

STAFF REPORT

Date: March 27, 2024

To: Mayor and City Council

Through: Doug Thornley, City Manager

Subject: Staff Report (For Possible Action): Approval of agreement between the City and Thomson Reuters to provide legal research database services to the City Attorney's Office for three years in an amount not to exceed \$120,000. (General Fund)

From: Jonathan Shipman, Chief Deputy City Attorney

Department: City Attorney's Office

Summary:

Staff recommends Council approve the agreement between the City and Thomson Reuters to provide legal research database services to the City Attorney's Office for three years in an amount not to exceed \$120,000 and authorize and direct the City Attorney to execute the agreement on behalf of the City.

Consent Review	Yes	No
1. Is this item an annual or standard item that comes before Council for regular approval?	X	
2. Is this item an agreement required based on an item previously approved by Council?		X
3. Is this item included in the current budget approved and adopted by Council?	X	
Other Considerations		
What percent of the total City budget does this item represent?	.01%	

Alignment with Strategic Plan:

Not Applicable

Previous Council Action:

There is no recent Council action relevant to this item.

Discussion:

Thomson Reuters Westlaw is the preeminent online legal research service for legal professionals in the United States. Westlaw includes more than 40,000 databases of case law, state and federal statutes, administrative codes, newspaper and magazine articles, public records, law journals, law reviews, treatises, legal forms, and other information resources. The City Attorney's Office recommends Council approve the attached agreement with Westlaw to continue to provide cost-effective, and high-quality legal advice and counsel to Council and staff.

Financial Implications:

The term of the agreement is three years, and the monthly subscription is \$3,121.47, with a three-year not to exceed amount of \$120,000.

Legal Implications:

Legal review completed for compliance with City procedures and Nevada law.

Recommendation:

Staff recommends Council approve the agreement and authorize and direct the City Attorney to execute the agreement on behalf of the City.

Proposed Motion:

I move to approve staff recommendation.

Attachments:

Westlaw Order Form