

**CITY OF RENO  
BOARD OR COMMISSION  
MEMBERSHIP APPLICATION**

Please be advised that all information contained in this application is part of the City of Reno's public record and is, upon request, available for public review. These positions are limited, in most cases, to residents of the City of Reno. The City Council makes a conscientious effort to appoint persons who represent all of the various communities within the City of Reno. Please be advised that certain boards and commissions require filing of financial statements with the Secretary of State or have special requirements. Contact the City Clerk's office at 334-2030 with any questions.

Name: Sierra Scott

Name of Board or Commission for which you would like to apply:

Arts and Culture Commission

**Home Address:**

Address: 4577 Canyon Ridge Lane

City: Reno State: NV Zip: 89523

Home Phone: 314-709-0755 E-mail: sierramegan@gmail.com

**Occupation and Business Address:**

Job Title: Grants Specialist

Business Name: Western States Arts Federation

Address: 1580 N. Logan Street, Ste. 660

City: Denver State: CO Zip: 98286

Business Phone: 720-640-6869 E-mail: sierra.scott@westaf.org

**Preferred Contact:** *If appointed, the address, phone number and e-mail address you wish to use for your contact information.*

Address: 4577 Canyon Ridge Lane

City: Reno State: NV Zip: 89523

Phone: 314-709-0755 E-mail: sierramegan@gmail.com

How long have you been a resident of the City of Reno? 2 months

Are you currently registered to vote in the City of Reno? Yes: X No:

Have you ever been convicted of a felony or misdemeanor other than minor traffic violations? Yes: \_\_\_\_\_ No: X

If yes, please list conviction dates and nature: \_\_\_\_\_

Education or Training Relevant to the board or commission to which you are applying:  
Education: BFA in Theater Arts from Webster University

Training: Open Meeting Law Training from the Nevada DA's office

Anti-Bias Training

State and Federal Grant Management Training

Explain briefly why you would like to be appointed to this board or commission. Please attach any additional information you wish:

I am passionate about arts and culture in Northern Nevada and I have worked in the arts industry on the local, state, and national level for the past 10 years. I recently moved to Reno from Carson City where I served as Vice Chair on the Carson City Cultural Commission for two years before moving into the city position of Carson City Arts and Culture Supervisor. In this position I was responsible for working with the Cultural Commissioners to implement the city's public art program and the 2022-2026 Arts & Culture Strategic Plan. Prior to this, I ran the statewide arts grant program for the Nevada Arts Council for 5 years, so I have a deep understanding and appreciation of the state's arts and culture sector as a whole. I have been watching the growth of arts and culture in Reno for many years, and now as a Reno resident, I would love to be part of that continued growth as a member of this commission. I believe my knowledge, experience, and relationships both locally and statewide would enable me to be a valuable member of this commission. My resume and bio further demonstrate

*I certify that, to the best of my knowledge, the information I provided in the application is true. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal. If appointed, I agree to attend a board or commission orientation session, if applicable, within six months of my appointment. I understand that failure to comply with this requirement will result in automatic removal from the board or commission.*

Signature: 

Date: 6/26/23

**Please Return the Application To:**

City Clerks' Office, P.O. Box 7, Reno, NV 89504  
Fax: 775-334-2432 e-mail: [CityClerk@reno.gov](mailto:CityClerk@reno.gov)

**This document is part of the public record of the City of Reno  
and is available for public review.**

**WAIVER OF NOTICE REQUIRED UNDER NRS 241.033(1)  
TO ALLOW CITY COUNCIL TO  
CONSIDER CHARACTER, MISCONDUCT, OR COMPETENCE  
OF PERSON TO BE APPOINTED TO A BOARD, COMMISSION, OR OTHER  
PUBLIC BODY FOR THE CITY OF RENO**

The City Council for the City of Reno will be considering on a future posted agenda your appointment to a board, commission or other public body for the City of Reno. Pursuant to NRS 241.033(1), in order to consider the professional competence of an applicant, notice need be provided to that person of the time and place of the meeting in compliance with such statutory provisions.

By signing below, it is confirmed that I have been provided notice of the meeting at which my appointment will be considered by City Council. Further, I knowingly and voluntarily am waiving my rights to all written notice requirements under NRS 241.033(1) pertaining to my qualifications, competence, and character to hold this appointment and consent to the evaluation of my character and competence by the Reno City Council in a public meeting.

Further, the undersigned acknowledges that he may at any time withdraw both this waiver and related application for appointment.

Dated this 26 day of June, 2023.

Name of Board, Commission or Other Public Body to which the undersigned is seeking

City Council's consideration: Arts and Culture Commission  
(Board/Commission/Public Body)

Signature of Applicant: 

By: Sierra Scott  
(Printed Name of Applicant)

Sierra Scott (she/her) is the current Grants Specialist on the Social Responsibility and Inclusion Department at the Western States Arts Federation (WESTAF). She brings over 20 years of experience in varied sectors of the arts and culture industry from non-profit arts administration to grantmaking for public agencies. Most recently, Sierra was the Arts & Culture Supervisor for Carson City, Nevada where she managed the public art program and implemented the city's Arts & Culture Strategic Plan. Prior to this, Sierra worked at the state level with arts organizations and artists throughout Nevada as the Grants and Projects Analyst for the Nevada Arts Council.

Sierra is also a practicing performing artist and arts educator. After earning a BFA in Theater Arts from the Conservatory at Webster University, Sierra performed all over the world in touring and regional theater productions. She also worked as a Casting Director in Los Angeles and New York City and cast film and television projects for studios including Warner Bros, 20th Century Fox, Sony, NBC, ABC, and CBS.

Sierra is passionate about supporting the arts locally; she served as Vice Chair on the Carson City Cultural Commission and has been a board member for many non-profit organizations including the Brewery Arts Center, Piper's Opera House, and the Tahoe Regional Arts Foundation. She is the founder and Artistic Director of Wild Horse Stage Company in Carson City, Nevada.

# SIERRA SCOTT

314-709-0755 | sierramegan@gmail.com

## EXPERIENCE

### GRANTS SPECIALIST • 6/2023 – Present

WESTERN STATES ARTS FEDERATION (WESTAF), Denver, CO

- Implement WESTAF's equity focused grant programs funded with both public and private funds in the western constituent territory of the six U.S. regional arts organizations which includes Alaska, American Samoa, Arizona, California, Colorado, Commonwealth of Northern Mariana Islands (CNMI), Guam, Hawai'i, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, and Wyoming
- Coordinate with the other members of the Social Responsibility and Inclusion Team to fund underrepresented and rural communities and connect and inspire artists, leaders, and communities to build a more inclusive arts and culture sector

### ARTS & CULTURE SUPERVISOR • 10/2022 – 5/2023

MUNICIPALITY OF CARSON CITY, Carson City, NV

- Implement and manage Carson City's Arts & Culture Strategic Plan and the Carson City Public Art Policy
- Manage and coordinate the city's Arts and Culture Grant Program in partnership with the Redevelopment Authority and the Carson City Cultural Commission
- Manage and develop the arts and culture program funding and budget including researching, submitting, and administering federal, state, and local grants
- Plan and oversee the city's public art program including managing the process for selecting artists for commissioned projects using WESTAF's CaFÉ platform, writing and distributing Requests for Proposals, and writing, negotiating, and monitoring contracts with artists for the acquisition/lease of artwork and commissioning of public art
- Develop and implement arts and cultural programs for the community including recommending, developing, and implementing short and long term-goals, objectives, and projects
- Conduct extensive community outreach efforts, develop methods and opportunities for community input and participation, and organize and facilitate workshops, classes and public presentations

### GRANTS DIRECTOR AND ACCESSIBILITY COORDINATOR • 1/2018 – 9/2022

NEVADA ARTS COUNCIL, Carson City, NV

- Supervised and managed all aspects of the state agency's grants program, budget, and staff.
- Implemented, assessed, and reviewed of all agency grants and subgrants including processing between 700-1,000 applications per year in 10-20 different grant categories and awarding over \$1M in federal and state grant funds annually.
- Managed all aspects of the various subgrantee programs including creating guidelines, reviewing applications, and the full lifecycle of grants management.
- Responsible for the agency's federal National Endowment for the Arts Partnership Grant application, compliance, and reporting each year
- Researched, developed, and implemented long-range plans and projects to maximize and enhance services provided.
- Gained proficiency with diverse grant management and application platforms including WESTAF's GO Smart
- Served as the agency's Americans with Disabilities Act (ADA) Coordinator for the State of Nevada; liaison to Nevada organizations, institutions, and government agencies to aid in making policies, practices, activities and facilities accessible to people with disabilities.

### **MANAGING DIRECTOR • 1/2018 – 3/2023**

WILD HORSE PRODUCTIONS, Carson City, NV

- Responsible for the overall business, administrative, and operational management of nonprofit theater company comprised of an adult and children's theater division.
- Collaborated with board members to update the organization's strategic plan, mission, and vision.
- Achieved a 100% increase in contributed income over 2 years.
- Responsible for grant writing and management for the organization and maintaining a robust annual grant portfolio from private foundations, municipal and state sources.
- Coordinated volunteers, supervised the management of new administrative and artistic hires and created employment contracts.
- Created new marketing strategies and community outreach efforts.

### **ASSOCIATE CASTING DIRECTOR • 2014-2017**

VARIOUS (FREELANCE), Los Angeles, CA

Responsibilities included: writing and posting breakdowns for all roles, scheduling and running audition sessions independently, creating master lists for director and producers, setting up studio tests, managing local and/or overseas casting teams for multiple projects, coordinating with studio/network to make offers, working with Business Affairs to close deals for all roles, and liaising with department heads regarding all details for the cast including international travel. Selected credits:

- X-MEN: DARK PHOENIX (Feature): 20th Century Fox (Alyssa Weisberg Casting)
- THE 15:17 TO PARIS (Feature): Dir. Clint Eastwood (Geoff Miclat Casting)
- NO TOMORROW (S1): CBS Studios / CW (Ulrich/Dawson/Kritzer Casting)
- EMERALD CITY (S1): NBC Studios / NBC (Ulrich/Dawson/Kritzer Casting)
- ALL NIGHTER (Feature): Dir. Gavin Wiesen (Liz Dean Casting)
- MAJOR CRIMES (S4): Warner Bros. / TNT (Ulrich/Dawson/Kritzer Casting)
- AMERICAN SNIPER (Feature): Dir. Clint Eastwood (Geoff Miclat Casting)
- CLAN OF THE CAVE BEAR (Pilot): Fox 21/Imagine/Lionsgate (Ulrich/Dawson/Kritzer Casting)
- RESURRECTION (S2): ABC Studios / ABC (Ulrich/Dawson/Kritzer Casting)

### **CASTING MANAGER • 2012-2014**

VARIOUS (FREELANCE) – Los Angeles, CA & New York, NY

Responsibilities included: managing and hiring the casting staff of over 50 people in NY and LA (casting directors, casting coordinators and production assistants), writing one-sheets for network pitches, booking travel and hotels for casting searches across the country, creating and implementing systems to track thousands of applicants for the show, worked closely with production team to coordinate all contestant needs from pre-production through the live broadcast. Selected credits:

- CRY WOLFE (S1): Investigation Discovery (Karga 7 Pictures)
- THE MILLION SECOND QUIZ (S1): NBC (All3 Media/Universal Television)
- BEST INK (S3): Oxygen (Bunim-Murray Productions)
- THE WINNER IS (S1): NBC (Smart Dog Media)
- FUTUREScape WITH JAMES WOODS (S1): Science Channel (Karga 7 Pictures)

### **CASTING ASSISTANT • 2010-2012**

VARIOUS (FREELANCE) – Los Angeles, CA

Responsibilities included: managing heavy phones, scheduling audition sessions, editing and uploading audition video, keeping the master lists up to date with all information, coordinating schedules and availabilities with agents and managers, and assisting in running audition sessions. Selected credits:

- POINT OF HONOR (Pilot): ABC Studios / Amazon (Sheila Jaffe Casting)
- BURYING THE EX (Feature): Dir. Joe Dante (Brad Gilmore Casting)
- SAKE-BOMB (Feature): Dir. Junya Sakino (Brad Gilmore Casting)

## TEACHING ARTIST • 2008-2019

VARIOUS (FREELANCE) – Nationwide

- Contracted to teach workshop intensives on "Acting for Film and TV" at various acting studios in the Los Angeles area including Actors Artistry, Actors Connection, TVI Actor's Studio, Castaway Studios, ITA, and Beverly Hills Playhouse.
- Taught workshop intensives on acting and the business of acting for graduating students of Webster University's Conservatory of Theater Arts during their Los Angeles showcase trip.
- Taught regular musical theater and contemporary dance classes as well as special intensives at studios in New York, NY and Los Angeles, CA

## PERFORMING ARTIST • 2003-2011

Member of Actor's Equity Association. Selected credits:

- OKLAHOMA! -1st Nat'l Tour of Broadway revival, NETworks Touring Company, Dir. Fred Hansen
- WHITE CHRISTMAS - Arts Center of Coast Carolina, Dir. Russell Treyz
- THOROUGHLY MODERN MILLIE - Gateway Playhouse, Dir. John Macinnis
- NUNSENSE - Allenberry Playhouse, Dir. David Caldwell
- CATS - Regional Tour Prather Productions, Dir. Marc Robin
- ANYTHING GOES - Saint Louis Repertory Theatre, Dir. Victoria Bussert
- TITANIC - Maine State Music Theatre, Dir. Charles Abbott
- VICTOR/VICTORIA - Maine State Music Theatre, Dir. Bruce Lumpkin
- INTO THE WOODS - Arundel Barn Playhouse, Dir. Edward Reichert
- THE SECRET GARDEN - Maine State Music Theatre, Dir. Charles Abbott

## EDUCATION

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- Webster University (Conservatory of Theater Arts) – BFA in Musical Theater  
Graduated with Honors and received the Daniel Webster Scholarship for Academic Excellence
- Carnegie Mellon University Summer Theater Program
- Walnut Hill Performing Arts School Summer Intensive

## BOARDS AND COMMISSIONS

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- **Carson City Cultural Commission**, Vice Chair, 2020-2022  
Appointed to the primary advisory body for the Carson City Board of Supervisors for matters relating to arts and culture.
- **Brewery Arts Center**, 2020-2022
- **Tahoe Regional Arts Foundation**, Executive Advisory Committee, 2019-2021  
Part of a 67M capital campaign to build new performing arts center in Lake Tahoe.
- **Piper's Opera House**, Vice Chair, 2018-2019