

# City of Reno Board or Commission Membership Application

PLEASE BE ADVISED THAT ALL INFORMATION COLLECTED IN THIS APPLICATION IS PART OF THE CITY OF RENO'S PUBLIC RECORD AND IS, UPON REQUEST, AVAILABLE FOR PUBLIC REVIEW.

These positions are limited, in most cases, to residents of the City of Reno. The City Council endeavors to appoint persons who represent all of the various communities within the City of Reno. Please be advised that certain boards and commissions may have professional qualification requirements or require filing of financial statements with the Secretary of State. Contact the City Clerk's office at 775-334-2030 with any questions.

Contact Information				
First Name (Required)*		Middle Name/Initial	Last Name (Required)*	
KIMBERLY		G	ROSSITER	
Nick Name/Preferred Name		Email Address (Required)*	Phone Number (Required)*	
		KROSSITER@DERMODY.COM	775-843-9950	
Home Address (No PO Box) (Required)*			City	Zip Code
9798 Thunder Mountain Way			(Required)*	(Required)*
			Reno	89521
Ward			WARD 6	
Business Address			City	Zip Code
5500 Equity Avenue			Reno	89502
			Ward	Ward 3

I agree to inform the Reno City Clerk's Office of any contact or address changes.

☒ I Agree (Required)\*

Is this a new application, an application for reappointment, or an amendment to an existing application? (Required)
<p>*</p> <p><input checked="" type="radio"/> New Application</p> <p><input type="radio"/> Reappointment</p> <p><input type="radio"/> Amendment</p>

Name of Board or Commission for which you would like to apply: (Required)
<p>*</p> <p>Ward 6 Neighborhood Advisory Board</p>

**Explain briefly why you would like to be appointed to this board or commission.**

I am interested in serving on the Neighborhood Advisory Board to become more involved in the community and the development process

**Relevant Education or Training**

Bachelor of Arts Political Science. Work as a Property Manager for Dermody Properties

**Are you currently registered to vote in the City of Reno?**

- ☒ Yes
- ☐ No

**Are you 18 or over?**

- ☒ Yes
- ☐ No

I certify that, to the best of my knowledge, the information I provided in the application is true. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal. If appointed, I agree to attend a board or commission orientation session, if applicable, within six months of my appointment. I understand that failure to comply with this requirement will result in automatic removal from the board or commission.

☒ I Agree \*

**WAIVER OF NOTICE REQUIRED UNDER NRS 241.033(1) TO ALLOW CITY COUNCIL TO CONSIDER CHARACTER, MISCONDUCT, OR COMPETENCE OF PERSON TO BE APPOINTED TO A BOARD, COMMISSION, OR OTHER PUBLIC BODY FOR THE CITY OF RENO**

The City Council for the City of Reno will be considering on a future posted agenda your appointment to a board, commission or other public body for the City of Reno. Pursuant to NRS 241.033(1), in order to consider the professional competence of an applicant, notice need be provided to that person of the time and place of the meeting in compliance with such statutory provisions. By signing below, it is confirmed that I have been provided notice of the meeting at which my appointment will be considered by City Council. Further, I knowingly and voluntarily am waiving my rights to all written notice requirements under NRS 241.033(1) pertaining to my qualifications, competence, and character to hold this appointment and consent to the evaluation of my character and competence by the Reno City Council in a public meeting. Further, the undersigned acknowledges that he may at any time withdraw both this waiver and related application for appointment.


**Printed Name of Applicant: \***

Kimberly Rossiter

**Today's Date \***

12/26/2024

**Signature of Applicant: \***



**Attach Resume (1)**

Document Name	Attachment Type
ROSSITER, KIMBERLY APPLICATION FOR WARD 6 NEIGHBORHOOD ADVISORY BOARD (WARD 6) - 12/26/2024	RESUME



# Kimberly Rossiter

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## Experience

Experienced Operations Manager with a demonstrated history of working in the commercial real estate and the construction industry. Skilled in Property Management, Sales, Marketing, Cost Accounting, Budgeting, and Proposal Writing.

### **October 2016–Present**

Operations Manager, Property Management • Dermody Properties

- Manage an industrial real estate portfolio in Nevada and California
- Oversee maintenance and capital improvement projects
- Provide support to the partners as needed to lease vacant space
- Manage Building Engines work order program

### **August 2007–October 2016**

Marketing Manager • Lumos & Associates

- Prepare RFP's, SOQ's and proposals as directed by the CEO
- Write articles for quarterly client newsletter and the monthly employee newsletter.
- Responsible for Lumos' marketing materials which include the brochure and the website.
- Represent and market Lumos at conferences.
- Participated in client, community and professional events in order to promote Lumos.

### **January 1997–August 2007**

Senior Administrator • Leducor Group of Companies

- Coordinated the Northern Nevada marketing efforts of Leducor's Building, Civil, Mining and Infrastructure Divisions.
- Reviewed awarded projects contract terms with Leducor's insurance and bonding to companies and the project staff, to ensure full understanding. Reviewed unique or client specific requirements with staff at time of project kick off.



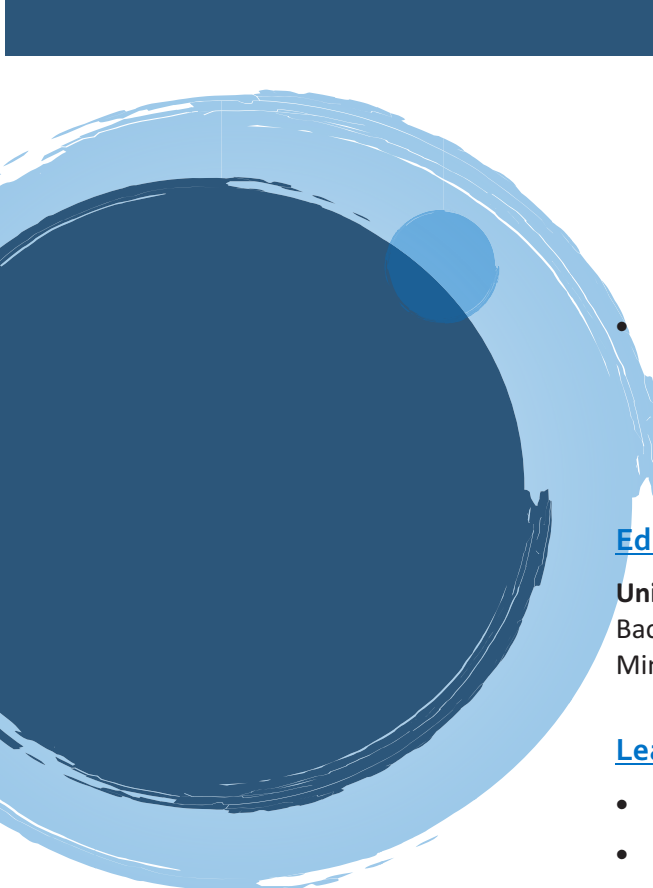
9798 Thunder Mountain  
Reno, NV 89521



775.843.9950



[Krossiter9950@charter.net](mailto:Krossiter9950@charter.net)

- 
- Provided support to operations by ensuring the accuracy and timeliness of cost entries, including equipment and payroll time entry, accounts payable and subcontract processing and making accruals for any missing costs. Monitored accounts payable to ensure vendor payments were made in a timely manner according to various state laws.

### Education

#### **University of Nevada, Reno – May 1991**

Bachelor of Arts Political Science

Minor Business Administration

### Leadership

- Commercial Real Estate Women – Board Member
- South Truckee Meadows/Washoe Valley Citizens Advisory Board – Member
- National Office and Industrial Properties – Member
- National Charity League - Member

### References

Available Upon Request

