

STAFF REPORT

Date: March 27, 2024

To: Mayor and City Council

Thru: Doug Thornley, City Manager

Subject: Staff Report (For Possible Action): Approval for the City to join available contracts for Computers, Computer Equipment, Telecom, Data Communications Products, and Technology Services for the purchase of computers, computer-related equipment, and services via joinder provisions in accordance with Nevada Revised Statute (NRS) 332.195 in an amount not to exceed \$3,000,000 per year. (Various Funds)

From: Craig Franden, Director of Department of Information Technology

Department: City Manager's Office – IT

Summary:

Staff recommends Council approve joinder to available contracts for computers, computer equipment, telecom, data communications products, and technology services. This will allow the City to purchase required technology in compliance with the City Purchasing Policy and in accordance with the joinder provisions under Nevada Revised Statute (NRS) 332.195. Staff also recommends approval to utilize the available contracts for the following five fiscal years.

Consent Review	Yes	No
1. Is this item an annual or standard item that comes before Council for regular approval?	X	
2. Is this item an agreement required based on an item previously approved by Council?		X
3. Is this item included in the current budget approved and adopted by Council?	X	
Other Considerations		
What percent of the total City budget does this item represent?	.34%	

Alignment with Strategic Plan:

Fiscal Sustainability

Previous Council Action:

July 24, 2019 – Item C.18: Council approved requests for purchasing via joinder provisions in an amount not to exceed \$2,000,000 per year for fiscal years (FY) 2020 through 2024.

July 18, 2018 – Council approved an FY 2019 request for Computers and Computer Equipment, Telecom, Data Communications Products, and Technology Services contracts that included National Association of State Procurement Officers (NASPO), National Intergovernmental Purchasing Alliance (IPA), Harris Radios, and Computer Discount Warehouse – Government (CDWG).

August 23, 2017 – Council approved the FY 2018 request

Discussion:

Through the contracts' joinder provisions, the Department of Information Technology (DoIT) can work with vendors that have been vetted through various jurisdictional requests for proposals, procurement, and/or purchasing processes. This allows DoIT to find contracts that are joinable and cost-effective. This also allows DoIT to streamline purchasing power and increase the quality of services.

Types of computers, computer equipment, telecom, data communications products, and technology services purchased for technology continuity include but are not limited to: radios; radio accessories; radio repair; cybersecurity appliances; desktops; laptops; tablets; docking stations; monitors; servers; peripheral equipment; and network-related equipment including switches, routers, access points, cables, wires, power supplies, storage area networking, software, licenses, subscriptions, and maintenance agreements.

Financial Implications:

Equipment purchased will be expensed in accordance with department budgets approved by Council for the applicable fiscal years.

Legal Implications:

Legal review completed for compliance with City procedures and Nevada law. Pursuant to NRS 332.115, contracts of this type are not subject to competitive bidding requirements.

Recommendation:

Staff recommends Council approve joinder to available contracts for Computers and Computer Equipment, Telecom, Data Communications Products, and Technology Services in accordance with NRS 332.195 in an amount not to exceed \$3,000,000 per year and authorize the Director of the Department of Information Technology to sign any required documents.

Proposed Motion:

I move to approve staff recommendation.

Attachments: