

## STAFF REPORT

---

**Date:** June 5, 2024

**To:** Mayor and City Council

**Through:** Doug Thornley, City Manager

**Subject:** Staff Report (For Possible Action): Discussion and potential appointment of one individual in an at-large position to the Historical Resources Commission (HRC) from the following pool of applicants, listed in alphabetical order: Barb Giacomini or Annelise Hatjakes.

**From:** Mikki Huntsman, City Clerk

**Department:** City Clerk

---

**Summary:**

The Historical Resources Commission (HRC) currently has one vacancy for an at-large appointment.

The City Clerk's Office has received two (2) applications from Barb Giacomini and Annelise Hatjakes.

The term of appointment is for June 1, 2024, through May 31, 2026.

**Alignment with Strategic Plan:**

Arts, Parks, and Historical Resources

**Previous Council Action:**

There is no recent Council action relevant to this item.

**Background:**

Pursuant to Reno Municipal Code (RMC) 18.08.904, the HRC consists of seven members who are residents of Nevada, five of whom are residents of the City.

At a minimum, the HRC shall be composed of the following:

- (1) architect registered in the state of Nevada;
- (1) historian with knowledge of local history;

(1) structural or civil engineer licensed in the state of Nevada;  
(2) positions held by persons who have demonstrable interest, competence, or knowledge of historic preservation in the disciplines of landscape architecture, real estate, construction, community development, urban planning, archeology, law, finance, cultural anthropology, or related disciplines.

**Method of Appointment:**

Appointed by affirmative vote of no less than four members of Council, which includes the Mayor.

**Financial Implications:**

None at this time.

**Legal Implications:**

Legal review completed for compliance with City procedures and Nevada law.

**Recommendation:**

Staff recommends that the Mayor and Council make the necessary appointment as noted in the staff report.

**Proposed Motion:**

I move to appoint \_\_\_\_\_ as the At-Large Member to the Historical Resources Commission.

**Attachments:**

HISTORICAL RESOURCES COMMISSION ROSTER

GIACOMINI, BARB APPLICATION FOR HISTORICAL RESOURCES COMMISSION  
(WARD 1)

HATJAKES, ANNELISE APPLICATION FOR HISTORICAL RESOURCES COMMISSION  
(WARD 5)