

## STAFF REPORT

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**Date:** March 26, 2025

**To:** Mayor and City Council

**Through:** Jackie Bryant, City Manager

**Subject:** Staff Report (For Possible Action): Approval of Consultant Agreement with Consor Engineers, LLC for engineering support and construction administration and inspection services for the 2025 Sewer Cured In Place Pipe (CIPP) Rehabilitation Project in an amount not to exceed \$129,250. (Sewer Fund) [Ward 1, 3]

**From:** Jonathan Smith, Senior Civil Engineer

**Department:** Public Works

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**Summary:**

Engineering support and construction administration services play a critical part in making sure the city and general public receive a quality product. The consultant agreement with Consor will provide construction administration, inspection, testing, public notification verification, and preparation of record drawings for the 2025 Sewer CIPP Rehabilitation Project. The 2025 CIPP project will rehabilitate approximately 18,104 linear feet (3.41 miles) of sanitary sewer and storm drain with Cured in Place Pipe (CIPP). Consor has a background and history of providing construction administration services for projects with this type of scope and duration.

Construction is scheduled to begin May 2025 and be completed by September 2025. Staff recommends Council approval of the consultant agreement with Consor for engineering support and construction administration and inspection services for the 2025 Sewer CIPP Rehabilitation Project in an amount not to exceed \$129,250.

<b>Consent Review</b>	<b>Yes</b>	<b>No</b>
1. Is this item an annual or standard item that comes before Council for regular approval?	<b>X</b>	
2. Is this item an agreement required based on an item previously approved by Council?		<b>X</b>
3. Is this item included in the current budget approved and adopted by Council?	<b>X</b>	
<b>Other Considerations</b>		
What percent of the total City budget does this item represent?	<b>0.015%</b>	

**Alignment with Strategic Plan:**

Infrastructure, Climate Change, and Environmental Sustainability

**Previous Council Action:**

There is no recent Council action relevant to this item.

**Background:**

Nevada law prohibits the competitive bidding of engineering, architectural, or land surveyor services; therefore, the City of Reno, Public Works Department has established a selection process based on competence and qualifications. Consor was selected from the City's pre-qualified list of consultants from the 2024/2026 list.

**Discussion:**

This consultant agreement will provide professional engineering services including construction administration, inspection, testing, public notification verification, and record drawings preparation. Special engineering oversight and inspection skills are typical for CIPP projects and currently in-house staff does not have those capabilities.

**Financial Implications:**

This project is included in the FY 24/25 Capital Improvement Plan and funds are available in the Sewer Fund.

**Legal Implications:**

The parties are bound by the terms of the agreement as prepared by the Office of the City Attorney.

**Recommendation:**

Staff recommends Council approval of the consultant agreement with Consor for engineering support and construction administration and inspection services for the 2025 Sewer Cured In Place Pipe (CIPP) Rehabilitation Project in an amount not to exceed \$129,250 and authorize the Mayor to sign.

**Proposed Motion:**

I move to approve the consultant agreement with Consor for engineering support and construction administration and inspection services for the 2025 Sewer Cured In Place Pipe (CIPP) in an amount not to exceed \$129,250 and authorize the Mayor to sign.

**Attachments:**

- Consor Construction Services Agreement (PDF)
- 2025 Sewer CIPP Rehabilitation Vicinity Map (PDF)