the reporting period including: Grantee's activities, milestones achieved, any accomplishments, and any problems encountered in the performance of the work under this Agreement.

**16.2 PROJECT COMPLETION REPORT.** Grantee shall prepare and submit to the District a separate Project completion report ("Project Completion Report") for the Project included in **Exhibit A.** Grantee shall submit a Project Completion Report within thirty (30) calendar days of Project's completion. Project Completion Report(s) shall include, in part, a description of actual work done, any changes or amendments to each project, and a final schedule showing actual progress versus planned progress, copies of any final documents or reports generated or utilized during a project. The Project Completion Report shall also include, if applicable, certification of final Project by a Nevada Registered Professional (Civil Engineer or Geologist, as appropriate), consistent with **Exhibit B.**

**17. OPERATION AND MAINTENANCE OF PROJECT.** For the useful life of

construction and implementation projects and in consideration of the funding made by the District, Grantee agrees to ensure or cause to be performed the commencement and continued operation of each project, and shall ensure or cause each project to be operated in an efficient and economical manner; shall ensure all repairs, renewals, and replacements necessary to the efficient operation of the same are provided; and shall ensure or cause the same to be maintained in as good and efficient condition as upon its construction, ordinary and reasonable wear and depreciation excepted. The District shall not be liable for any cost of such maintenance, management, or operation. Grantee, Local Project Sponsors, or their successors may, with the written approval of the District, transfer this responsibility to use, manage, and maintain the property. For purposes of this Agreement, “useful life” means period during which an asset, property, or activity is expected to be usable for the purpose it was acquired or implemented; “operation costs” include direct costs incurred for material and labor needed for operations, utilities, insurance, and similar expenses, and “maintenance costs” include ordinary repairs and replacements of a recurring nature necessary for capital assets and basic structures and the expenditure of funds necessary to replace or reconstruct capital assets or basic structures. Refusal of Grantee to ensure operation and maintenance of the projects in accordance with this provision may, at the option of the District, be considered a breach of this Agreement and may be treated as default under Paragraph 12, “Default Provisions.”

**18. NOTIFICATION OF THE DISTRICT.** Grantee shall promptly notify the District, in writing, of the following items:

a. Events or proposed changes that could affect the scope, budget, or work performed under this Agreement. Grantee agrees that no change in the scope of the Project will be undertaken until written notice of the proposed change has been provided to the District and the District has given written approval for such change. Changes that require the District approval generally include changes to the work plan, schedule or term, and budget.

b. Any public or media event publicizing the accomplishments and/or results of this Agreement and provide the opportunity for attendance and participation by State’s representatives. Grantee shall make such notification at least 14 calendar days prior to the event.

c. Final inspection of the completed work on the Project by a Nevada Registered Professional (Civil Engineer or Geologist, as appropriate). Grantee shall notify the District’s Project Manager of the inspection date at least 14 calendar days prior to the inspection in order to provide the District the opportunity to participate in the inspection.

**19. NOTICES.** Any notice, demand, request, consent, or approval that either party desires or is required to give to the other party under this Agreement shall be in writing. Notices may be transmitted by any of the following means: (a) personal delivery; (b) certified U.S. mail, return receipt requested, postage prepaid; (c) “overnight” delivery service, provided that next-business-day delivery is requested by the sender; and (d) electronic mail with proof of receipt by recipient. Notices delivered in person will be deemed effective immediately on receipt (or refusal of delivery or receipt). Notices sent by certified mail will be deemed effective given ten (10) calendar days after the date deposited with the U. S. Postal Service. Notices sent by overnight delivery service will be deemed effective one business day after the date deposited with the delivery service. Notices sent electronically will be effective on the date of transmission, which is documented in

writing. Notices shall be sent to the addresses set forth in Paragraph 22.4. Either party may, by written notice to the other, designate a different address that shall be substituted for the one below.

**20. PUBLIC RECORDS.** Pursuant to NRS 239.010, information or documents received from Grantee may be open to public inspection and copying. the District will have the duty to disclose unless a particular record is made confidential by law or a common law balancing of interests. Grantee may clearly label individual documents as a “trade secret” or “confidential” provided that Grantee thereby agrees to indemnify and defend the District for honoring such a designation. The failure to so label any document that is released by the District shall constitute a complete waiver of any and all claims for damages caused by any release of the records. If a public records request for a labeled document is received by the District, the District will notify Grantee of the request and delay access to the material until seven working days after notification to Grantee. Within that time delay, it will be the duty of Grantee to act in protection of its labeled record. Failure to so act shall constitute a complete waiver.

**21. PERFORMANCE EVALUATION.** Upon completion of this Agreement, Grantee’s performance will be evaluated by the District and a copy of the evaluation will be placed in the District file and a copy sent to the Grantee. It is expressly understood and agreed that all work shall not forfeit the right of the District to require correction, and nothing contained herein shall relieve the Grantee of the responsibility of the work required under the terms of this Agreement until all work has been completed and accepted by the District.

**22. MISCELLANEOUS.**

**22.1. FORCE MAJEURE.** Neither party shall be deemed to be in violation of this Agreement if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Agreement after the intervening cause ceases.

**22.2. REMEDIES.** Except as otherwise provided for by law or this Agreement, the rights and remedies of the Parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including, without limitation, actual damages, and to a prevailing party reasonable attorneys’ fees and costs.

**22.3. ENTIRE CONTRACT & MODIFICATION.** This Agreement and its integrated exhibits constitute the entire agreement of the Parties and such are intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated exhibit to this Agreement specifically displays a mutual intent to amend a particular part of this Agreement, general conflicts in language between any such exhibit and this Agreement shall be construed consistent with the terms of this Agreement. Unless otherwise expressly authorized by the terms of this Agreement, no modification or amendment to this Agreement shall be binding upon the Parties unless the same is in writing and signed by the respective Parties

hereto.

**22.4. REPRESENTATIVES.** The Project Representatives during the term of this Agreement are as follows:

**GRANTEE:**

Contact: Kerrie Koski  
Title: Director of Public Works  
E-mail: [koskik@reno.gov](mailto:koskik@reno.gov)

Correspondence Address:  
City of Reno  
1 E First St.  
Reno, NV 89502  
Attention: Kerrie Koski

**DISTRICT:**

Contact: Kayla Dowty  
Title: District Engineer  
E-mail: [kdowty@fivepeaksconsulting.com](mailto:kdowty@fivepeaksconsulting.com)

Correspondence Address:  
Carson-Truckee Water Conservancy District  
1005 Terminal Way, Suite 150  
Reno, NV 89502-1085  
Attention: Kayla Dowty

Phone: 775-322-9139  
Fax: 775-322-7266

Either party may change its Project Representative or Project Manager upon written notice to the other Party.

**22.5. EXHIBITS.** The following exhibits are attached and made a part of this Agreement by this reference:

Exhibit A – Submitted the District Grant Application  
Exhibit B – Report Formats and Documents  
Exhibit C – Completed Permits

[Remainder of page blank. Signature page follows.]

IN WITNESS WHEREOF, the undersigned have signed this Agreement as of the date and year first written above.

**DISTRICT:**  
**CARSON-TRUCKEE WATER**  
**CONSERVANCY DISTRICT**

By:

\_\_\_\_\_  
Name: Todd Westergard  
Its: Board Chairman

**GRANTEE:**  
**CITY OF RENO**

By: \_\_\_\_\_  
Name: Hillary L. Schieve  
Its: Mayor

ATTEST:

\_\_\_\_\_  
Mikki Huntsman, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Susan Ball Rothe, Deputy City Attorney



**EXHIBIT A**  
**SUBMITTED THE DISTRICT GRANT APPLICATION**

**CARSON TRUCKEE WATER CONSERVANCY DISTRICT  
APPLICATION FOR MATCHING FUNDS PROJECT**

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**APPLICANT NAME:** City of Reno

**APPLICANT ADDRESS:** 1 E. First Street Reno Washoe Reno 89501  
City County State Zip Code

HarrisonC@reno.gov

Email Address

(775) 334-3335

Phone Number

**APPLICANT'S AGENT:** Catie Harrison

**AGENT'S ADDRESS:** 1 E. First Street Reno Washoe NV 89501  
City County State Zip Code

HarrisonC@reno.gov

Email Address

(775) 334-3335

Phone Number

**APPLICATION DATE:** 1/25/24

**PROJECT NAME:** Sutro Erosion Control Project

**PROJECT LOCATION:** Truckee River at Sutro Street

**PROJECT PURPOSE, DESCRIPTION& BENEFITS:** Briefly describe the overall Project scope and benefits that will be realized through this Project (immediate and long term). Provide photographs or other relevant information. Additional sheets may be attached.

This maintenance project is part of the City's effort to improve public safety along a heavily trafficked area adjacent to the Truckee River. The project scope includes repair and patching of existing asphalt walkway, construction of 115 linear feet of PCC Curb, and installation of Class 300 riprap and bedding. The project aims to restore the asphalt walkway, replace missing riprap, mitigate erosion, and prevent further deterioration and undermining of the existing asphalt path.

**PROJECT PLANS:** Provide descriptions, maps, design drawings, photographs or other relevant information delineating project scope and specific project plans. Additional sheets may be attached.

See attachments for project maps, design drawings, and photographs.

**CONSTRUCTION METHODS:** Describe methods and plans to complete the installation of the project components; describe any equipment necessary & source of equipment. Provide evidence of appropriate application licenses, certifications & training. Additional sheets may be attached.

The work will be performed by a licensed contractor with oversight and direction from the City of Reno. The necessary equipment to complete the project includes a backhoe, excavator, dump truck, and concrete truck.

**MONITORING & METRICS:** Provide a description of plans for post project monitoring and metrics for assessing project success; provide examples of similar projects that demonstrate successful outcomes. Additional sheets may be attached.

See attachment.

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**ESTIMATED PROJECT COSTS:**

\$ 64,250

Please provide a project cost breakdown by category:

**FUNDING REQUESTED FROM CTWCD:**

\$ 59,250

**FUNDING FROM OTHER SOURCES TOTAL:**

\$ 5,000

List Sources &amp; Amounts: City of Reno - \$5,000

: \_\_\_\_\_  
: \_\_\_\_\_

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**ESTIMATED PROJECT START DATE:** June 15, 2024**ESTIMATED PROJECT COMPLETION DATE:** October 15, 2024**Please provide a detailed Project schedule/timeline**

The project will take place during the low flow periods of the Truckee River between June and October. The estimated time required to complete the work is approximately 2-3 weeks.

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**REQUIRED PERMITS OR APPROVALS:** List all permits, licenses and approvals required and note if each has been acquired or is in process. If in process, note the current status and expected approval date. Provide evidence of appropriate licensing, certifications and training for the project. Additional sheets may be attached.

This project is not federally funded and will not require any permits or approvals associated with federal funding. The work will take place outside the ordinary high water mark of the Truckee River and falls under the category of general maintenance based on its scope. Work will be performed by a licensed and bonded contractor.

**OTHER INFORMATION:** Provide any information that may be important to the approval of this application. Additional sheets may be attached.

N/A

**FINAL REPORT:** Successful project applicants shall submit a final report to the District within 30 days of project completion which shall detail the project accomplishments and shall provide a presentation to the Board upon request.

I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief, such information is true, complete and accurate. I further certify that I have the authority to undertake the proposed Project and that as the applicant, I assume all responsibility for all project elements including, but not limited to, compliance with all environmental and safety regulations and relevant construction standards.

**SIGNED:****NAME:**

Kerrie Koski, P.E.

**TITLE:**

Director of Public Works

**DATE:**

1/18/24

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THE CARSON-TRUCKEE WATER CONSERVANCY DISTRICT WILL CONSIDER APPLICATIONS ANNUALLY IN ACCORDANCE WITH THE PUBLISHED ANNUAL SCHEDULE. THE CARSON-TRUCKEE WATER CONSERVANCY DISTRICT RESERVES THE RIGHT TO DENY ANY AND/OR ALL APPLICATIONS FOR MATCHING FUNDS.

# Sutro Erosion Control Repair

## Project Scope:

Installation of Class 300 riprap and bedding to replace missing material and stabilize slopes to prevent further erosion. Construction of approximately 120 linear feet of P.C.C. curb along pathway to prevent further deterioration of path. Installation of pavement patches to replace missing pavement.

## Project Location:

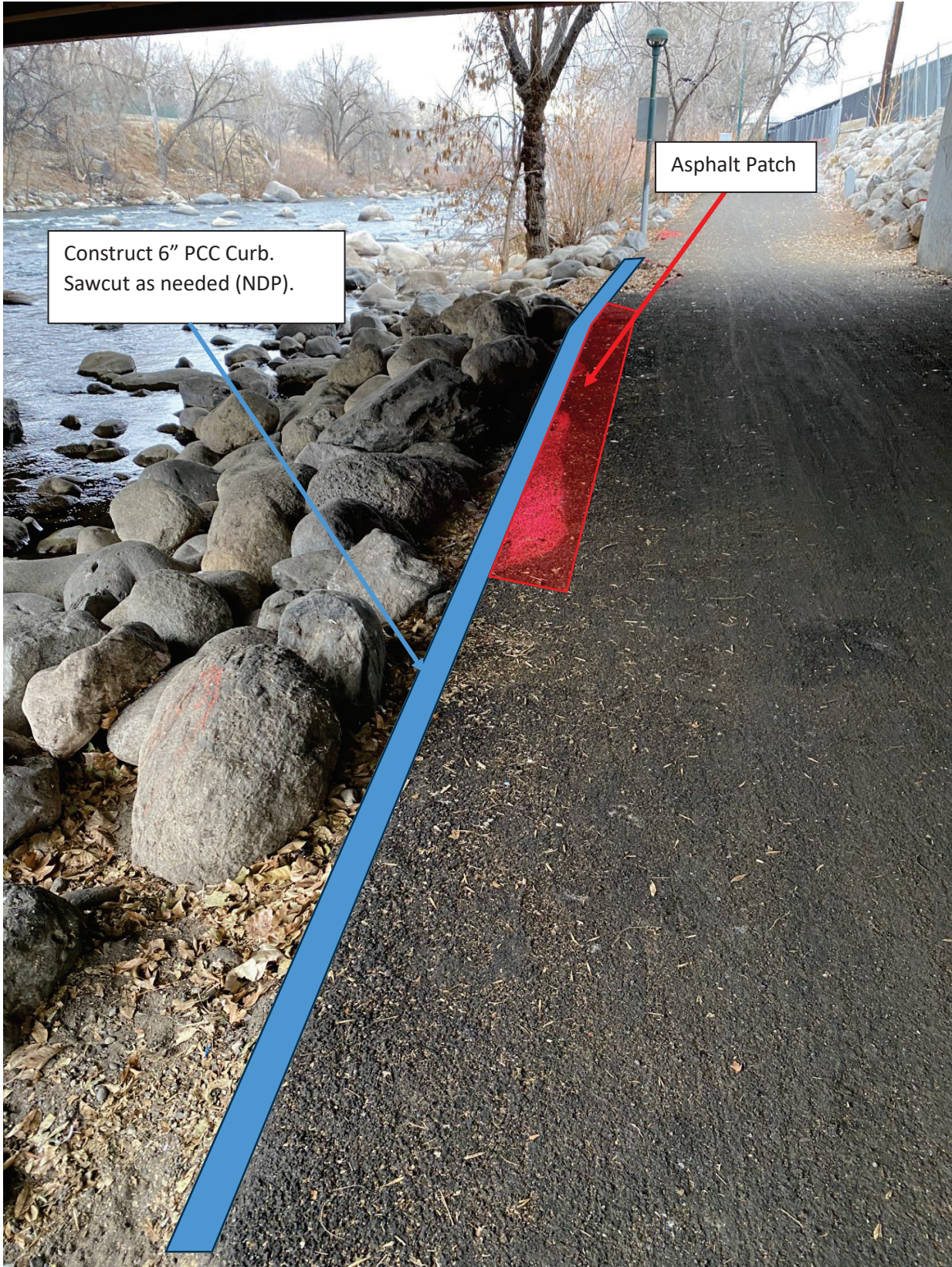




**Project Design:**







Construct 6" PCC Curb.  
Sawcut as needed (NDP).

Asphalt Patch





Install Class 300 Riprap and Class 300 Riprap Bedding as directed by Engineer.

Asphalt Patch

Construct 6" PCC Curb.  
Sawcut as needed (NDP).



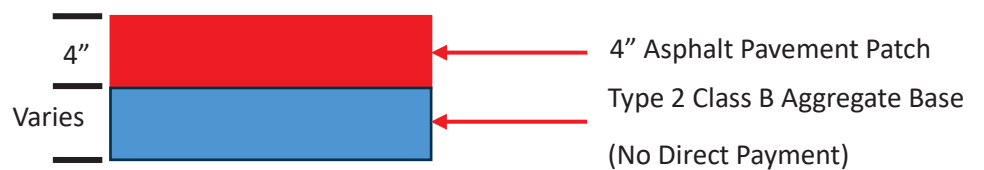
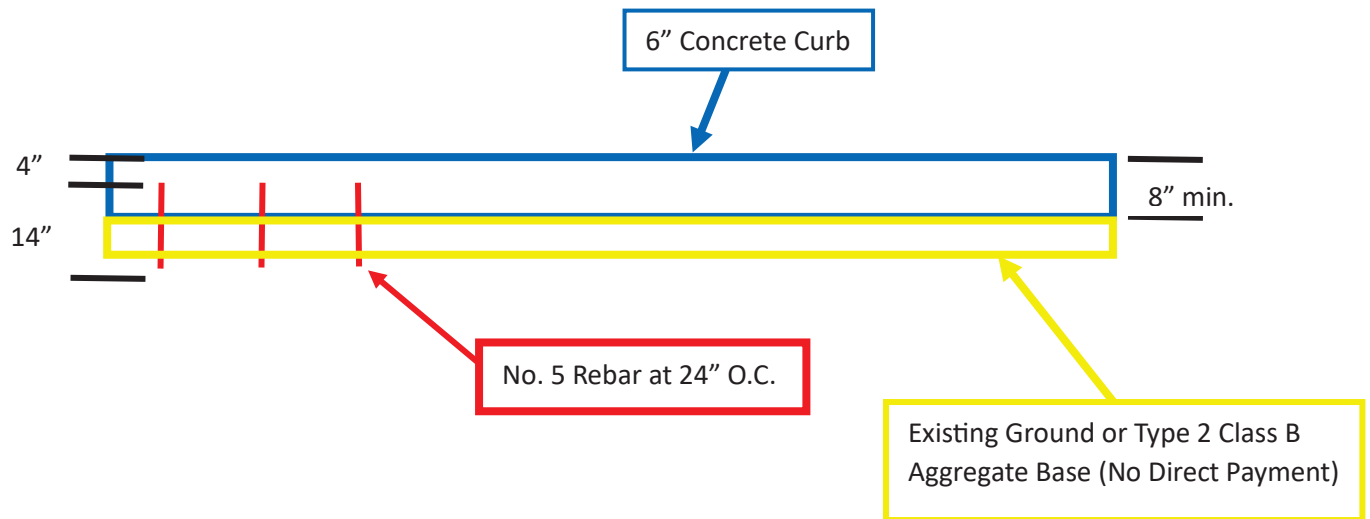
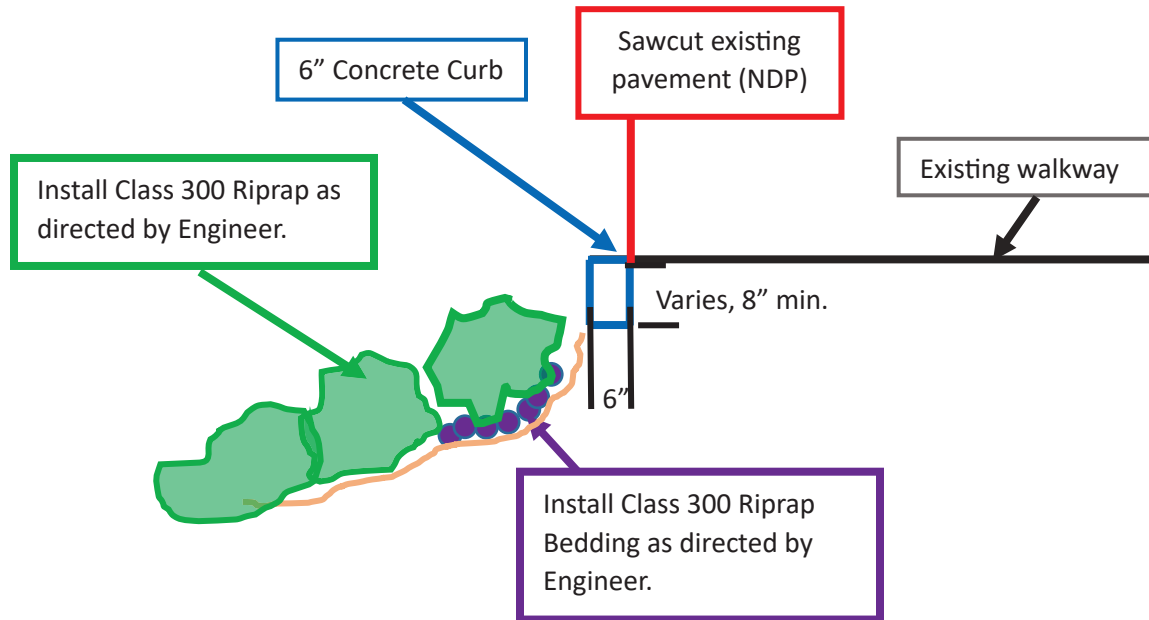


Asphalt Patch

Asphalt Patch



## DETAILS



**Cost Estimate:**

<b>Bid Item</b>	<b>Description</b>	<b>Quantity</b>	<b>Unity</b>	<b>Price</b>	<b>Total</b>
306A	Install Class 300 Riprap, complete in-place	3.5	CY	\$500.00	\$1,750.00
306B	Install Class 300 Riprap Bedding, complete in-place	2	CY	\$200.00	\$400.00
306C	Install Class 150 Riprap, complete in-place	1	CY	\$300.00	\$300.00
312	Install P.C.C. Curb, complete in-place	115	LF	\$380.00	\$43,700.00
320	Permanent Bituminous Pavement Patch, Miscellaneous Roadway, complete in-place	200	SF	\$20.00	\$4,000.00
323	Protect and Adjust Existing Electrical Box to Finish Grade, Provide New Frame and Cover, complete in-place (Contingent Item)	1	EA	\$1,300.00	\$1,300.00
340	Traffic Control, complete in-place	1	LS	\$10,000.00	\$10,000.00
342	Storm Water Protection, complete in-place	7	Day	\$400.00	\$2,800.00
				<b>Total</b>	<b>\$64,250.00</b>

## **Monitoring & Metrics**

The project success will be determined by the stability of the channel slope and longevity of the existing walkway. Frequent monitoring will involve site visits and side-by-side photo comparisons over time. Similar projects using CTWCD funds have been constructed along the Truckee River. Since the construction, the overall stability of the channel slope in those locations has improved, and there are currently no signs of erosion.

## **EXHIBIT B**

### **REPORT FORMATS AND DOCUMENTS**

#### **Progress Reports**

Progress reports shall generally use the following format. This format may be modified as necessary to effectively communicate information. For each project, discuss the following:

- Percent complete estimate
- Discussion of work accomplished during the reporting period
- Milestones or deliverables completed/submitted during the reporting period
- Scheduling concerns and issues encountered that may delay the overall Project schedule

#### **Project Completion Report**

The Project Completion Report shall generally use the following format.

#### **Executive Summary**

Should include a brief summary of Project information and include the following items:

- Brief description of work proposed to be done in the original grant application.
- Description of actual work completed and any deviations from Exhibit A.

#### **Reports and/or Products**

The following items should be provided, unless previously submitted:

- Provide a copy of any final technical report or study, produced for this Project as described in the Work Plan, if applicable
- Electronic copies of any data collected, not previously submitted
- As-built drawings
- Final geodetic survey information
- Project photos
- Discussion of problems that occurred during the work and how those problems were resolved

#### **Costs and Dispositions of Funds**

Summary of Project cost including the following items:

- Accounting of the cost of Project expenditure;
- Include all internal and external costs not previously disclosed (i.e., additional cost share); and
- A discussion of factors that positively or negatively affected the Project cost and any deviation from the original Project cost estimate.



**EXHIBIT C**  
**COMPLETED PERMITS**