

## STAFF REPORT

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**Date:** January 17, 2024

**To:** Mayor and City Council

**Thru:** Doug Thornley, City Manager

**Subject:** Staff Report (For Possible Action): Approval to utilize the Sourcewell Cooperative Purchasing Program in addition to the previously approved Houston-Galveston Area Council Buy (HGACBuy) Cooperative Purchasing Program for the purchase of Fiscal Year 24 (FY24) approved fire apparatus and associated equipment, pursuant to Chapter 332 of the Nevada Revised Statutes (NRS) joinder, competitive bidding provisions, in an amount not to exceed \$3,620,000. (Capital Project Fund)

**From:** Dave Cochran, Fire Chief

**Department:** Fire Department

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**Summary:**

As part of the Fiscal Year 24 (FY24) budget, Council allocated funds to replace department front-line apparatus that have exceeded their useful life. Staff received Council approval to purchase two type 3 apparatus (brush trucks), two engines/pumpers, one ambulance, and the associated outfitting utilizing the Houston-Galveston Area Council Buy (HGACBuy) Cooperative Purchasing Program (Contract FS 12-17), pursuant to Nevada Revised Statute (NRS) 332.195 (Joinder) and/or the City's Purchasing Policy, in an amount not to exceed \$3,620,000. Staff has determined that the Sourcewell Cooperative Purchasing Program offers the best pricing for apparatus equipment and meets the technical specifications needed by the Fire Department. Staff recommends Council approve the use of the Sourcewell Cooperative Purchasing Program in addition to the HGACBuy Cooperative Purchasing Program for purchases related to the approved five fire apparatus and authorize the City Manager or designee to sign the purchase order(s).

<b>Consent Review</b>	<b>Yes</b>	<b>No</b>
1. Is this item an annual or standard item that comes before Council for regular approval?	<b>X</b>	
2. Is this item an agreement required based on an item previously approved by Council?	<b>X</b>	
3. Is this item included in the current budget approved and adopted by Council?	<b>X</b>	
<b>Other Considerations</b>		
What percent of the total City budget does this item represent?	<b>.41%</b>	

**Alignment with Strategic Plan:**

Public Safety

Fiscal Sustainability

**Previous Council Action:**

September 13, 2023 – Council approved the purchase of five pieces of fire apparatus and associated outfitting from various vendors pursuant to NRS 332.195 (Joinder) utilizing the HGACBuy Cooperative Purchasing Program (Contract FS 12-17), in an amount not to exceed \$3,620,000.

**Discussion:**

Pursuant to City Policy 303, staff will administer the purchase of the approved fire apparatus and associated outfitting from various vendors pursuant to NRS 332.195 as a part of the FY24 Apparatus Replacement Program. Staff has determined that the HGACBuy Cooperative Purchasing Program coupled with the Sourcewell Cooperative Purchasing Program offers the most economical pricing for meeting the department’s operational and outfitting needs.

**Financial Implications:**

Council previously authorized funds for this purchase in the approved FY24 budget (Capital Project Fund).

**Legal Implications:**

Legal review completed for compliance with City procedures and Nevada law.

**Recommendation:**

Staff recommends Council authorize staff to utilize the Sourcewell Cooperative Purchasing Program in addition to the Houston-Galveston Area Council Buy (HGACBuy) Cooperative Purchasing Program for the purchase of FY24-approved fire apparatus and associated equipment in an amount not to exceed \$3,620,000 and authorize the City Manager or designee to sign the purchase order(s).

**Proposed Motion:**

I move to approve staff recommendation.

**Attachments:**